

Coordinated Entry Reports



Name of Report/ Dashboard	CES Component	Report Location	If scheduled, how often?	Which agency should this report be pulled from?	Who should review this report?	What does it do?
[RFRL - 103] Referral Statistics Inbound	All components	Reports > Reports Library > Community and Referrals		Housing Provider's Agency	Housing Providers	Use this report to review aggregate data regarding the status of matches to the agency, including data on the longest, shortest, and average length of a match and reasons matches were denied.
CES Available Housing Opportunities	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Housing Provider's Agency	Housing Providers	Includes housing opportunities at the Housing Provider's agency that are available to be matched to households via the House Placement Match Meeting.
CES Clients Active with Service Provider & on CES CQ	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Service Provider's Agency	Access Points	This report lists all clients active in a project at the Service Provider's agency, and whether or not that client is currently on the Coordinated Entry Community Queue. The report includes the project, project type, and project start and end dates for the client's current enrollment at the service provider's agency, whether or not the client is on the CES CQ and the date they were added, as well as the client's responses to the CES assessment questions.
CES Common Data Quality Issues Dashboard	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	Access Points	<p>This dashboard includes looks for each of the most common data quality issues for clients being served through the Coordinated Entry System. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.</p> <ul style="list-style-type: none"> - Approx. Date Homelessness Started/Episodes of Homelessness Inconsistencies: Includes clients whose Approximate Homeless Start Date is more than 3 years ago, but the client reported multiple episodes of homelessness in the past 3 years. - Missing Current Living Situation: Includes adults that do not have a Current Living Situation assessment entered under their CES enrollment. - Current Living Situation Older Than 90 Days: Includes adults that have not had a Current Living Situation assessment completed in the last 90 days. - Inconsistent Prior Living Situation & Current Living Situation: Compares the client's Prior Living Situation to their most recent Current Living Situation and determines if the client's housing situation has remained consistent (ex. the client was homeless when they entered CES, and is still homeless). If the client's housing status has changed from homeless to not homeless or vice versa, the client should be exited and re-enrolled to reflect this change. - CQ Referrals not from CES Lead: Includes clients on the Community Queue that were not referred from one of the CES Lead Agencies. These referrals should be deleted and referred from the appropriate CES Lead Agency. - Non-HoHs on the Community Queue: Includes clients that are on the Community Queue that are not heads of households. Only heads of households should be referred to the Community Queue. - HoHs without Contact Info: Includes clients enrolled in a Coordinated Entry project that do not have contact information entered.
CES Data Entry: Needs Prevention Assistance Service	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	Access Points	A client-level list of clients active in the Coordinated Entry System with the Prevention Assessment Tool completed that do not have the Needs Prevention Assistance service entered in the previous week. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.
CES Homelessness Prevention Waitlist	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	All CES Users	A list of heads of households who are in need of homelessness prevention assistance. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.
CES Moving On and Stepping Up Community Queue	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	All CES Users	A list of heads of households on the Coordinated Entry Community Queue that completed the Moving On or Stepping up assessments. Households that completed the Moving On assessment are in a PSH project but need a housing opportunity with less intensive services. Households that completed the Stepping Up assessment are in a Rapid Re-Housing project but need to be matched to a housing opportunity for additional or ongoing rental assistance. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.
CES Pending Households Matched to Housing Opportunities	All components	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Housing Provider's Agency	Housing Providers	A list of the households that have been matched to a housing opportunity at a Housing Agency, but have not been accepted into a housing project or denied by the Housing Provider.
FCES Access Point Details Dashboard	Families	Scheduled	Monthly		FCES Lead Access Points	This dashboard includes client-level data for the aggregate data summarized in the Access Point Summary Dashboard.
FCES Access Point Summary Dashboard	Families	Scheduled	Monthly		FCES Lead Access Points	This dashboard includes aggregate data for households enrolled in the Family Coordinated Entry System by an Access Point, as well as their progress through the system. FSC uses this dashboard to review each Access Point's performance.
FCES Active Clients	Families	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative	Access Points	A list of heads of households that are enrolled in the Family Coordinated Entry project. The report includes fields from the client's enrollment screen and CES assessment data.
FCES Community Queue	Families	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative	All CES Users	A list of heads of households on the Coordinated Entry Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, CES assessment data, current living situation data, disability status, chronic homelessness status, and documentation data.

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FCES Dashboard	Families	Scheduled	Monthly		FCES Lead	FSC uses this dashboard to have a system-wide overview of CES, and is the data used to provide CES updates at meetings.
FCES Data Entry: Needs Bed Reservation Assistance Service	Families	Reports > Data Analysis > OC Clarity System Reports > Bed Reservation		Family Solutions Collaborative	Access Points	A list of heads of household active in the Coordinated Entry System waiting for Bed Reservation assistance that do not have the Needs Bed Reservation service entered in the previous week. This service is required to be entered on a weekly basis in order for a household to be matched to a housing opportunity through the Bed Reservation System.
FCES Exits	Families	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative	All CES Users	This report can be used to see review destination data for exited Coordinated Entry clients. FSC and CES users can use this report to determine trends and change practices to reduce unsuccessful exits.
FCES Households Added to Community Queue	Families	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative	All CES Users	This report lists the households added to the Community Queue during the reporting period.
FCES Households Waiting for Bed Reservation	Families	Reports > Data Analysis > OC Clarity System Reports > Bed Reservation		Family Solutions Collaborative	All CES Users	A list of heads of households on the Bed Reservation Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, Bed Reservation assessment data, current living situation data, disability status, and chronic homelessness status.
FCES Housing Opportunities and Referrals - Details Dashboard	Families	Scheduled	Monthly		FCES Lead	This dashboard gives FSC the client-level information that is being aggregated in the Housing Opportunities and Referrals Summary Dashboard.
FCES Housing Opportunities and Referrals - Summary Dashboard	Families	Scheduled	Monthly		FCES Lead	FSC can use this dashboard to view information on housing opportunities: <ul style="list-style-type: none"> - New Housing Opportunities - Households added to the Community Queue - Referrals made to Housing Opportunities - Matches made by Agencies - Matches Denied by Agency - Clients that were Removed from the Queue
FCES Status Dashboard	Families	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative	FCES Lead	This report includes aggregate and client-level data of each client's status in the Coordinated Entry System.
FCES Successful Housing Placements	Families	Scheduled	Monthly		FCES Lead	FSC uses this report to see households that were successfully enrolled in a housing project and placed in permanent housing. This report can also be used to track the number of days between match and housed date.
ICES Active Clients	Individuals	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		County of Orange	Access Points	A list of heads of households that are enrolled in the Individual Coordinated Entry project. The report includes fields from the client's enrollment screen and CES assessment data.
ICES Community Queue	Individuals	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		County of Orange	All CES Users	A list of heads of households on the Coordinated Entry Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, CES assessment data, current living situation data, disability status, chronic homelessness status, and documentation data.
ICES Data Entry: Needs Bed Reservation Assistance Service	Individuals	Reports > Data Analysis > OC Clarity System Reports > Bed Reservation		County of Orange	Access Points	A list of heads of household active in the Coordinated Entry System waiting for Bed Reservation assistance that do not have the Needs Bed Reservation service entered in the previous week. This service is required to be entered on a weekly basis in order for a household to be matched to a housing opportunity through the Bed Reservation System.
ICES Households Waiting for Bed Reservation	Individuals	Reports > Data Analysis > OC Clarity System Reports > Bed Reservation		County of Orange	All CES Users	A list of heads of households on the Bed Reservation Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, Bed Reservation assessment data, current living situation data, disability status, and chronic homelessness status.
ICES Status Dashboard	Individuals	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		County of Orange	ICES Lead	This report includes aggregate and client-level data of each client's status in the Coordinated Entry System.
TAYCES Active Clients	TAY	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	Access Points	A list of TAY heads of households that are enrolled in the Coordinated Entry project. If the Access Point is participating in Family and Individual CES, this report will need to be run under each agency to see the clients enrolled in each project. The report includes fields from the client's enrollment screen and CES assessment data.
TAYCES Community Queue	TAY	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	All CES Users	A list of heads of households on the Coordinated Entry Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, CES assessment data, current living situation data, disability status, chronic homelessness status, and documentation data. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.
VCES Active Clients	Veterans	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	Access Points	A list of heads of households that are enrolled in the Coordinated Entry project that are veterans. If the Access Point is participating in Family and Individual CES, this report will need to be run under each agency to see the clients enrolled in each project. The report includes fields from the client's enrollment screen and CES assessment data.
VCES Community Queue	Veterans	Reports > Data Analysis > OC Clarity System Reports > Coordinated Entry		Family Solutions Collaborative/County of Orange	All CES Users	A list of heads of households on the Coordinated Entry Community Queue waiting to be matched to a housing opportunity. The report includes data from the client's enrollment screen, CES assessment data, current living situation data, disability status, chronic homelessness status, and documentation data. Run the report under the County of Orange to review individual households, and run the report under the Family Solutions Collaborative to view family households.