

BenchPrep Courses Course Navigation and Key Terms and Definitions

Once you name your course and select course options, you are taken to a configuration page which allows you to create and upload content as well as further configure your course.

You can choose to use all of the content types to build a course or build a test or question-only course instead. It's up to you!

Review each high level course option below. When creating courses, each course will have a secondary left navigation panel where you create or upload your content.



Course Details	<ul style="list-style-type: none"> Provides information about the course like the name and WebApp (Learning Platform) URL for the course. Shows all owners, collaborators, and content reviewers for this course. Export content, edit, replicate (copy), and publish this course from this area. Give course access and use the find & replace function.
Lesson Outline	<ul style="list-style-type: none"> Also known as Table of Contents, you will see the lesson outline. This is where all Lesson Categories and Subcategories live. All Lesson Categories must have at least one subcategory. Within the Lesson Outline you can build Lesson Categories and Lessons.
Flashcards	<ul style="list-style-type: none"> Flashcard Categories are the structure of all Flashcard content. Flashcards have two sides—one with a key term or concept, the other with the definition or explanation. Flashcards help learners study content and are typically positioned after Lesson content in the Study Plan. Flashcards on our platform mimic their paper equivalent. You can build Flashcard categories in this area.
Questions	<ul style="list-style-type: none"> Question Categories are the structure of all Question content. Shows practice and test questions. Offers a variety of Answer Types and allows you to connect groups of questions to the same content, called Passages. You can build question categories and passages in this area. Each question belongs to a category; sub-categories are optional. On both BluePrint and the WebApp, Questions appear nested within their categories.
Tests	<ul style="list-style-type: none"> There are two types of tests on our platform: timed and untimed. A timed test is called Full Length Test (FLT) in BluePrint. By default, tests are untimed on our platform. However, you can change a test to a full length.

	<ul style="list-style-type: none"> Untimed tests contain a series of questions, but no sections or breaks. Test Questions are not immediately followed by explanations and related lessons. Rather, a learner must complete the entire assessment before viewing answer explanations.
Study Tasks	<ul style="list-style-type: none"> There are two types of study plans: Adaptive and Structured. Within the lesson, we will focus on Structured Study Plans. An Adaptive Study Plan orders course content, called Knowledge Sets, based on the user's mastery of the material. To learn more about adaptive study plans, click here. A Structured Study Plan is a linear pathway through all course content. Structured Study Plan tasks contain either lessons, flashcards, practice questions, or a test.
Milestones	<ul style="list-style-type: none"> Restricts learners from seeing specific content in the learning application until meeting certain criteria. Gives course designers more control over how learners consume content. Course designers can use Milestones to prevent learners from taking a particular exam until they complete certain lessons, for example. Offers positive reinforcement through tracking and achievements To learn more about Milestones and to implement them within your tenant, click here.
Essay Topics	<ul style="list-style-type: none"> Enables learners to create and submit long form responses to a question. Based on the essay's configuration, learners can submit an essay to a grader for Feedback or a Grade (score), or self-grade their essays.
Assets	<ul style="list-style-type: none"> Upload assets/resources in multiple formats in this area. Upload specific instructions or handouts for your learners.
Replicator Log	<ul style="list-style-type: none"> Tracks all replications (copies) within the course, from their source to their destination. Useful for version control if users need to make changes to a single content piece that appears in multiple courses. Once finished, you can view it in the Activity Log. Users will also be emailed once their replication is complete.
Other Tools	<ul style="list-style-type: none"> Bulk generate lesson categories, import content, and export study plan content. Validate your html content which allows you to detect broken links, missing files and syntax issues. To learn more about content validation, click here.
User Feedback	<ul style="list-style-type: none"> Learners can leave feedback on the course and its content via "Report Content Errors" links throughout the course, and it will appear here. Manage feedback in BluePrint > Course > User Feedback
User Discussions	<ul style="list-style-type: none"> Allows users to leave and reply to public comments within Lessons, Questions, and the Discussions page.

	<ul style="list-style-type: none">• Discussions are optional and can be turned on and off.• This section allows you to edit or remove existing discussions.
Content Validation	<ul style="list-style-type: none">• Validate your html content which allows you to detect broken links, missing files and syntax issues. To learn more about content validation click here.• Contains feedback generated by our platform, not by users of the WebApp.
Structure Validation	<ul style="list-style-type: none">• Reveals issues with the structure of a course.• Serves as a helpful, final check to your course before it goes live to learners.
Content Styles	<ul style="list-style-type: none">• Make global design changes to your course content style by writing custom CSS in the panel.