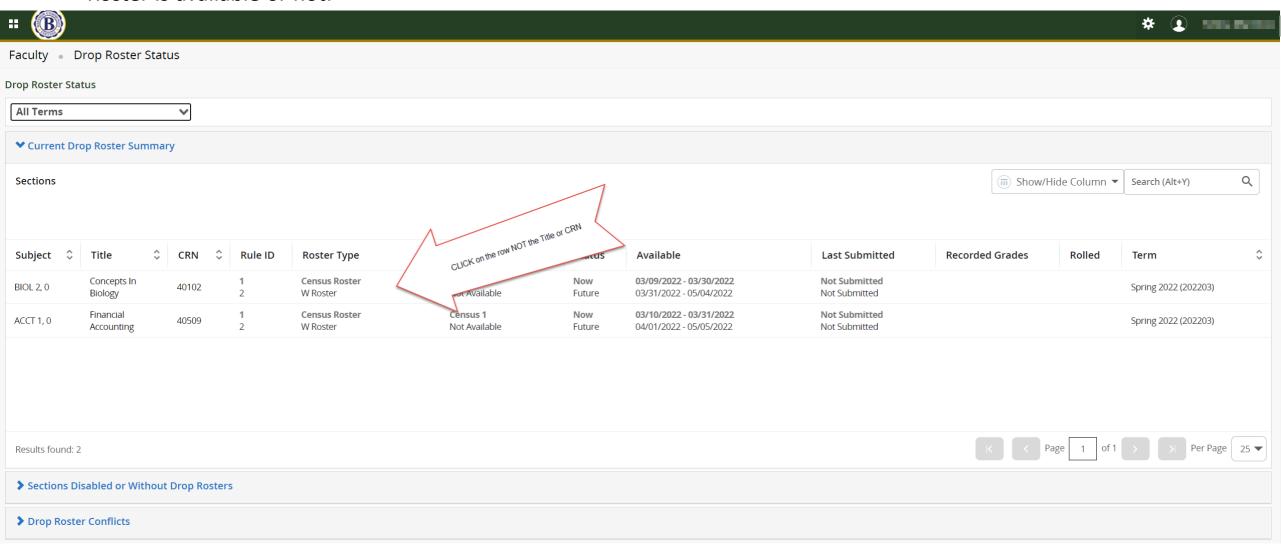
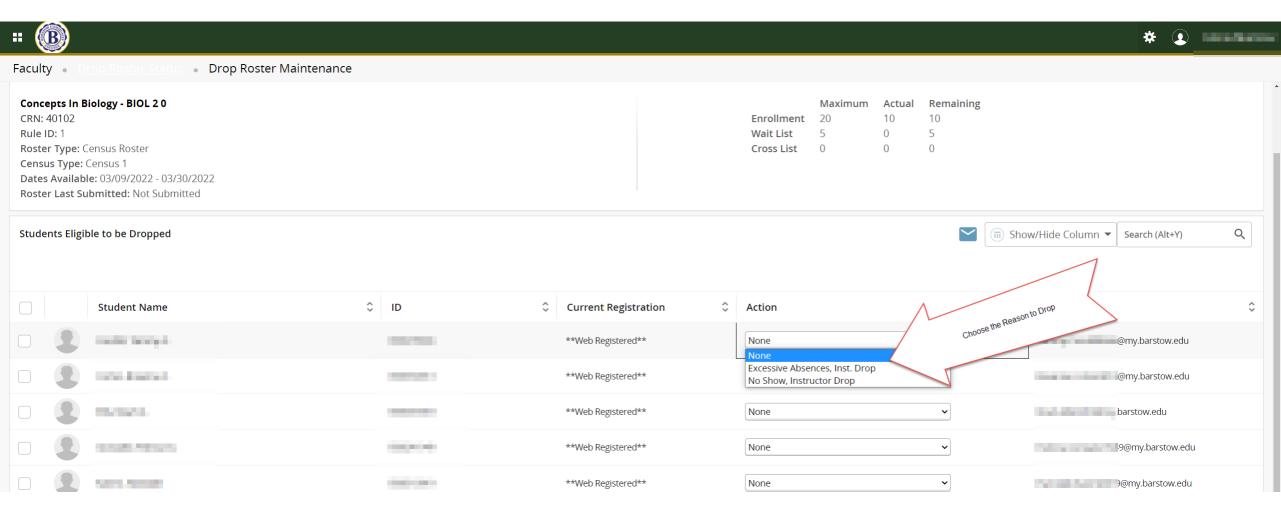
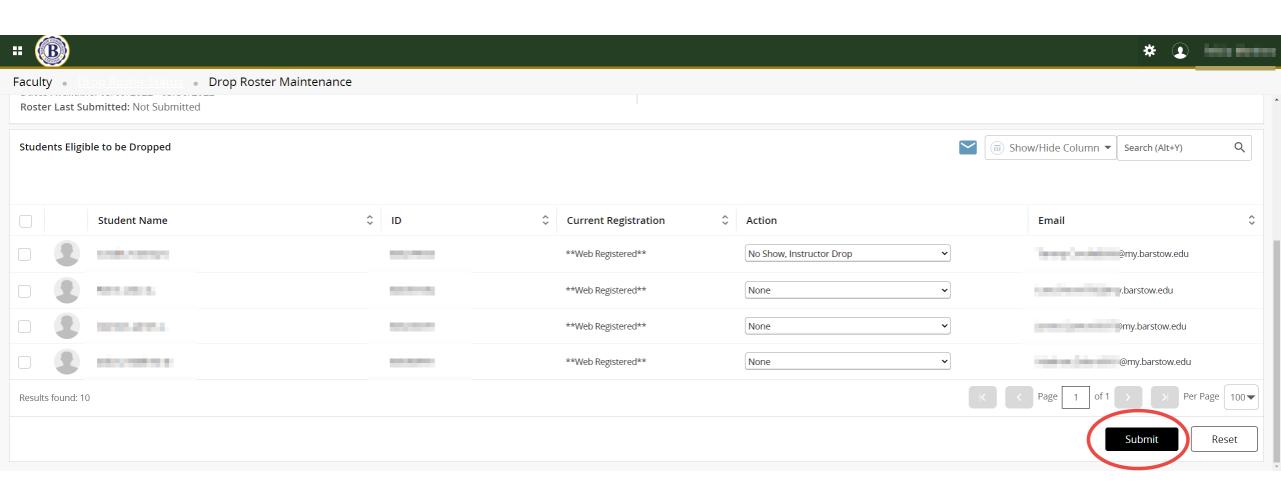
Click anywhere in the row of the CRN you want to do drops for. The Available column indicates if Census Roster is available or not.



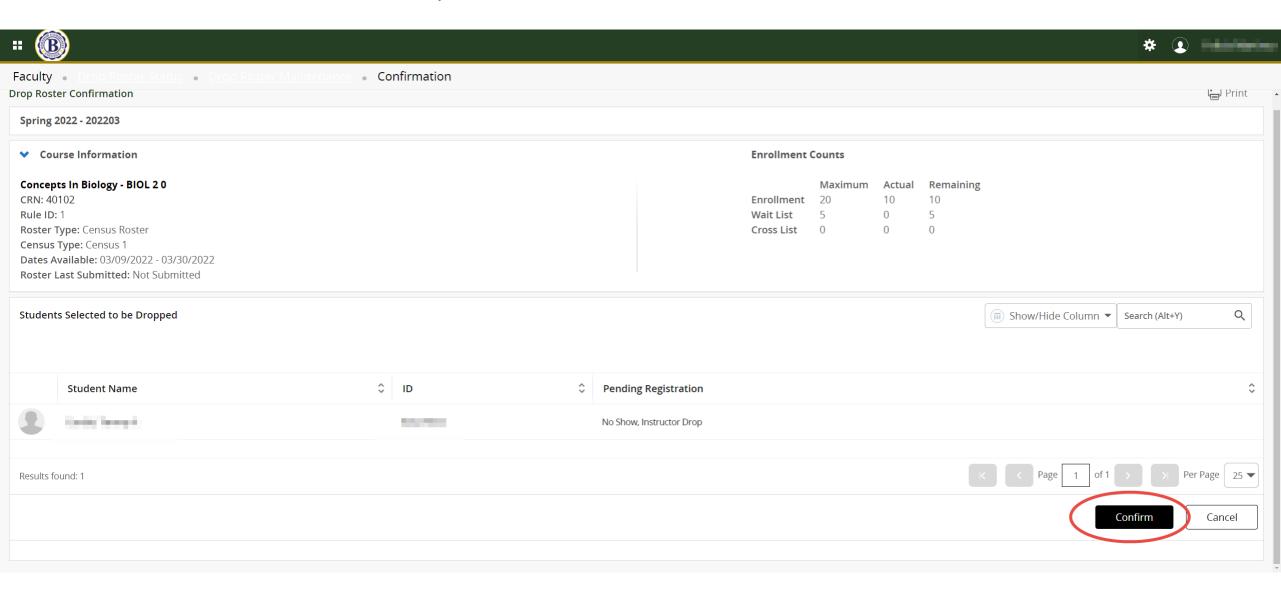
Use the Action drop down to select the reason for drop



Scroll to the bottom of the screen to Submit your Actions



There is a Confirmation screen that you MUST Confirm on



Wait for the screen to refresh and tell you the drops where successful. Use the 'Back to Maintenance' button to return OR Close the window.

