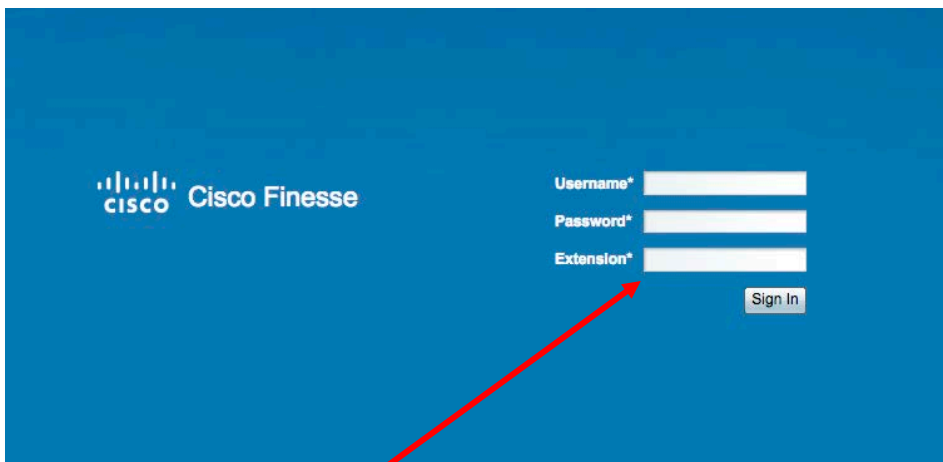


IT Department

How to login to Finesse.

- In the browser of your choice navigate to <https://uccx-pub.ccs.edu:8445>
- In the login window that is displayed enter the appropriate credentials
 - Depending on your settings, your manager will provide you with an E# and password.
 - If you have not received alternate credentials use your S# and network password.
 - **(Note:** The username is case sensitive, please be sure you capitalize the “S” or “E”)



- In the “Extension” box, type the UCCX extension
 - The number is found on the screen of your phone.
- Click “Sign In”

