



## G-W Assessment integration with Brightspace

Welcome to G-W Assessment, your new assessment platform. Easily create and deliver effective assessments for your G-W products with flexibility. Choose from a library of pre-built questions or customize your own to align with your learning objectives.

G-W Assessment integration with Brightspace offers a seamless user experience. With this integration, you can:

- Launch G-W Assessment directly from within Brightspace without the hassle of entering additional credentials.
- Grades are automatically synchronized between G-W Assessment and Brightspace, streamlining your workflows.
- Access detailed reports to track student performance.

This step-by-step guide will quickly help you get started and navigate the platform with ease.

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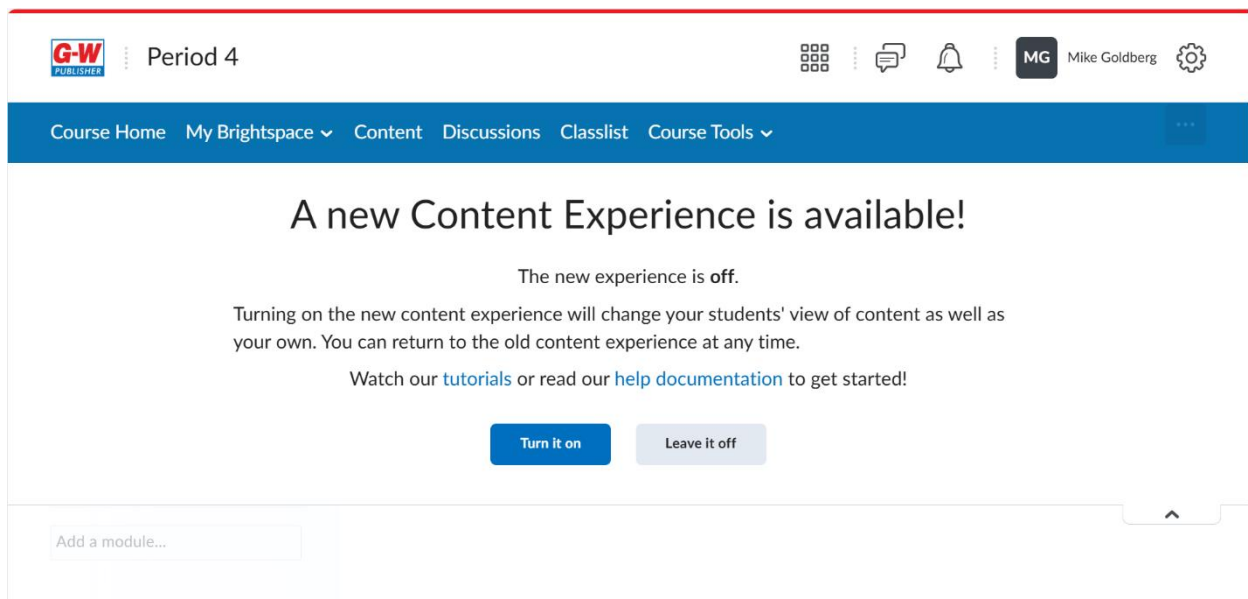
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# Connect a Brightspace Course to G-W Assessment

When creating a class in Brightspace, you will be prompted to select either the New Content Experience or stay in the Classic (Old) Content Experience. While similar, the location of some features is different in the New Content Experience. This document will provide guidance for both experiences but be mindful of your selection and the section you are in for the best experience.

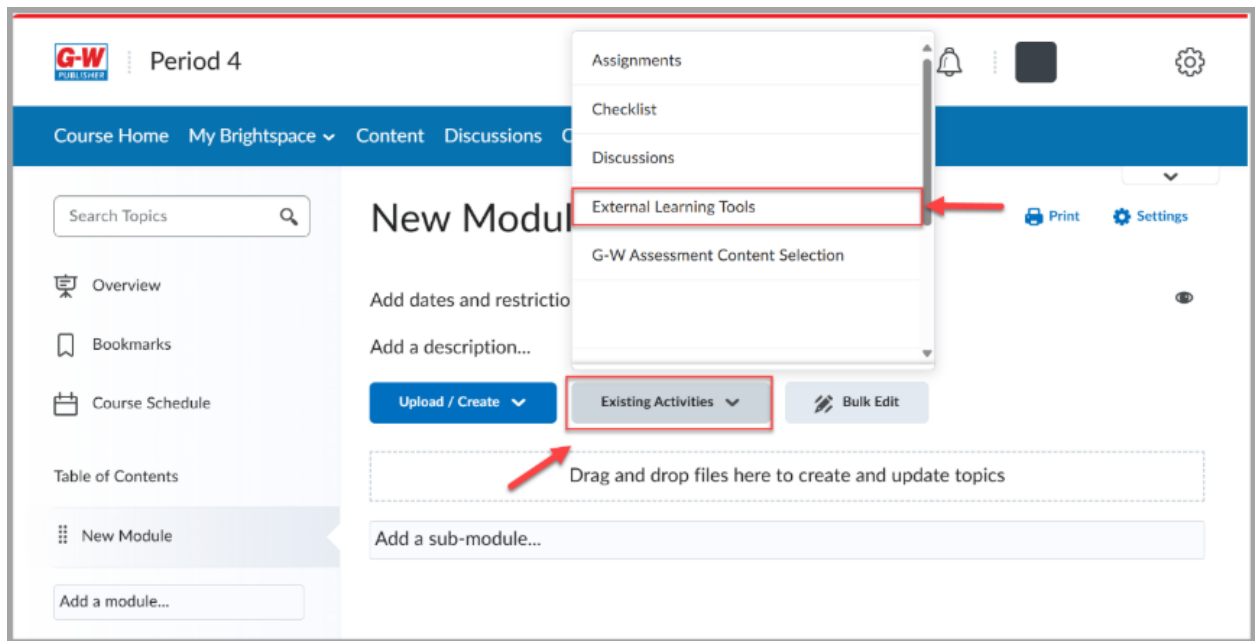
**Important:** Students are required to have an EduHub LMS-Ready subscription to access any G-W Assessments integrated into D2L Brightspace.



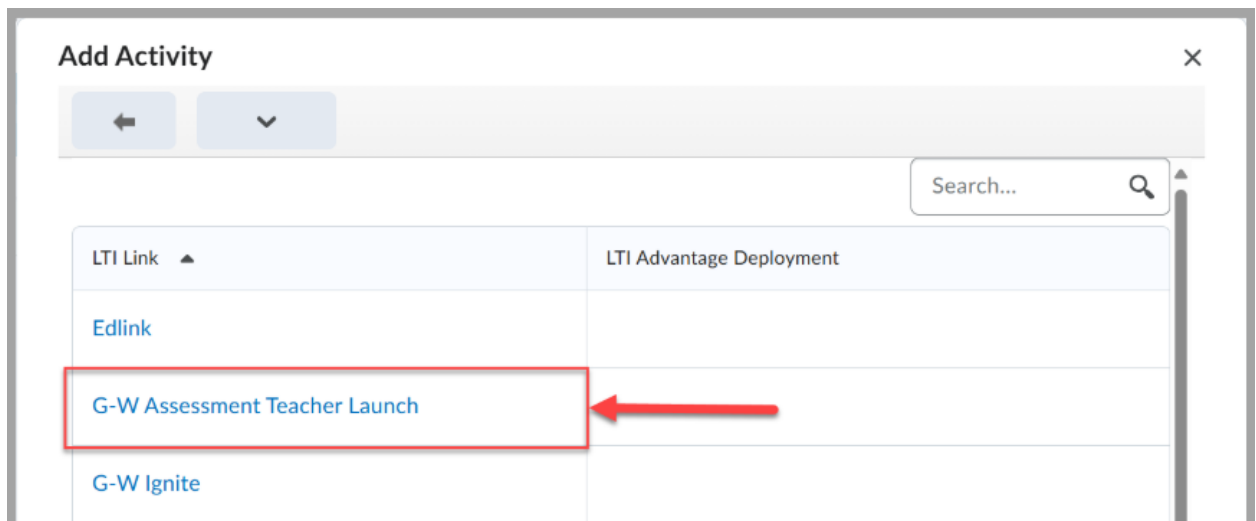
## Classic (Old) Content Experience

Upon logging into Brightspace, navigate to your respective course where G-W Assessment has been integrated by your LMS administrator.

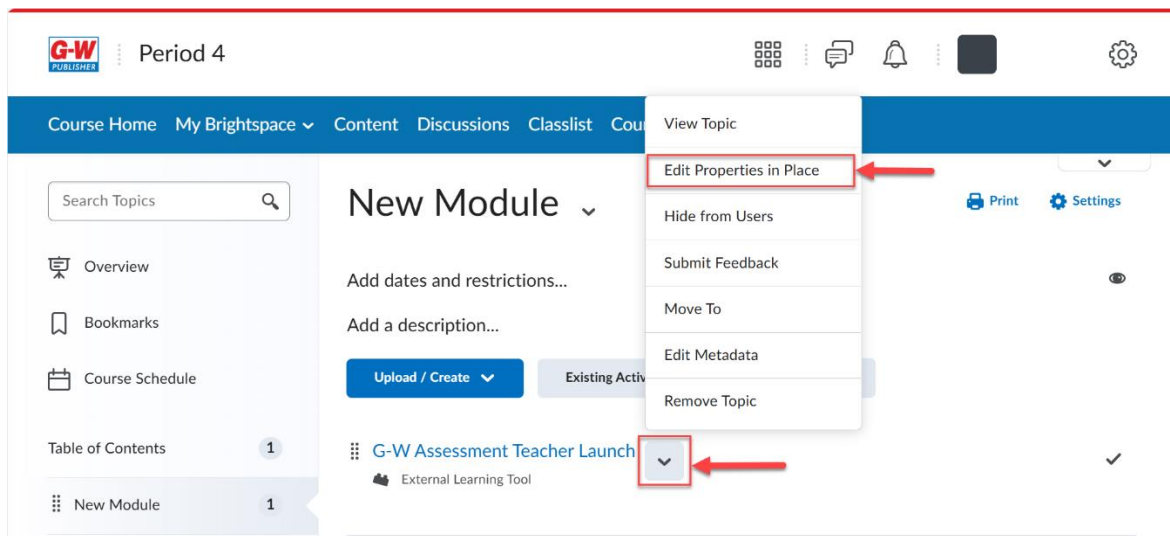
1. Select the **Existing Activities** drop down and then select **External Learning Tools**



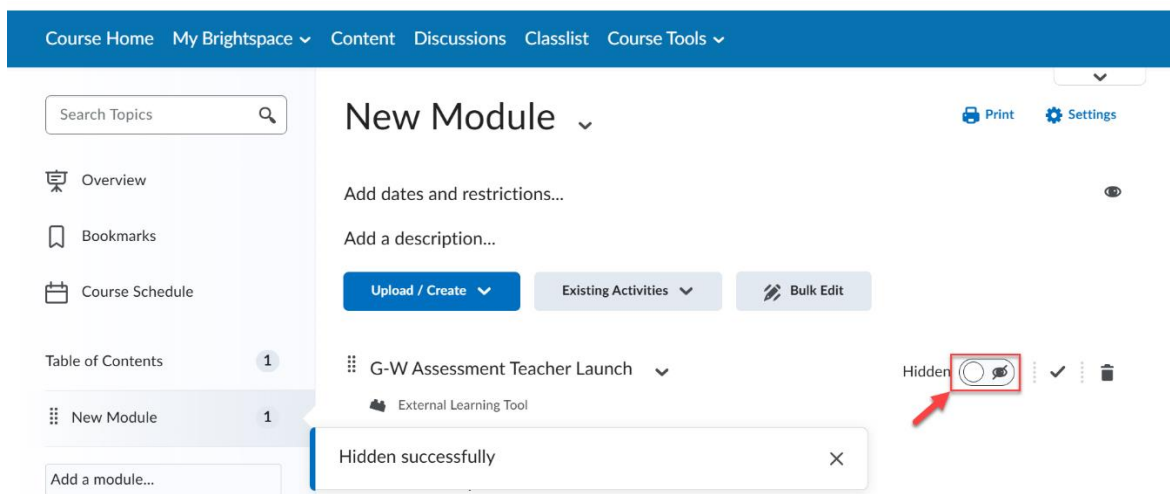
## 2. Select **G-W Assessment Teacher Launch**



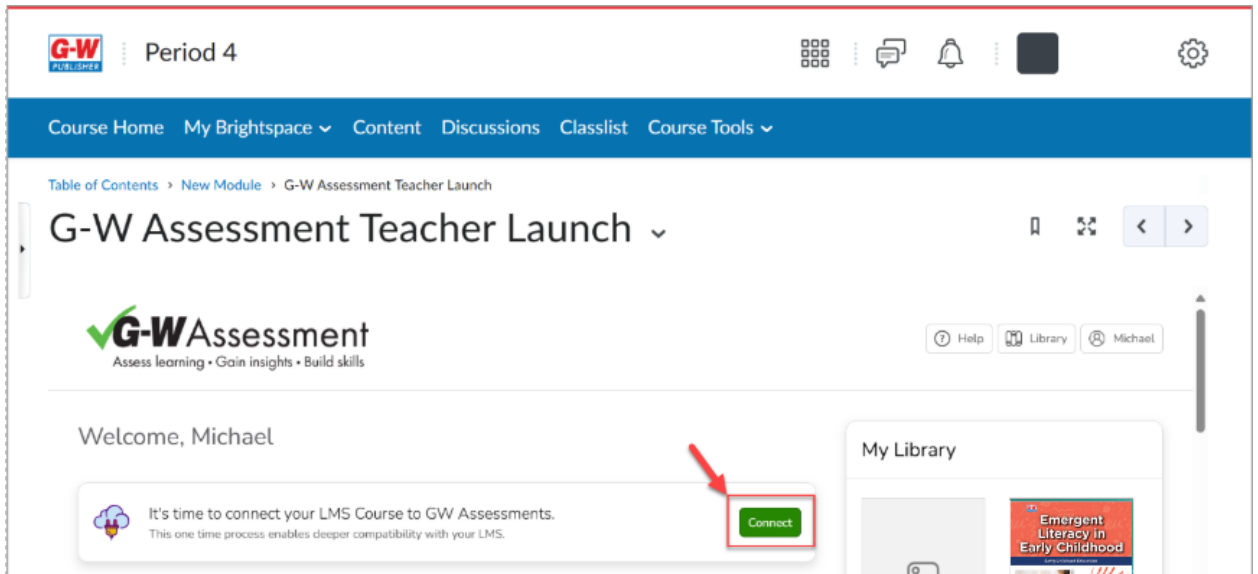
- a. To make this Teacher Launch invisible to students, select the karat button (▼), then select **Edit Properties in Place**



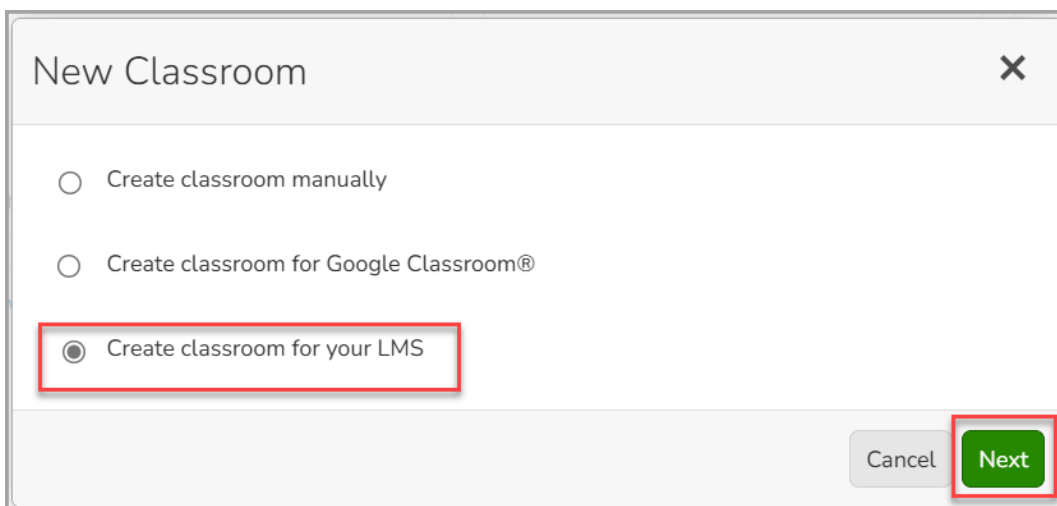
b. Select the eye icon (👁️) and toggle the visibility to Hidden



3. Select **G-W Assessment Teacher Launch** and then select **Connect**



4. Select **Create Classroom for your LMS (Canvas or Schoology)** then select **Next**



5. Name your classroom (room number and section are optional) then select **Create Classroom**

## New Classroom

What is the name of this classroom?

Period 4

What is the room number of this classroom?

What is the section number of this classroom?

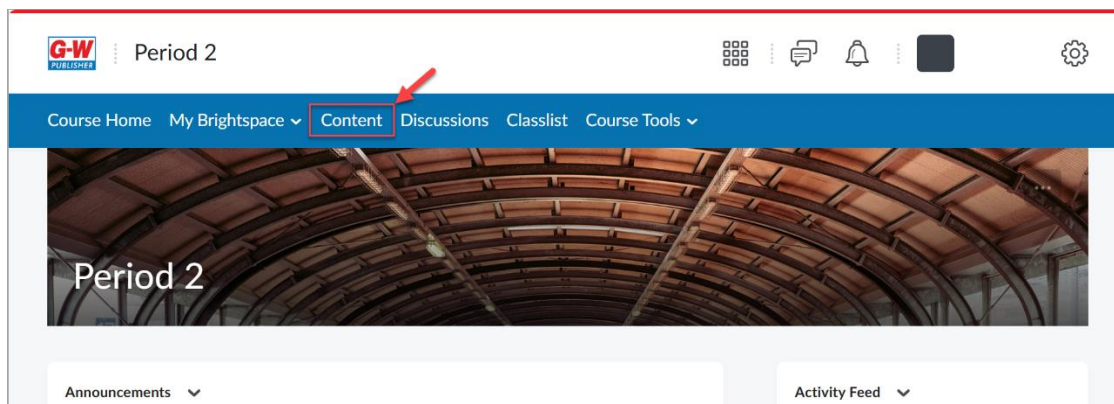
Back

Create Classroom

## New Content Experience

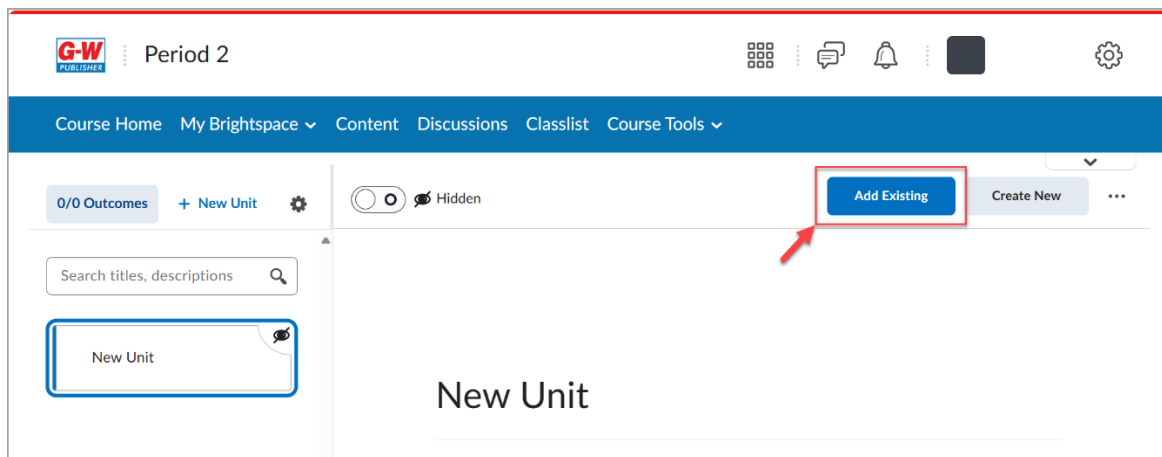
Upon logging into Brightspace, navigate to your respective course where G-W Assessment has been integrated by your LMS administrator.

1. Select **Content** from the task bar

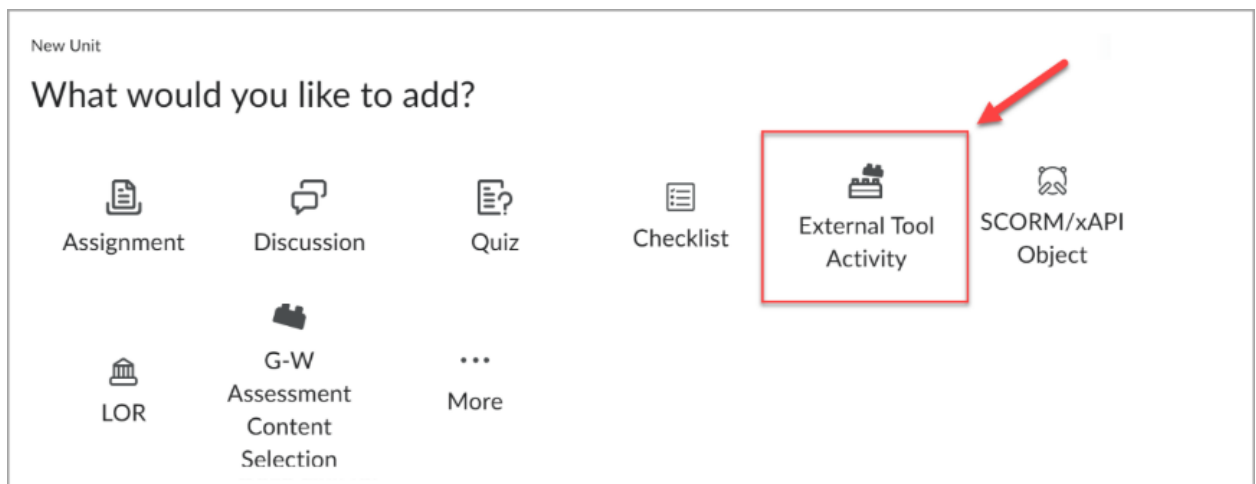


2. Select **Add Existing**

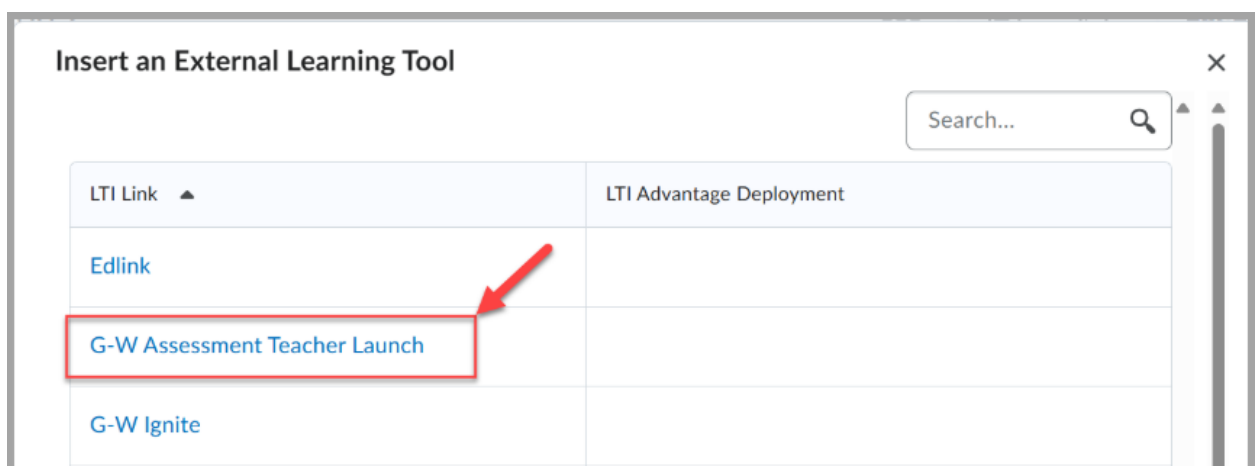




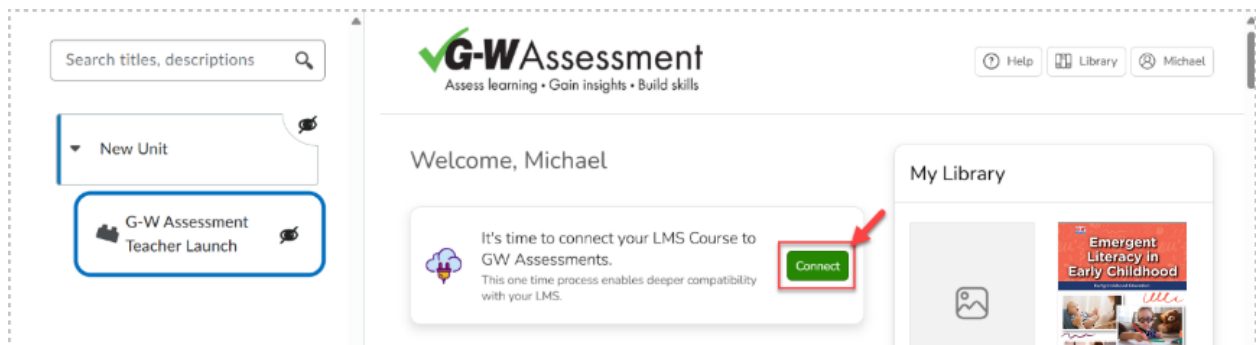
### 3. Select **External Tool Activity**



### 4. Select **G-W Assessment Teacher Launch**



### 5. Select **Connect**



6. Name your classroom (room number and section are optional) then select **Create Classroom**

## G-W Assessment Welcome Page

The G-W Assessment Welcome page is divided into two sections:

1. **Assigned Assessment:** Review all assessments you have assigned to your class.
2. **My Library:** Access all available titles for you or your school.

### Assigned Assessment

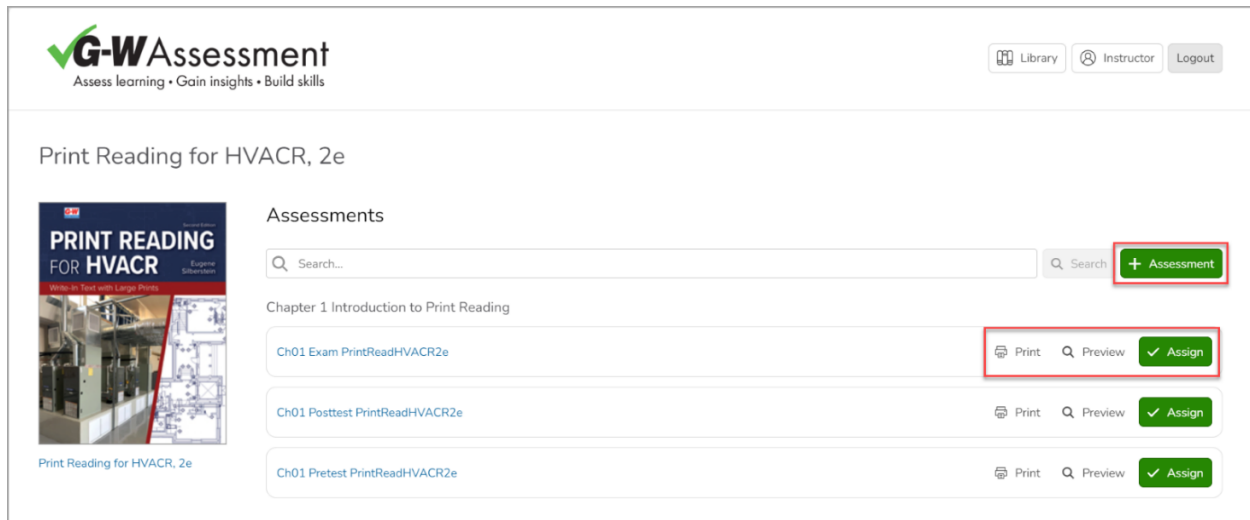
The Assigned Assessment section lists all the assessments assigned to your students. By selecting from the assessment, you can view your students' results.

### My Library

To access the available assessments, locate the **My Library** section to the right side of this page or by selecting the **Library** button in the top righthand corner. Select on the title to view its assessments.

# Assessments Page

The Assessments page lists all pre-built assessments for your adopted products.



The screenshot shows the vG-W Assessment interface. At the top, there's a logo for 'vG-W Assessment' with the tagline 'Assess learning • Gain insights • Build skills'. To the right are buttons for 'Library', 'Instructor', and 'Logout'. Below the header, the section is titled 'Print Reading for HVACR, 2e'. On the left is a book cover for 'PRINT READING FOR HVACR'. To the right, under the heading 'Assessments', there's a search bar and a '+ Assessment' button. Below this, under 'Chapter 1 Introduction to Print Reading', there are three assessment entries: 'Ch01 Exam PrintReadHVACR2e', 'Ch01 Posttest PrintReadHVACR2e', and 'Ch01 Pretest PrintReadHVACR2e'. Each entry has 'Print', 'Preview', and 'Assign' buttons. The '+ Assessment' button and the 'Assign' buttons for the first two assessments are highlighted with red boxes.

You can:


1. Create a new assessment using pre-built or custom questions by selecting on **+ Assessment**.
2. **Preview** the assessment.
3. **Print** assessments as PDFs.
4. **Assign** the assessment to Google Classroom (Google Classroom users only). To assign assignments in Brightspace, follow the steps in the [Create Assignments in Brightspace Classic \(Old\) Experience](#) or [Create Assignment in Brightspace New Experience](#) section located within this document.

## Preview Assessments


1. To preview the questions in a pre-built assessment, either select the assessment bank link or select the **preview** button.

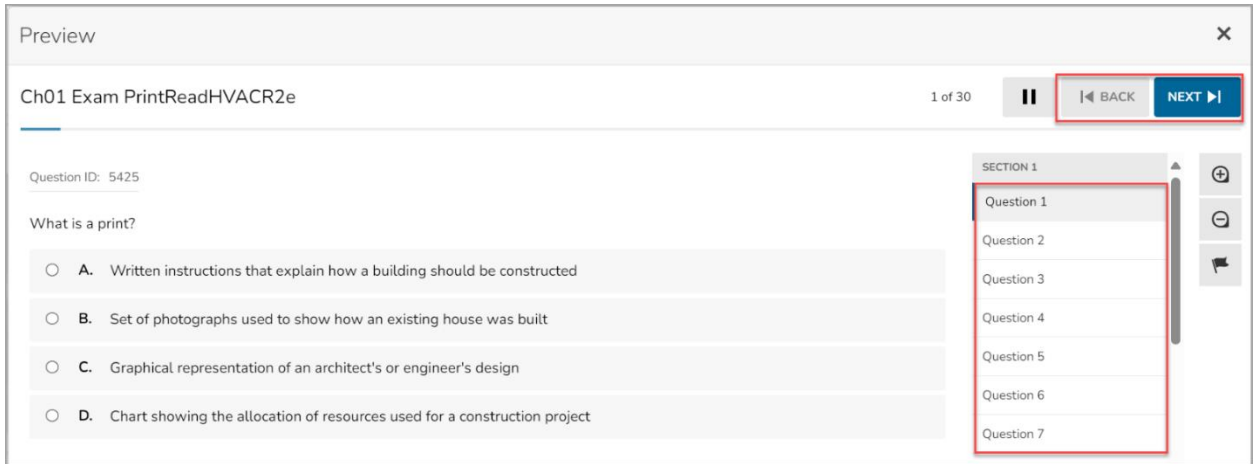


The screenshot shows a close-up of the assessment list. The link '1. Ch01 Pretest PrintReadHVACR2e' is highlighted with a red box. To the right of the list, there are 'Print', 'Preview', and 'Assign' buttons. The 'Preview' button is also highlighted with a red box.

2. To navigate the assessment:
  - a. Select **Next** to move to the next question
  - b. Select **Back** to return to the previous question.
  - c. Select the question number to preview the question
  - d. Select the plus  icon to increase the font size.

e. Select the minus  icon to decrease the font size.

f. Select the flag  icon to mark a question for review.



3. Once you have finished reviewing your assessment, you can either print it or make further modifications.

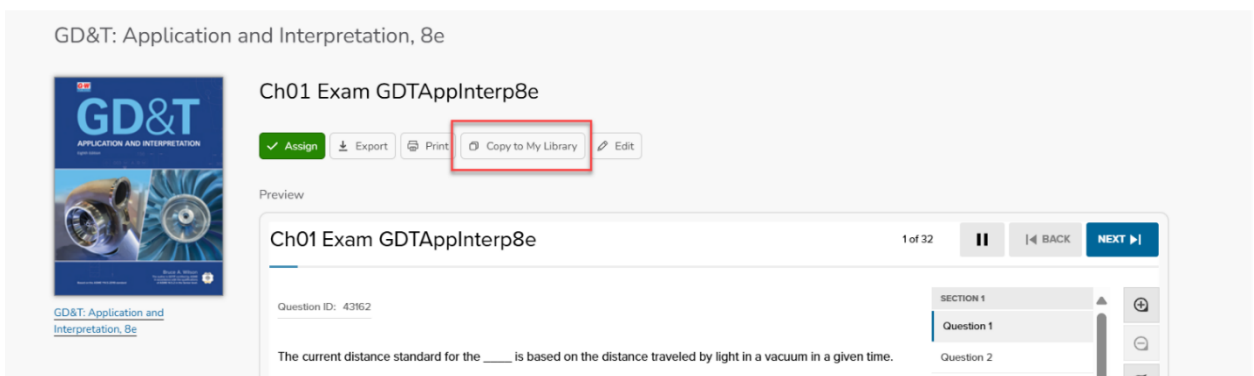
## Copying Assessments

To make a copy of an assessment:

1. Navigate to the Assessment page and locate the desired assessment. Select the assessment link.



2. Select the **Copy to My Library** button.



3. Give the copied assessment a new, relevant title then select the **Copy Assessment** button.

Copy to My Library

×

Make a copy of this assessment to make changes. The original will remain available.

Assessment Name

Ch01 Exam GDTApplInterp8e (Copy)

Cancel

Copy Assessment

- Your copied assessment will now appear in the My Library section under Assessments.

✓

G-W

Assessment

Assess learning • Gain insights • Build skills

Help

Library

Michael

Dashboard >

My Library

Titles

Assessments

Search...

Search

<

>

+ Assessment

Ch01 Exam GDTApplInterp8e (Copy)

Export

Print

Preview

Assign

## Edit Pre-Built Assessment

To customize a pre-built assessment:

- Navigate to the Assessment page and locate the desired assessment. Select the assessment link.

Chapter 1 Introduction to Print Reading

1. Ch01 Pretest PrintReadHVACR2e

Print

Preview

Assign

- Select the **Edit** button to create a copy of the assessment.

v4.0

13

GD&T: Application and Interpretation, 8e



Ch01 Exam GDTApplInterp8e

Assign Export Print Copy to My Library **Edit**

Preview

Ch01 Exam GDTApplInterp8e

1 of 32

BACK NEXT

Question ID: 43952

The current distance standard for the \_\_\_\_ is based on the distance traveled by light in a vacuum in a given time.

SECTION 1

Question 1

Question 2

Question 3

3. Give the copied assessment a new, relevant title then select the **Copy Assessment** button.

Copy to My Library

Make a copy of this assessment to make changes. The original will remain available.

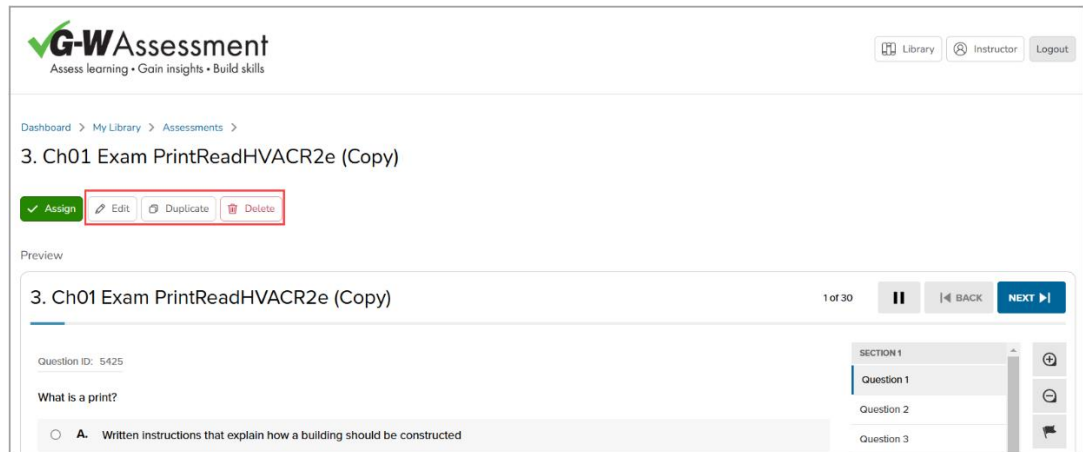
Assessment Name

Ch01 Exam GDTApplInterp8e (Copy)

Cancel
Copy Assessment

4. Once your assessment has been copied, you can
  - a. **Edit:** Select the **Edit** button to open the assessment for editing.
  - b. **Duplicate:** Select **Duplicate** to create a copy of the assessment before editing.

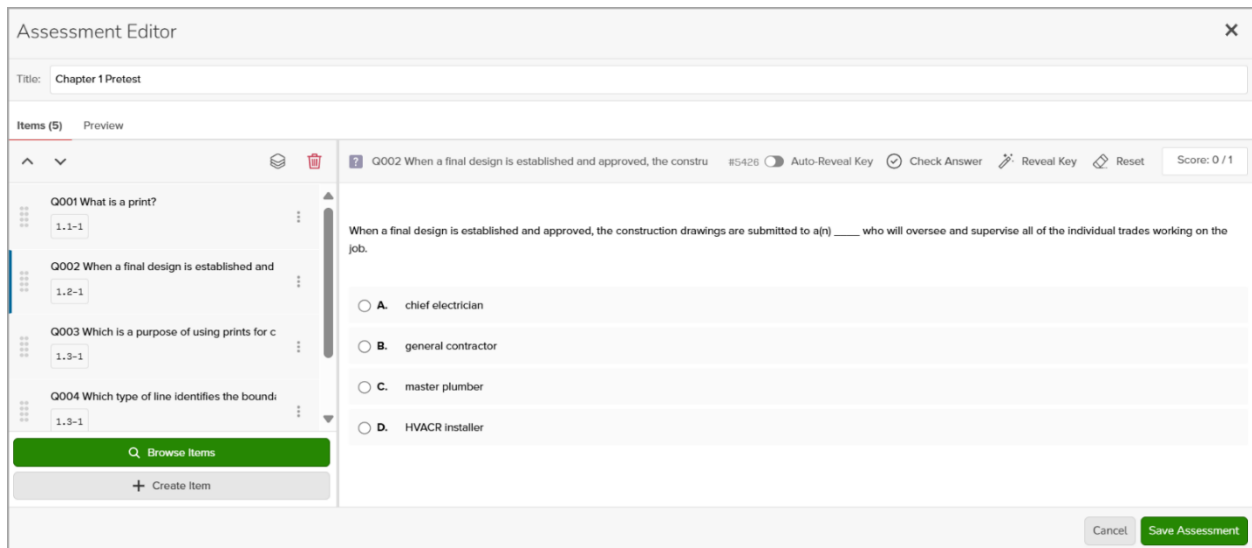
- c. **Delete:** Select **Delete** to delete this assessment.



5. Select **Edit** to modify the assessment.

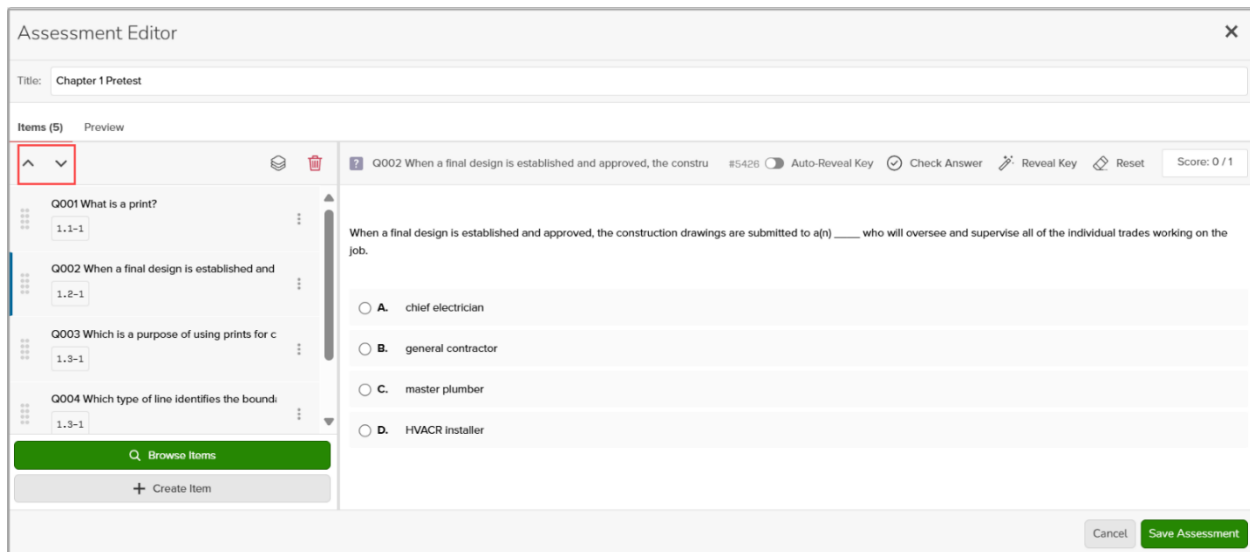
## Assessment Editor

Once in the Assessment Editor, you can customize the assessment to align with your specific learning objectives.



## Preview Items

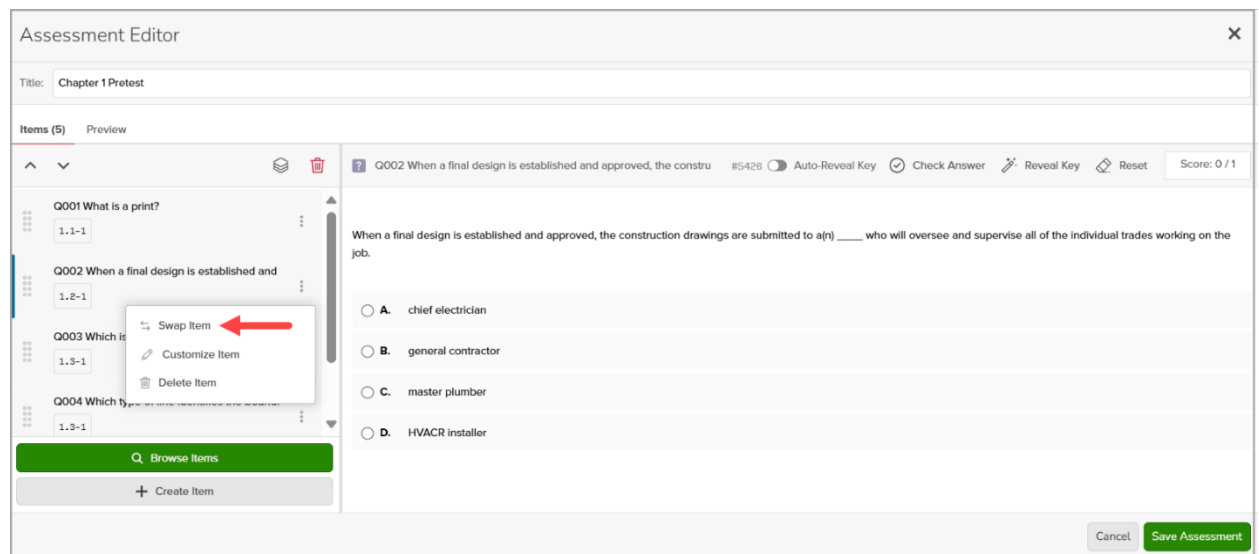
To preview the individual items, select an item or use the up/down arrows to navigate through the items. Use the **Preview** tab to work through the assessment as a student.



## Swap Items

To swap an item in your assessments and replace it with another:

1. Select the kebab (⋮) menu to the right of the question, then select Swap Item.



2. The **Select Item** modal will appear. You can filter by (filters will vary by title):

- a. Title
- b. Chapter/Module
- c. Question Type
- d. Learning Outcome
- e. Grading Type (Manual or Auto Graded)

3. Preview an item by selecting it. Select **Close Preview** to close the preview modal.



Select Items

Search by Name

Page 1 (7296 Results)

Q001 \_\_\_\_ are blood vessels that deliver oxygen-... #10486 Auto-Reveal Key Score: 0 / 1

\_\_\_\_ are blood vessels that deliver oxygen-poor blood from the rest of the body to the heart.

A. Capillaries

B. Veins

C. Coronary arteries

D. Arteries

Select 0 Items

**Note:** If an item is already in your assessment, its checkbox will be greyed out, preventing you from adding that same question twice.

Q024 Match each of the terms to the correct definition.

#1504 1.4 1.5 1.8 1.9 1.11 1.12

4. After selecting one or more items for swapping, select the **Select # Items** button. Select the **Save Assessment** to save your changes.

Select Items

Search by Name

Page 1 (7296 Results)

Consuming enough water helps the body cool itse... #10983 Auto-Reveal Key Score: 0 / 1

Consuming enough water helps the body cool itself and maintain blood pressure and prevents dehydration.

A. true

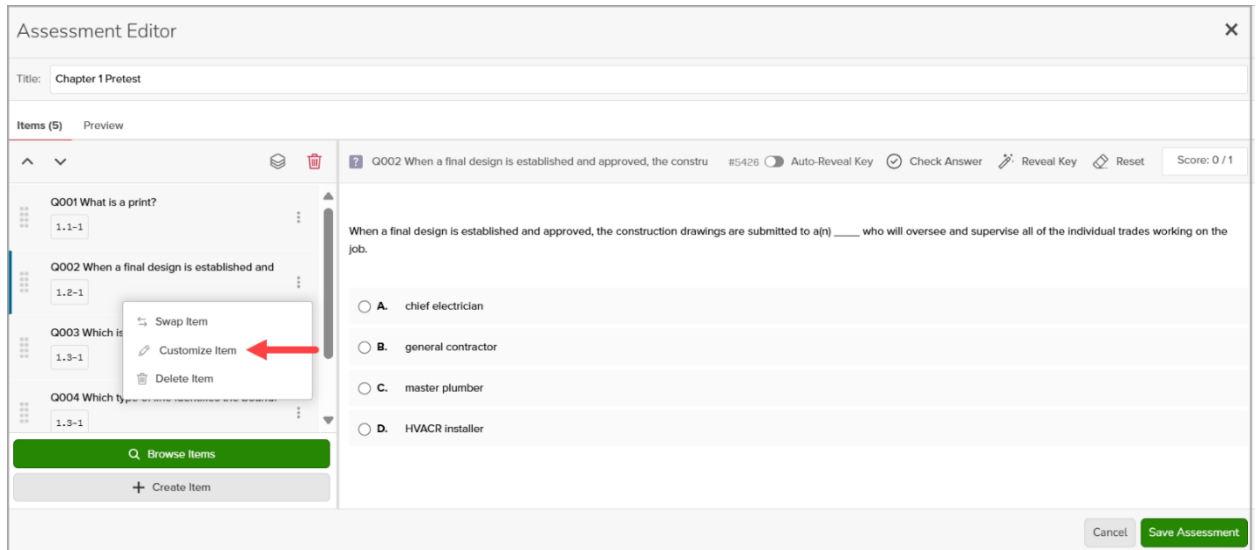
B. false

Select 2 Items

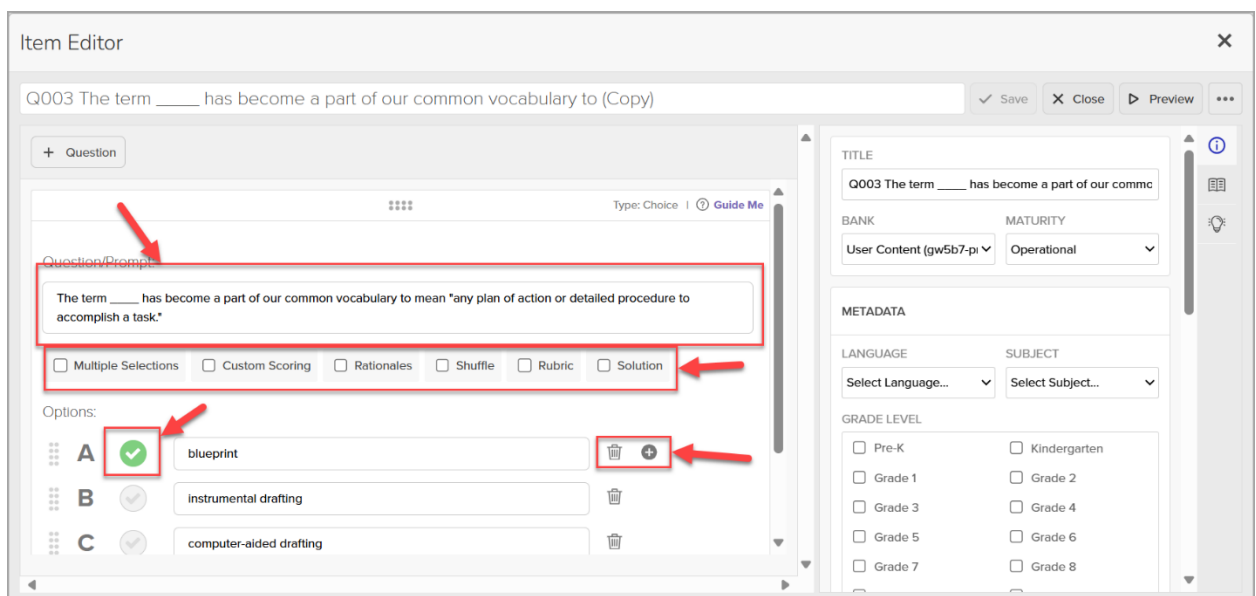
## Customize Item

To modify an item in your assessment:

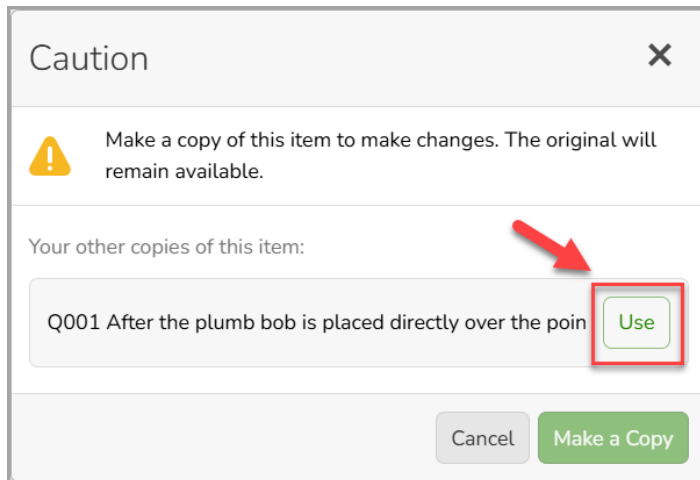
1. Select the kebab (⋮) menu to the right of the question, then select **Customize Item**.




2. You will be prompted to make a copy of the item for customization. Select **Make a Copy**. The **Item Editor** modal will open. From here you can make the necessary changes to the question prompt, answer options or add additional solutions.

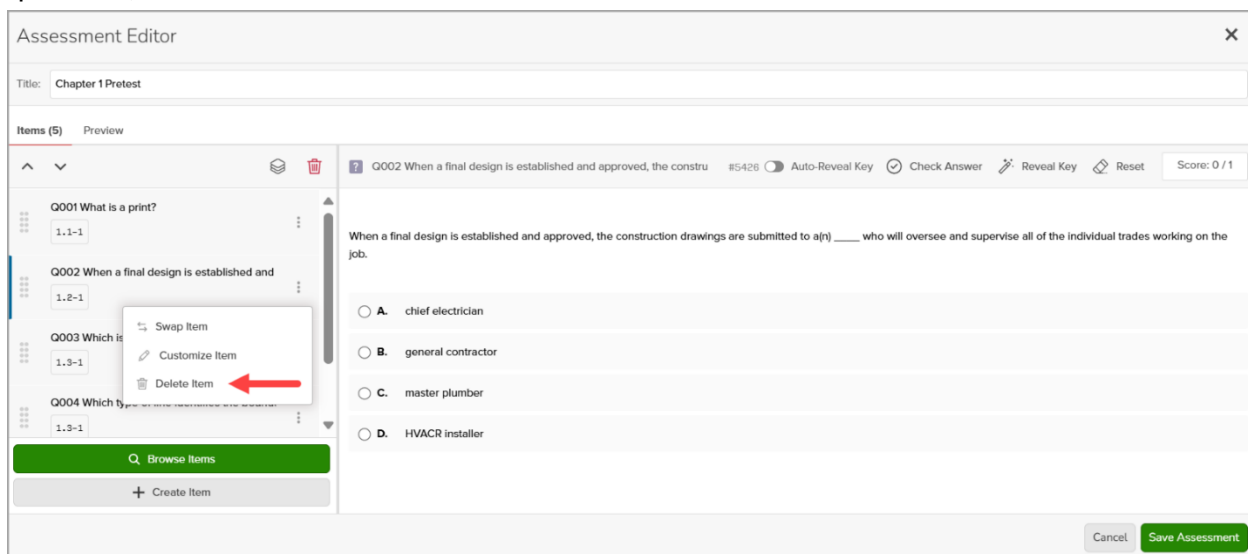


3. Select the **Save** button to save your changes.
4. If you have previously modified the question, you will see a message indicating that existing copies of this item. Select the **Use** button to modify this question further.



### Delete Items


To remove an item from your assessment bank, select on the kebab  menu next to the question, then select **Delete Item**.



### Swap Items

In the **Select Items** screen, select the title and the chapter, then locate the item that you want to swap with the current one. **(Note:** If you have adopted multiple products, you can add an assessment item from any of those products.)

### Rearrange Items

To rearrange the order of your assessment items, drag and drop questions using the double kebab  icon to drag it to your desired location. **(Note:** Questions numbers are for instructor reference only and do not display for students.)

# Assessment Editor

Title: Chapter 1 Pretest

Items (5)

Preview

^

v

Q001 What is a print?

1.1-1

Q002 When a final design is established and

1.2-1

Q003 Which is a purpose of using prints for c

1.3-1

Q004 Which type of line identifies the bound

1.3-1

Q

Browse Items

+

Create Item

### [View Answers Keys](#)

To view the answer keys for individual items, toggle the following options:

Q002 When a final design is established ... #5426 Auto-Reveal Key Check Answer Reveal Key Reset Score: 0 / 1

When a final design is established and approved, the construction drawings are submitted to a(n) \_\_\_\_\_ who will oversee and supervise all of the individual trades working on the job.

☐ A. chief electrician

☐ B. general contractor

☐ C. master plumber

1. **Auto-Reveal Key:** Automatically displays correct answers while navigating through the assessment bank.
2. **Check Answer:** Shows your performance on the current question.
3. **Reveal Key:** Display the correct answer for the current item.
4. **Reset:** Return the question to its original state.

### Search

To search for items, select the **Search Item** button at the bottom of the Assessment Editor page:

Assessment Editor

Title: Chapter 1 Pretest

Items (5) Preview

Q001 What is a print?  
1.1-1

Q002 When a final design is established and  
1.2-1

Q003 Which is a purpose of using prints for c  
1.3-1

Q004 Which type of line identifies the bound:  
1.3-1

Q002 When a final design is established and approved, the constru #5426 Auto

When a final design is established and approved, the construction drawings are submitted to job.

☐ A. chief electrician


☐ B. general contractor

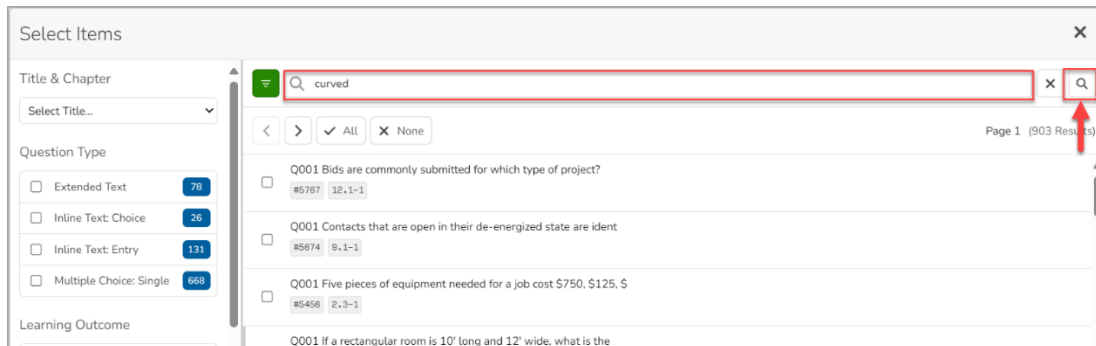
☐ C. master plumber

☐ D. HVACR installer

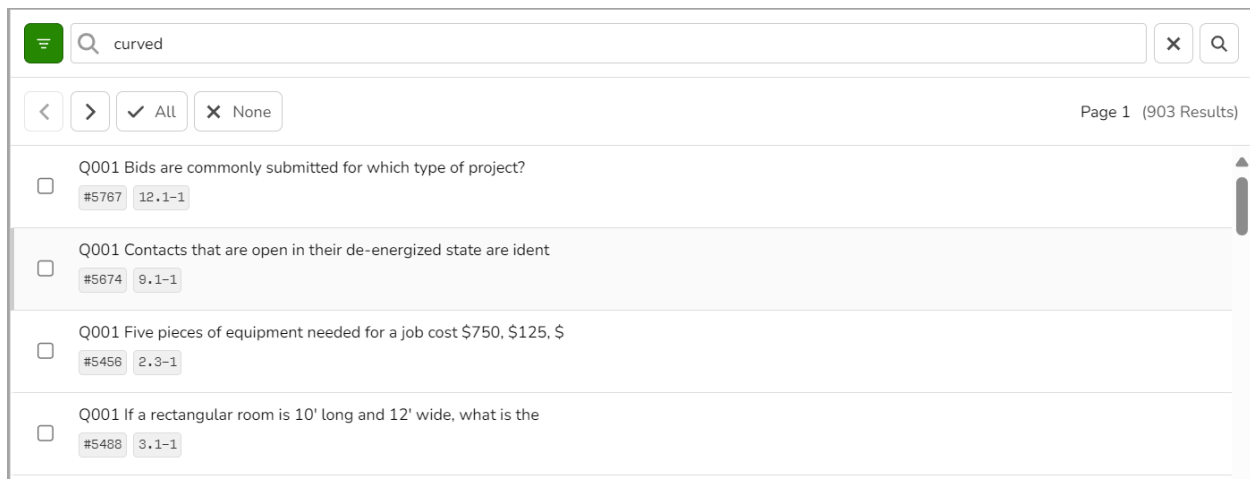
Q Browse Items

+ Create Item


Use the filters to narrow your search or enter a keyword in the search field and select the magnifying  icon to begin your search:



Your search results will then be displayed:



### *Toggle Filters*

To collapse the filter and maximize the question view, select the strawberry (  ) icon next to the search field:

Select Items

Title & Chapter  
Select Title...

Question Type  
☐ Extended Text 78  
☐ Inline Text: Choice 26  
☐ Inline Text: Entry 131  
☐ Multiple Choice: Single 668

Learning Outcome  
☐ LO 1.1 12

Search: curved

Page 1 (903 Results)

Q001 Bids are commonly submitted for which type of project?  
#5787 12.1-1

Q001 Contacts that are open in their de-energized state are ident  
#5874 9.1-1

Q001 Five pieces of equipment needed for a job cost \$750, \$125, \$  
#5458 2.3-1

Q001 If a rectangular room is 10' long and 12' wide, what is the  
#5488 3.1-1

Your question view will no longer show the filter column:

Select Items

Search: curved

Page 1 (903 Results)

Q001 Bids are commonly submitted for which type of project?  
#5787 12.1-1

Q001 Contacts that are open in their de-energized state are ident  
#5874 9.1-1

Q001 Five pieces of equipment needed for a job cost \$750, \$125, \$  
#5458 2.3-1

Q001 If a rectangular room is 10' long and 12' wide, what is the  
#5488 3.1-1

Q001 Match each term with its corresponding description

Once you have finalized the customization of your assessment, select the Save Assessment button to save your changes.

Assessment Editor

Title: Chapter 1 Pretest

Items (5) Preview

Q001 What is a print?  
1.1-1

Q002 When a final design is established and  
1.2-1

Q003 Which is a purpose of using prints for c  
1.3-1

Q004 Which type of line identifies the boundi  
1.3-1

Q002 When a final design is established and approved, the constru #5426 Auto-Reveal Key Check Answer Reveal Key Reset Score: 0 / 1

When a final design is established and approved, the construction drawings are submitted to a(n) \_\_\_\_ who will oversee and supervise all of the individual trades working on the job.

☐ A. chief electrician  
☐ B. general contractor  
☐ C. master plumber  
☐ D. HVACR installer

Q. Browse Items

+ Create Item

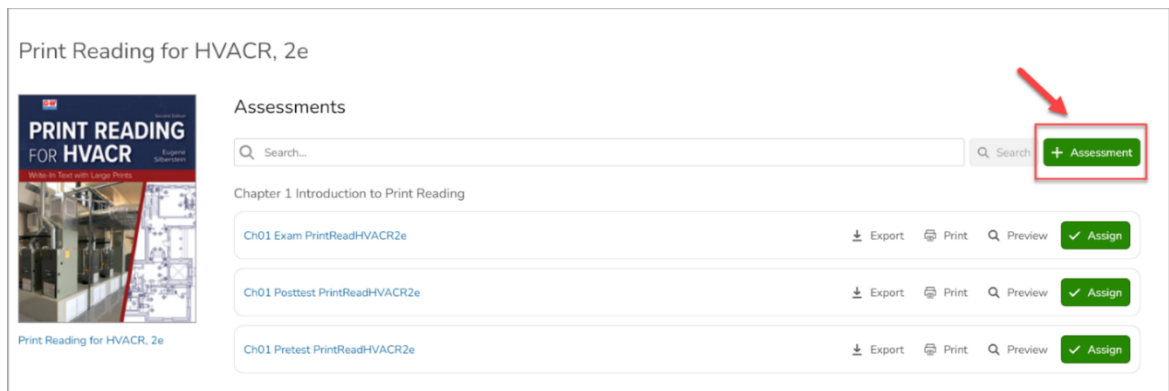
Cancel Save Assessment

## Create Custom Assessment

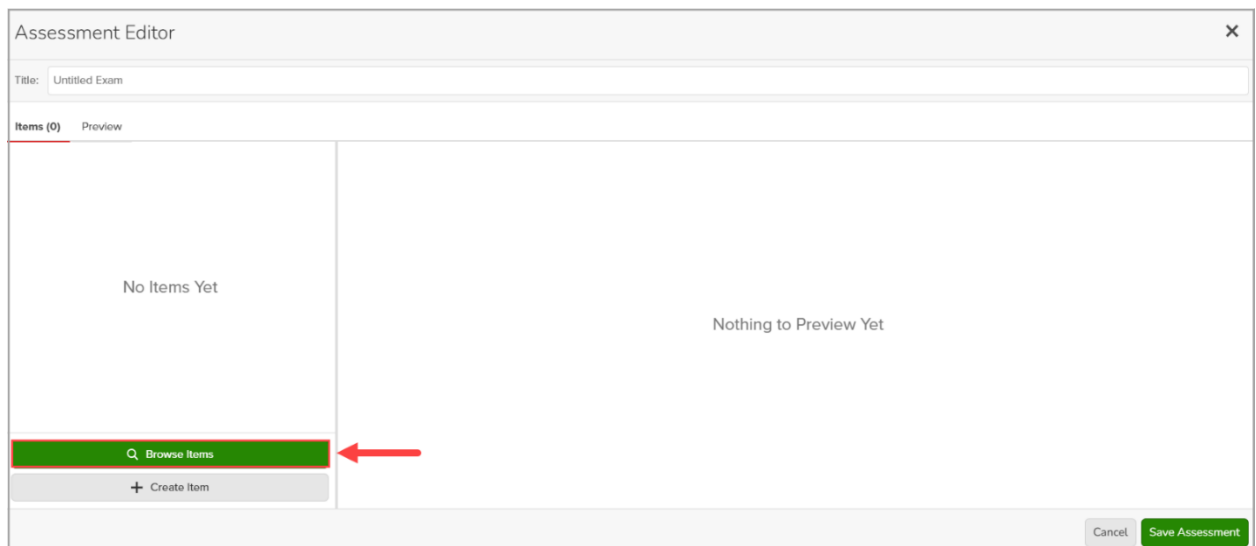
G-W Assessment offers a variety of pre-built, learning outcome-aligned questions. You can use these to create assessments like reviews, midterms, or finals. Alternatively, if you need custom questions for your assessments, you can create those as well.

### Create custom assessment with pre-built G-W items

1. To create your own assessment with pre-built G-W items, select the **+ Assessment** button on the Assessment page.

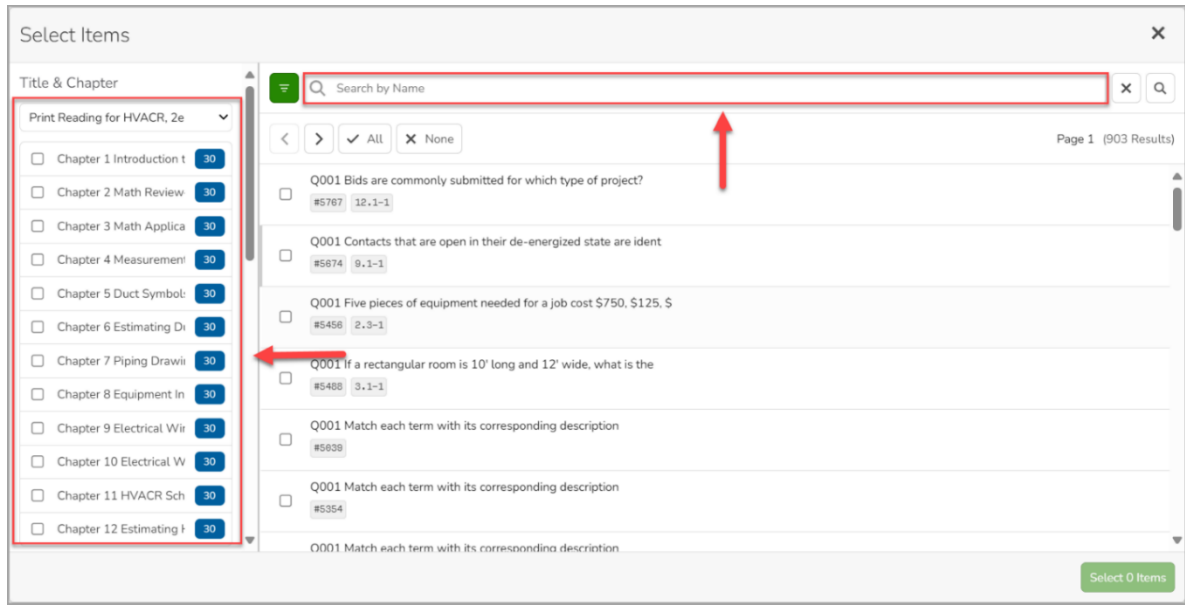


2. To add pre-built assessment questions, select the **magnifying glass** icon in the Assessment Editor.

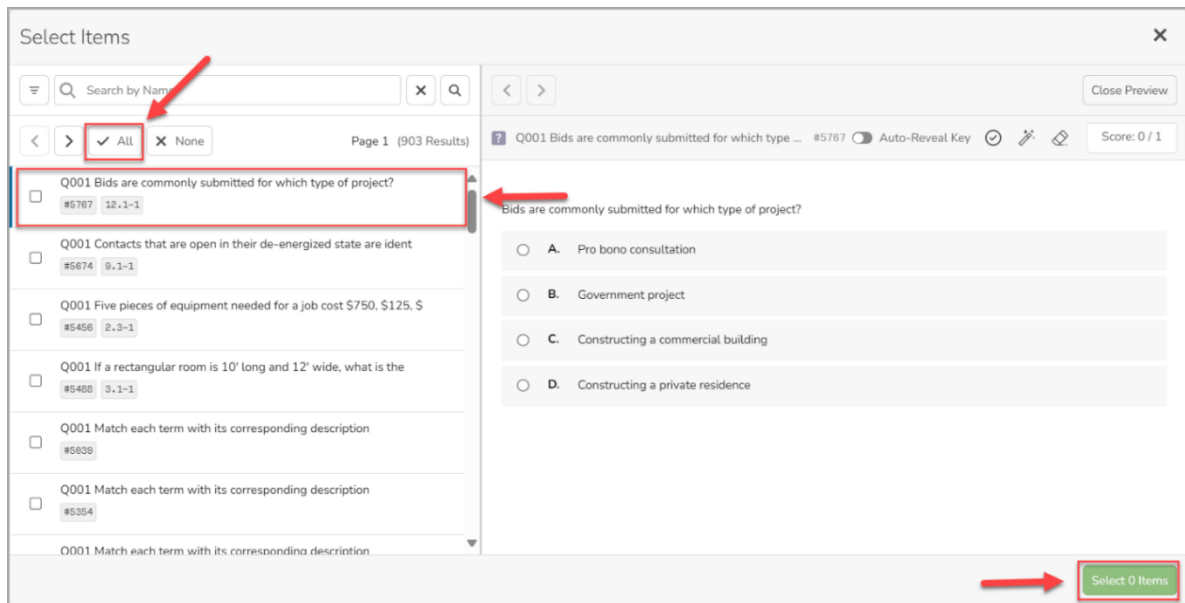


3. Use the filters on the left to narrow your search or enter a keyword on the search field to begin your search

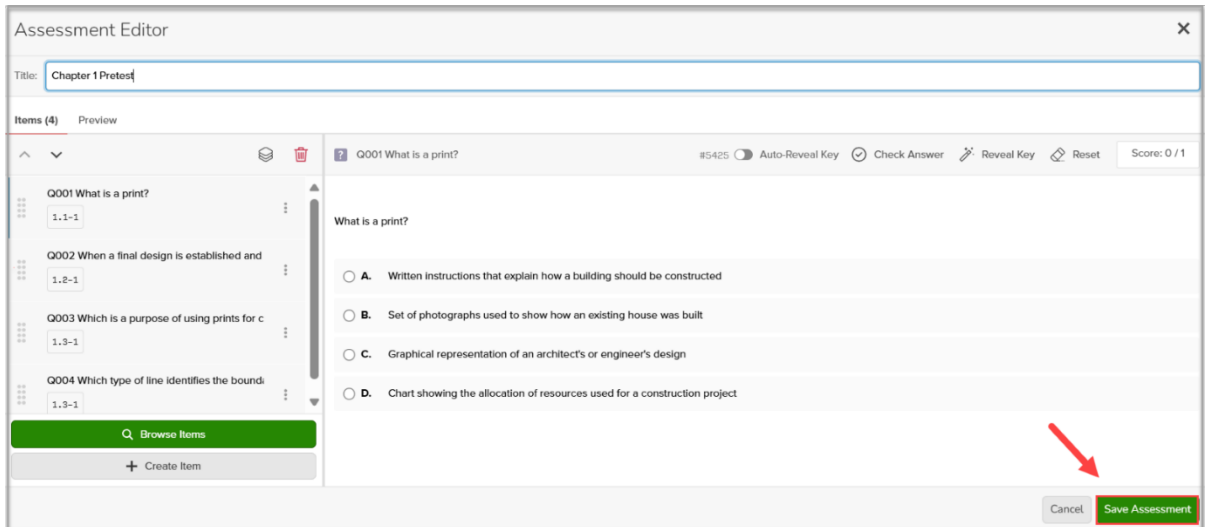




4. Select an item to preview it.
5. Check the box next to the items you want to add to your assessment or select **✓All** to add all the items from your search results. Then, select the **select # Items** button to add the items into your assessment.

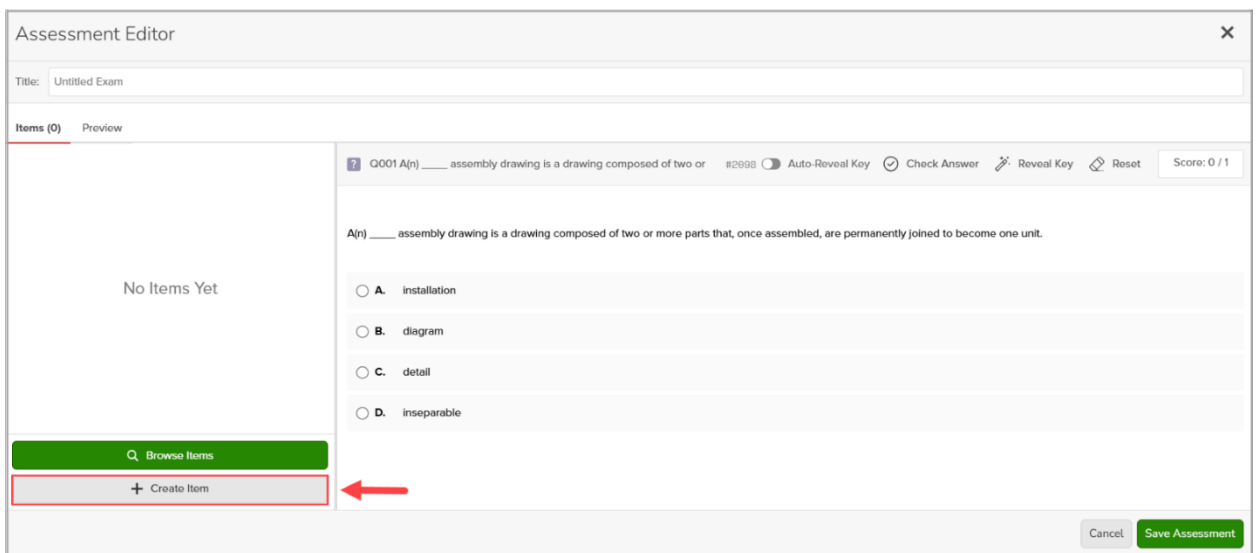


6. Once you have finalized the customization of your assessment, select the **Save Assessment** button to save your changes.

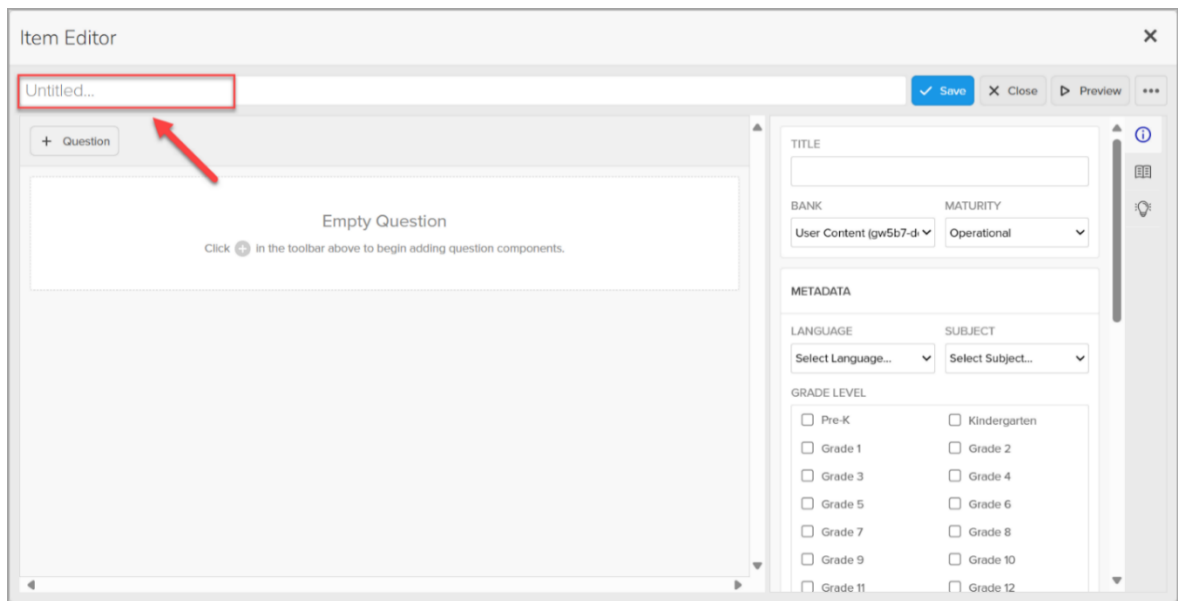


### Create new custom items

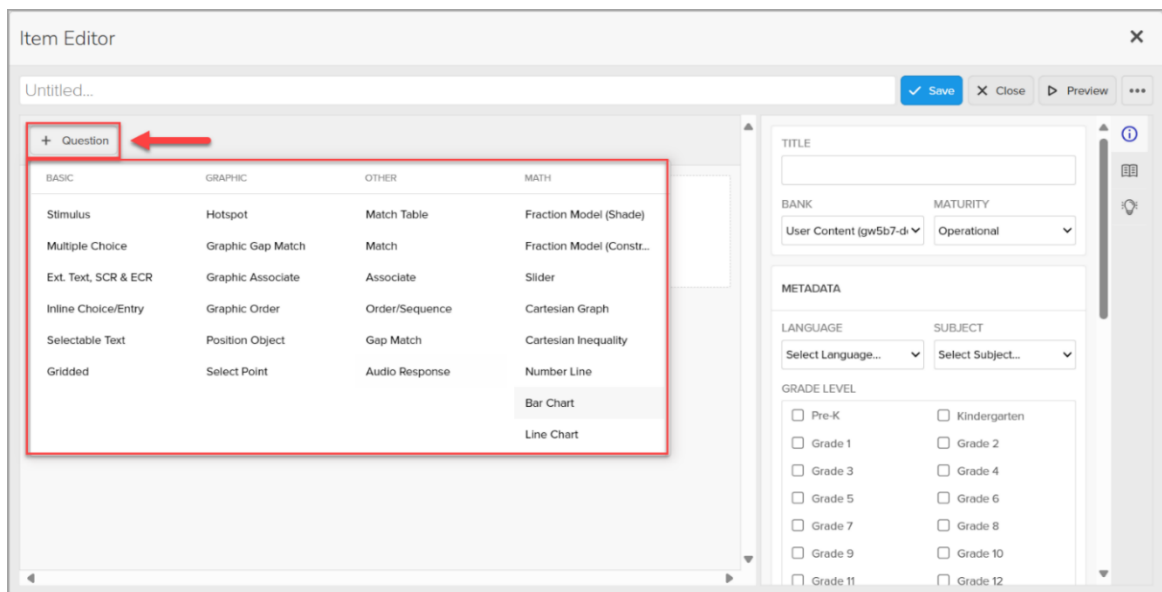
1. To create your own custom questions, select on the **+ Item** button.



2. In the Item Editor, start by giving your item a title:



3. To add a new assessment item, select on the **+ Question** button. A dropdown will appear displaying various question types. Select the desired question type. (**Note: If you are delivering this assessment as a print only format, only the following question types are supported: Multiple Choice, Inline Choice/Entry, Ext. Text SCR & ECR (Essay), Gap Match and Selectable Text.**)



4. Use the **Guide Me** feature for a quick tutorial of the question type.

Item Editor

Untitled...

Save Close Preview

+ Question

Type: Choice **Guide Me**

Question/Prompt:

Ask your question here (ex: "What is the capital of Turkey?")

☐ Multiple Selections
 ☐ Custom Scoring
 ☐ Rationales
 ☐ Shuffle
 ☐ Rubric
 ☐ Solution

Options:

A Enter text for Choice A
 B Enter text for Choice B
 C Enter text for Choice C
 D Enter text for Choice D

TITLE  
 BANK User Content (gw5b7-d) MATURITY Operational  
 LANGUAGE Select Language... SUBJECT Select Subject...  
 GRADE LEVEL  
☐ Pre-K ☐ Kindergarten  
☐ Grade 1 ☐ Grade 2  
☐ Grade 3 ☐ Grade 4  
☐ Grade 5 ☐ Grade 6  
☐ Grade 7 ☐ Grade 8  
☐ Grade 9 ☐ Grade 10  
☐ Grade 11 ☐ Grade 12

Item Editor

Untitled...

Save Close Preview

+ Question

Type: Choice | Guide Me

Question/Prompt:

Ask your question here (ex: "What is the capital of Turkey?")

☐ Multiple Selections
 ☐ Custom Scoring
 ☐ Rationales
 ☐ Shuffle
 ☐ Rubric
 ☐ Solution

Options:

A Enter text for Choice A
 B Enter text for Choice B
 C Enter text for Choice C
 D Enter text for Choice D

TITLE  
 BANK User Content (gw5b7-d) MATURITY Operational  
 LANGUAGE Select Language... SUBJECT Select Subject...  
 GRADE LEVEL  
☐ Pre-K ☐ Kindergarten  
☐ Grade 1 ☐ Grade 2  
☐ Grade 3 ☐ Grade 4  
☐ Grade 5 ☐ Grade 6  
☐ Grade 7 ☐ Grade 8  
☐ Grade 9 ☐ Grade 10  
☐ Grade 11 ☐ Grade 12

Multiple Choice questions present the candidate with a single prompt and two or more options from which to select. You will pre-determine the number of correct responses.

Skip Back Next

5. Once you have created your item, select **Save** to save the item for your assessment.

## Print Assessment

To print a PDF version of the assessment for distribution to your students, there are 2 options:

1. From the assessment page, select the **Print** button

**G-W Assessment**  
Assess learning • Gain insights • Build skills

Library Instructor Logout

Print Reading for HVACR, 2e

**Assessments**

Search... Search + Assessment

Chapter 1 Introduction to Print Reading

Ch01 Exam PrintReadHVACR2e Print Preview Assign

Ch01 Posttest PrintReadHVACR2e Print Preview Assign

Ch01 Pretest PrintReadHVACR2e Print Preview Assign

2. From the preview screen, select the assessment bank link, then select **Print**:

**G-W Assessment**  
Assess learning • Gain insights • Build skills

Library Instructor Logout

Print Reading for HVACR, 2e

**3. Ch01 Exam PrintReadHVACR2e**

Assign Print Copy To My Library

Preview

**3. Ch01 Exam PrintReadHVACR2e** 1 of 30 BACK NEXT

Question ID: 5425

What is a print?

☐ A. Written instructions that explain how a building should be constructed

☐ B. Set of photographs used to show how an existing house was built

☐ C. Graphical representation of an architect's or engineer's design

☐ D. Chart showing the allocation of resources used for a construction project

**SECTION 1**

Question 1

Question 2

Question 3

Question 4

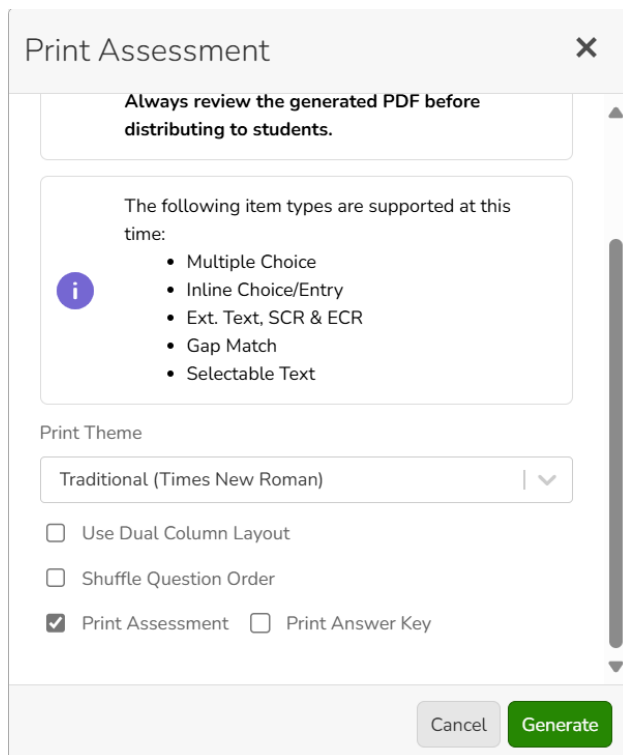
Question 5

Question 6

Question 7

Question 8

3. Selecting **Print** will open a dialog box.



**Print Assessment** [X]

Always review the generated PDF before distributing to students.

The following item types are supported at this time:

- Multiple Choice
- Inline Choice/Entry
- Ext. Text, SCR & ECR
- Gap Match
- Selectable Text

Print Theme

Traditional (Times New Roman) | v

☐ Use Dual Column Layout

☐ Shuffle Question Order

☒ Print Assessment ☐ Print Answer Key

Cancel Generate

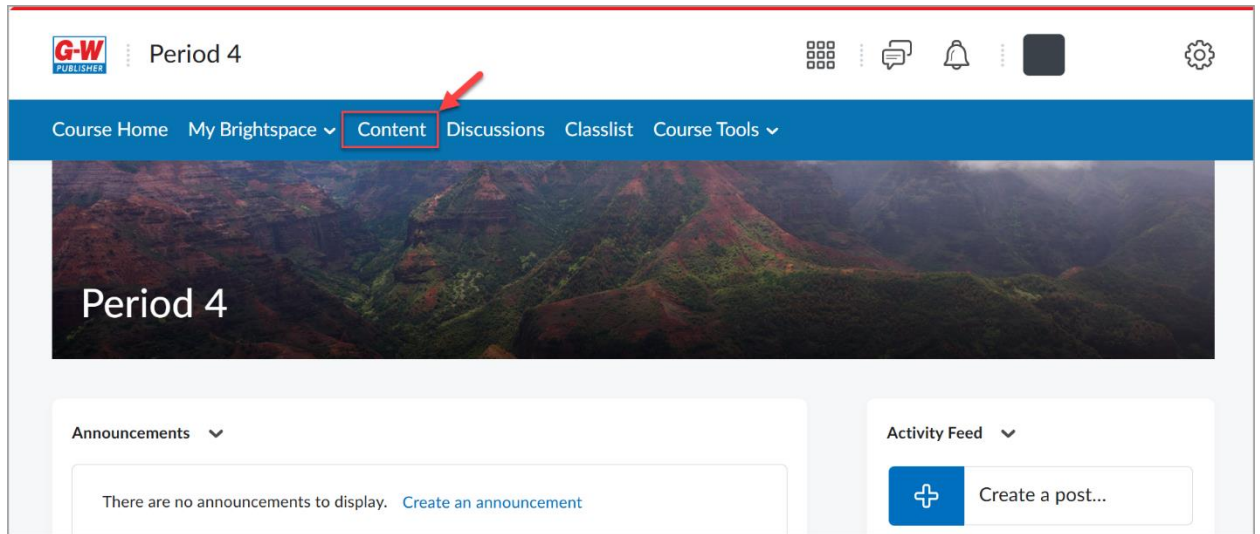
- To customize your printed assessment:
  - Select a print theme
  - Choose whether to use a dual column layout
  - Select Shuffle Question Order to randomize the questions
  - Select whether to print the assessment, answer key, or both.
- After making your selections, select the **Generate** button to create a PDF version of your assessment. Once generated, select **Download Assessment** to download the PDF to your computer. If Print Answer Key was also selected, select the **Download Answer Key** button to download the answer key PDF separately.

## Create Assignments in Brightspace

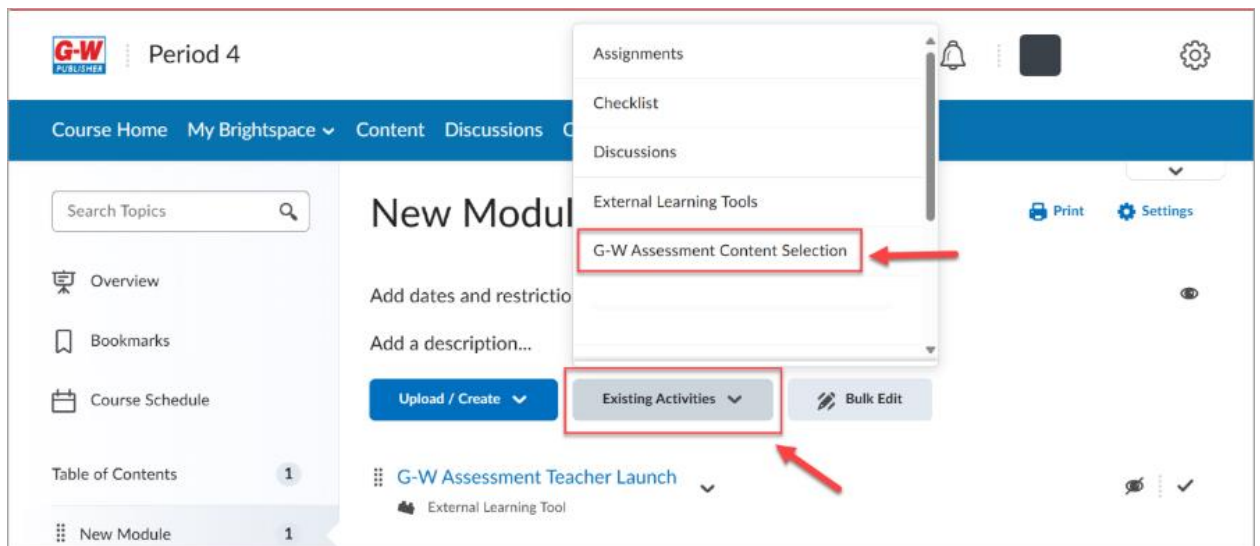
### Classic (Old) Experience

To create an assignment using G-W Assessment in Brightspace:

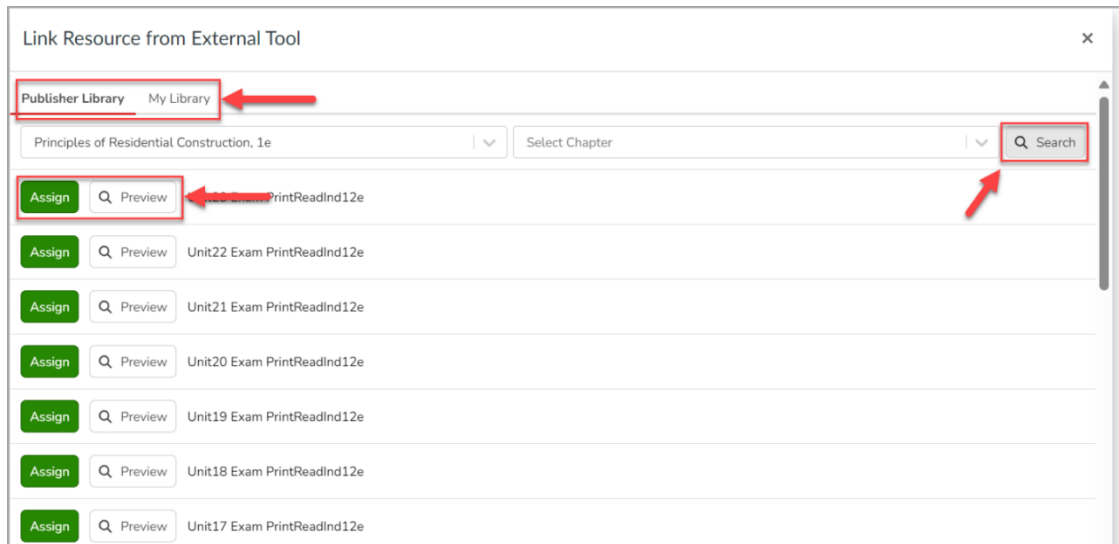
- Select **Content** from your course screen



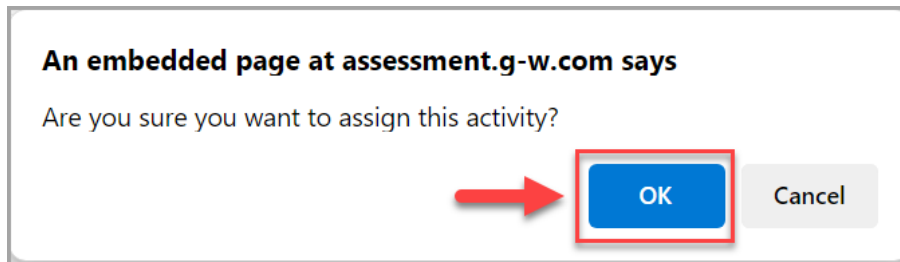
2. Select **Existing Activities** and then select **G-W Assessment Content Selection**



3. Use the dropdown menu to select pre-built G-W Assessment content from the **Publisher Library**, or select the **My Library** tab to access your existing assessments. You can also narrow your list down by using the **Search** feature.



4. Once you have located the assignment, you can:
  1. Preview – Select **Preview** to view the assignment.
  2. Assign – Select **Assign** to assign this assessment to your students.
5. Select **Assign**, then confirm by selecting **OK** on the pop-up modal.

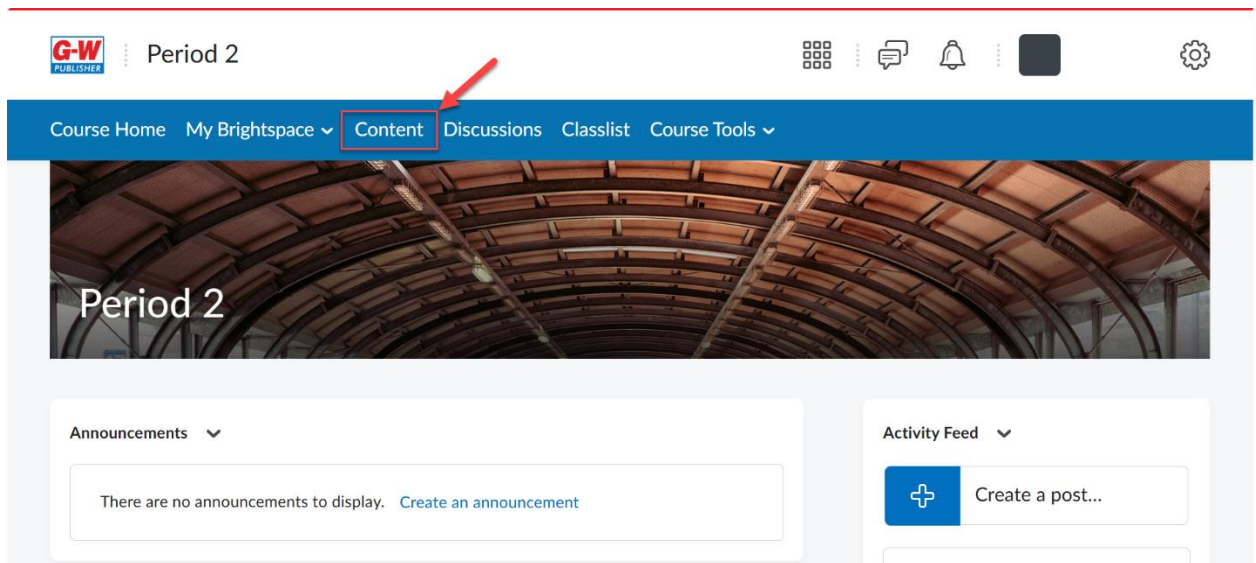


6. The Assessment will now appear in your Content

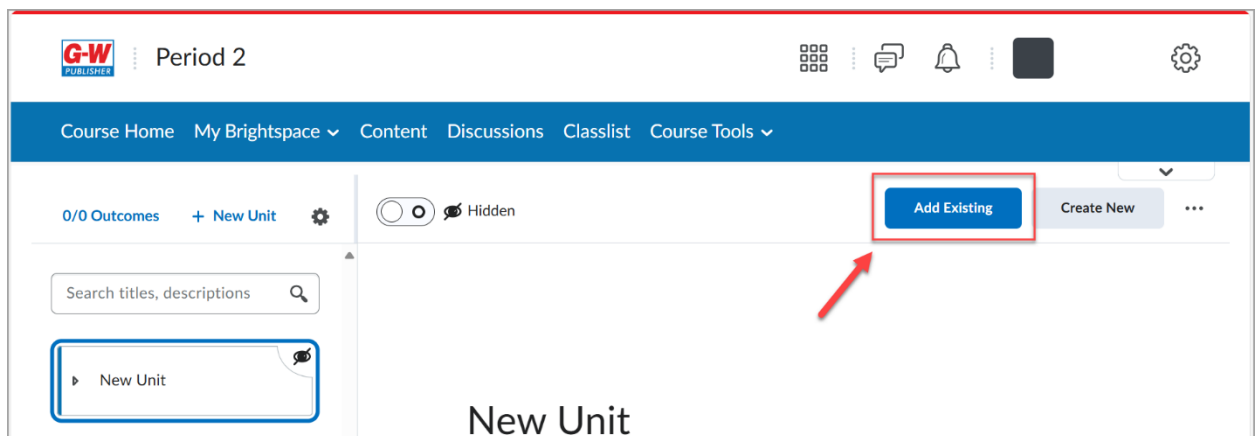


## New Experience

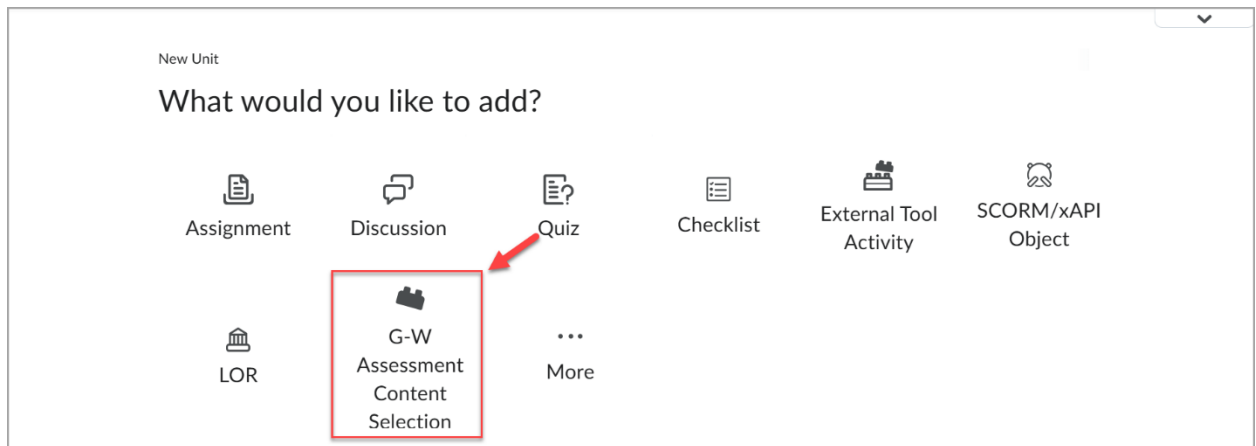
1. Select **Content** from your course screen



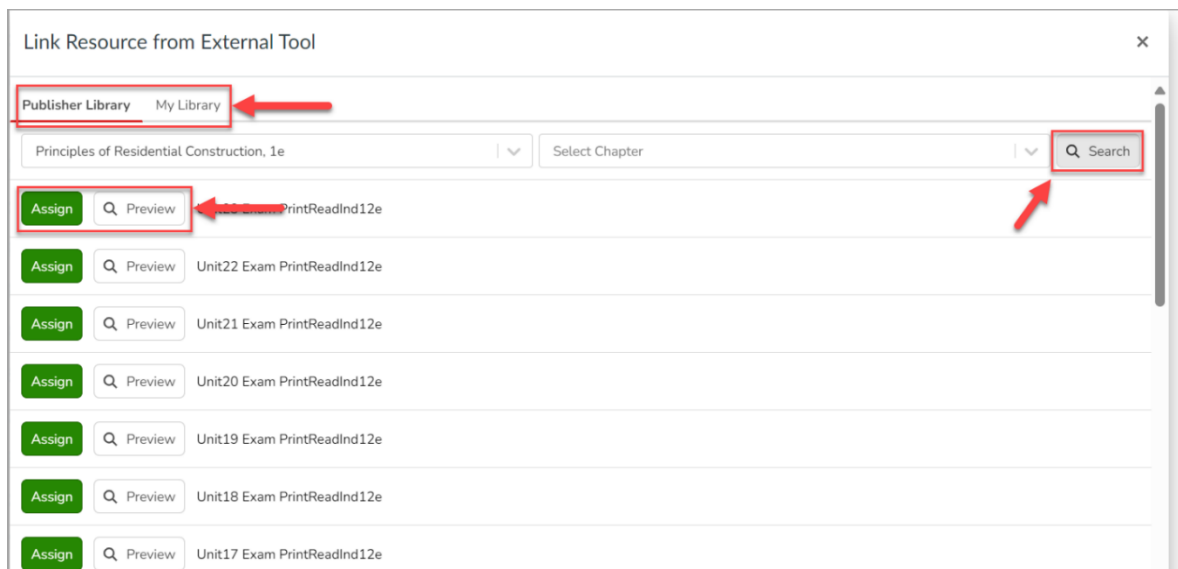
2. Select **Add Existing**



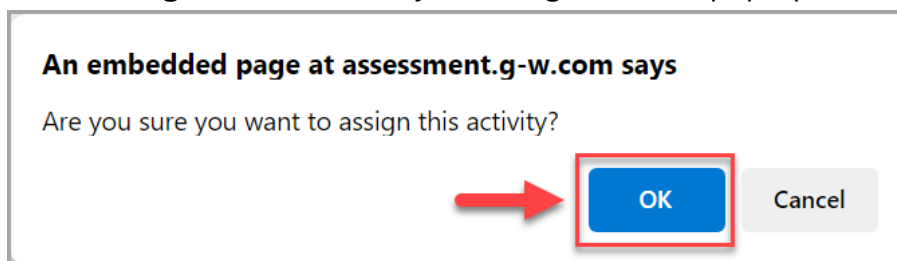
3. Select **G-W Assessment Content Selection**



4. Use the dropdown menu to select pre-built G-W Assessment content from the **Publisher Library**, or select the **My Library** tab to access your existing assessments. You can also narrow your list down by using the **Search** feature.



5. Once you have located the assignment, you can:
  - a. Preview – Select **Preview** to view the assignment.
  - b. Assign – Select **Assign** to assign this assessment to your students.
6. Select **Assign**, then confirm by selecting **OK** on the pop-up modal.

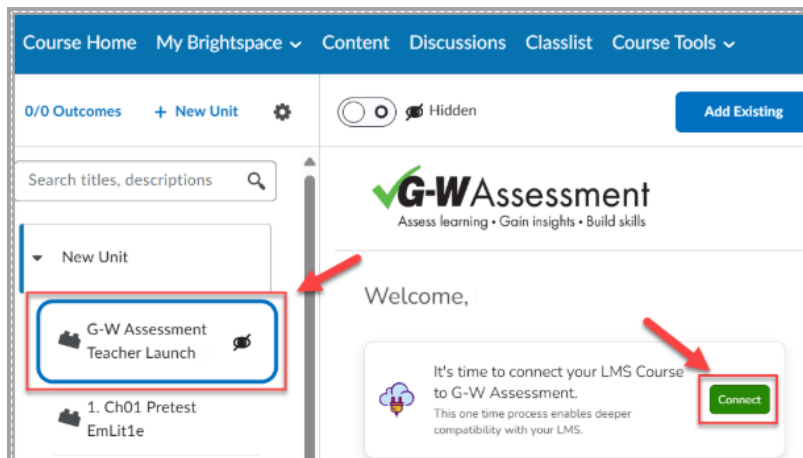


7. The Assessment will now appear in your Content

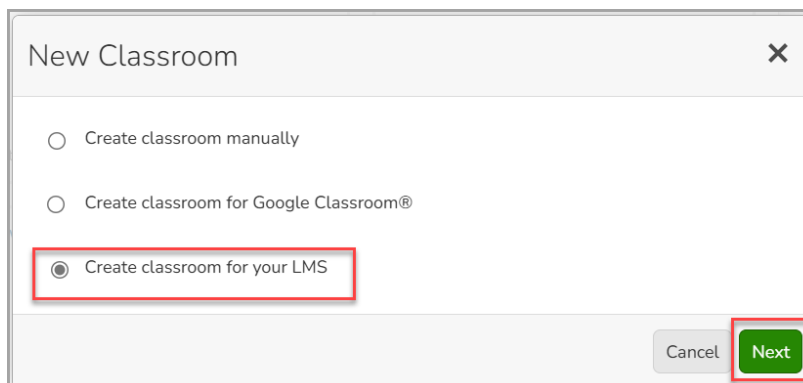
## Course Copy

After copying a course in D2L Brightspace, you will have to reconnect the copied course and its assignments back to G-W Assessment. To do so, follow the steps below:

1. Go to the content section of your copied course and select **G-W Assessment Teacher Launch**. Select **Connect**.



2. Select **Create classroom for your LMS (Canvas or Schoology)** and then select **Next**.



3. Give your classroom a name. Optionally, you can also provide a room number and section number. Select **Create Classroom**.

- For each assignment copied from GWA into the course, select each assignment, then select the **Finish Creating Activity** button.

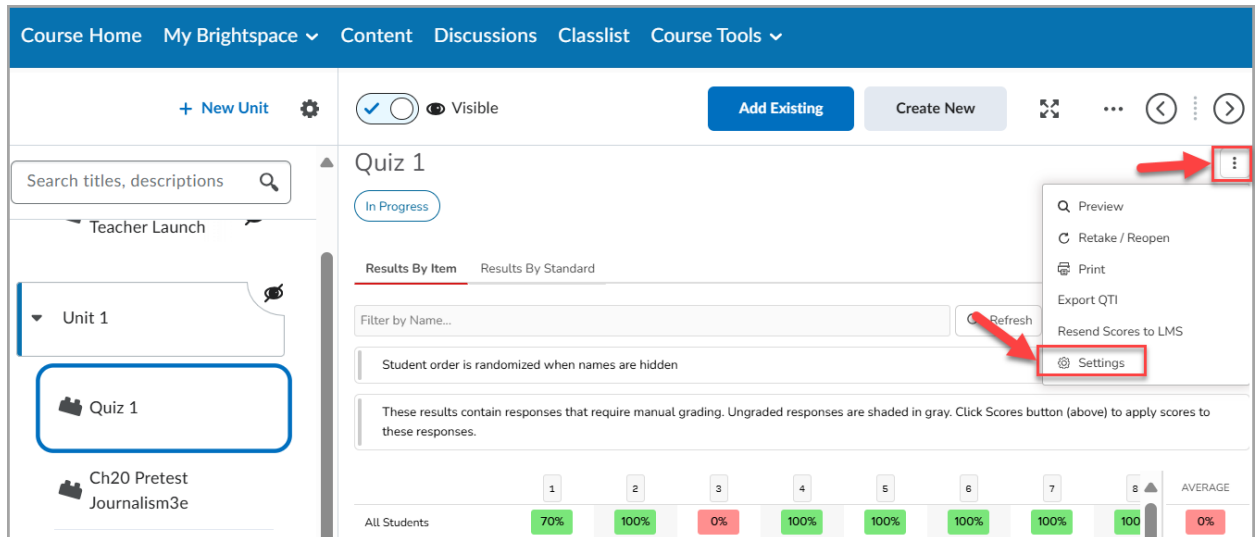
- If you do not select **Finish Creating Activity** for each assignment, students will not be able to access the content. Instead, they will see the following screen:

## GWA Assessment Settings

Some assessment policies must be adjusted directly within G-W Assessment to align with the assignment policies in Brightspace. You can modify these settings by selecting the assignment after it has been created.

- To access your assessment settings, locate the assigned assessment you wish to modify within the Brightspace assignment list and select it.

2. Access your assignment settings by selecting the **More Options** button and selecting **Settings**.



3. A dialog box will open with several settings.

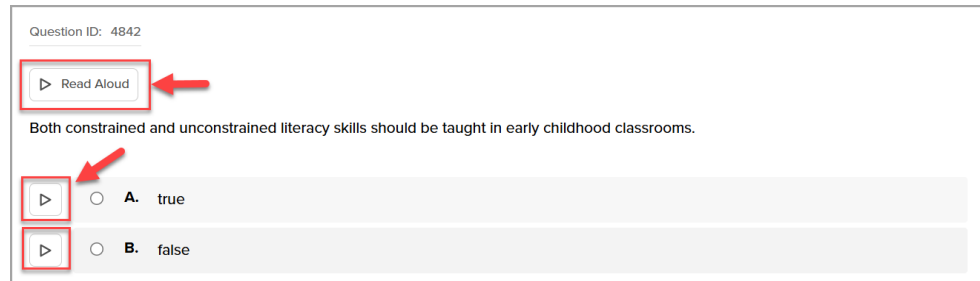
The 'Settings' dialog box for 'Quiz 1' is shown. It has a title bar with a close button. The 'Title' field is empty. The 'Administration Preferences' section includes 'Shuffle answer choices (when possible)' (checked), 'Shuffle question order' (unchecked), and 'Enable Read Aloud (where available)' (unchecked). The 'Upon Completion...' section includes 'Reveal the student's score' (checked) and 'Reveal the correct answers' (checked). The 'Retake Preferences' section includes 'Allow re-takes' (unchecked). The 'Submit' button is highlighted with a red circle.

From here, you can toggle the following on or off:

- **Shuffle answer choices:** Randomize the order in which students see the answer choices. This feature is only available for multiple choice questions.
- **Shuffle question order:** Randomize the order in which students see questions.

- **Enable Read Aloud:** Students will have the option to have questions and answer choices read to them using text-to-speech by selecting the **Click to**

**Read** (  ) and **Read Aloud** buttons.



- **Reveal the student's score:** Display the student's score after they complete the assessment.
  - **Reveal the correct answers:** Display the questions, correct answers and solution (where available) after the assessment is completed.
  - **Allow re-takes (*unlimited attempt*):** Allow students to take the assessment an unlimited number of times. Results are overwritten with each attempt and a student's final score will be the score of their latest submission. You can use the dropdown to select if you want to use the latest score or the best score to be recorded. By default, G-W Assessment is set for one attempt.
  - Note: If both **Reveal the student's score** and **Reveal the correct answers** are toggled off, student will only see a "Your work has been submitted" message after completion.
4. Select **Submit** once all your settings have been adjusted. **Note:** these settings can be adjusted after completion if prefer to withhold display of correct answers until after the assessment due date has expired.

## Assignment Results

### Viewing Student Items and Standards Results

1. Navigate to the Content page from the top navigation bar
2. Locate the assignment you wish to view and select it
3. You will be directed to the "Results By Item" tab for that assignment, where student results are initially displayed anonymously. **Note:** Student orders are randomized when names are hidden.
4. To display student names, toggle **Reveal Names**.

Course Home My Brightspace ▾ Content Discussions Classlist Course Tools ▾

+ New Unit ⚙️ Visible Add Existing Create New

Search titles, descriptions 🔍

Teacher Launch

Unit 1

Quiz 1

Ch20 Pretest Journalism3e

Ch20 Pretest

Quiz 1

In Progress

Results By Item Results By Standard

Filter by Name... Refresh Scores Reveal Names

These results contain responses that require manual grading. Ungraded responses are shaded in gray. Click Scores button (above) to apply scores to these responses.

	1	2	3	4	5	6	7	8	AVERAGE
All Students	70%	100%	0%	100%	100%	100%	100%	100%	0%
Percy Foster	10 / 10	1 / 1	0 / 1	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1	-
Phoebe Harper	4 / 10	1 / 1	0 / 1	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1	-

- To view student results organized by learning outcomes, select the **Results By Standard** tab.

Course Home My Brightspace ▾ Content Discussions Classlist Course Tools ▾

+ New Unit ⚙️ Visible Add Existing Create New

Search titles, descriptions 🔍

Teacher Launch

Unit 1

Quiz 1

Ch20 Pretest Journalism3e

Ch20 Pretest

Quiz 1

In Progress

Results By Item Results By Standard

Filter by Name... Refresh Scores Reveal Names

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All Students	70%	100%	0%	100%	100%	100%	100%	100%	0%
Percy Foster	10 / 10	1 / 1	0 / 1	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1	-
Phoebe Harper	4 / 10	1 / 1	0 / 1	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1	-

- To view more details on the Learning Outcomes and assessment items, select a student's name.

## Ch01 Pretest ModCarp14e



In Progress

Results By Item

Results By Standard

Filter by Name...



Refresh



Scores



Reveal Names

Student order is randomized when names are hidden

	1	2	3	4	5	AVERAGE
All Students	0%	100%	100%	100%	0%	80%
Student 1	0 / 1	1 / 1	1 / 1	1 / 1	0 / 1	80%

7. This will display their performance, including specific Learning Outcomes and item details. An orange exclamation point indicates that a student got the question incorrect, while a green checkmark indicates that they answered the item correctly. Select the name of the assessment to navigate back to the assessment page.

1. Ch01 Pretest EmLit1e >

Mike Student

Results By Objective

1.1 Define and describe the paradigm shift between a reading readiness approach to early literacy instruction and that of an emergent literacy perspective.	1.2 Identify the components of literacy and describe how they complement and supplement one another.
1.3 Identify how technology should be appropriately and beneficially used for viewing and making in early childhood settings.	1.4 Describe the importance of early literacy experiences regarding social practices and their impact on later literacy and language achievements.

Results By Item

QUESTION 1 Q002 The ability to communicate with others develops naturally	QUESTION 2 Q006 Active listening is demonstrated by maintaining eye contact
QUESTION 3 Q008 The most beneficial literacy experiences include rote	QUESTION 4 Q017 The term emergent literacy is often used to characterize
QUESTION 5 Q031 Which time in a child's life is considered a critical period	

## Adjusting Student Scores

To adjust a student's score for an assignment:

1. In the assignment, select the **Scores** button.



Student order is randomized when names are hidden

Filter by Name... Refresh Scores Reveal Names

	1	2	3	4	5	AVERAGE
All Students	0%	50%	50%	0%	0%	37%
Student 1	0 / 1	0 / 1	1 / 1	0 / 1	0 / 1	32%
Student 2	0 / 1	1 / 1	0 / 1	0 / 1	0 / 1	41%

- In the **Modify Scores** page, from the **Question** drop-down menu, select or navigate to the specific question you wish to adjust. You can also use the arrows next to the drop-down to navigate through the questions.

Modify Scores

Q007 teacher should not address conversations concerning race

Select Session

Show Key

A teacher should not address conversations concerning race with children if they feel uncomfortable in doing so.

☐ A. true

☐ B. false

- In the **Select Session** drop-down, select the student you will adjust the score for. You can also use the arrows next to the drop-down to navigate through the students.

Modify Scores

Q006 Active listening is demonstrated by maintaining eye contact

Phoebe Harper

Scored a 0 out of 1

Show Key

Active listening is demonstrated by maintaining eye contact with the speaker.

☒ A. true

☐ B. false

4. Enter the point value to the provided box. Select the **Check mark** button to save the score and update the student's total.
5. Additionally, you can select the red **Trashcan** button to clear the score.
6. Select **X** to close out the grading screen once you have finished adjusting student scores.

## Grading Manually Graded Assessment Questions

After students submit their assessment, to grade manually graded questions like essay or short answer questions:

1. Access the assessment from the Content Page
2. Assessments with manually graded questions will display the message: *These results contain responses that require manual grading. Ungraded responses are shaded in gray. Select the **Scores** button to apply scores to these responses.*

1. Ch01 Pretest EmLit1e

In Progress


Results By Item Results By Standard

Filter by Name... Refresh Scores Reveal Names

Student order is randomized when names are hidden

These results contain responses that require manual grading. Ungraded responses are shaded in gray. Click Scores button (above) to apply scores to these responses.

	1	2	3	4	5	AVERAGE
All Students	100%	0%	0%	100%	0%	20%
Student 1	-	-	-	-	-	-
Student 2	1/1	0/1	0/1	1/1	0/1	40%

3. Select the shaded gray box to grade that question directly or select the **Scores** button to grade all manually graded questions.
4. Enter the point value in the provided box. Select the **Check mark** button (  ) to save the score and update the student's total.

Modify Scores

Q039 Identify the four emergent literacy components

Show Key

Identify the four emergent literacy components.

Shared reading

Read alouds

Label-rich environments

Phonological awareness activities

Phoebe Harper

Scored a 0 out of 1

5. Select **X** to close out the grading screen once you have finished adjusting student scores.

**Note:** Student grades will not update in your LMS gradebook until all manually graded questions have an associated point value.

## Managing Student Submissions and Resending Scores

### Retake/Reopen Assessment

The **More Options** button provides tools to manage student submissions and resend scores to the LMS.

1. From the assessment results page, select the **More Options** button

Ch01 Pretest ModCarp14e

In Progress

Results By Item   Results By Standard

Filter by Name... Refresh Scores Reveal Names

Student order is randomized when names are hidden

	1	2	3	4	5	AVERAGE
All Students	0%	100%	100%	100%	0%	80%
Student 1	0 / 1	1 / 1	1 / 1	1 / 1	0 / 1	80%

2. Select **Retake/Reopen** to manage student attempts.

Ch01 Pretest ModCarp14e

Ch01 Pretest ModCarp14e

In Progress

Results By Item   Results By Standard

Filter by Name... Refresh

Student order is randomized when names are hidden

Preview

**Retake / Reopen**

Print

Export QTI

Resend Scores to LMS

Settings

	1	2	3	4	5	AVERAGE
All Students	0%	100%	100%	100%	0%	80%
Student 1	0 / 1	1 / 1	1 / 1	1 / 1	0 / 1	80%

3. The **Retake** option allows you to grant a student a fresh start on an assessment. Select the **Retake** button and then **Delete Session**; this will delete the student's existing submission and responses, giving them a fresh start.

Manage Sessions

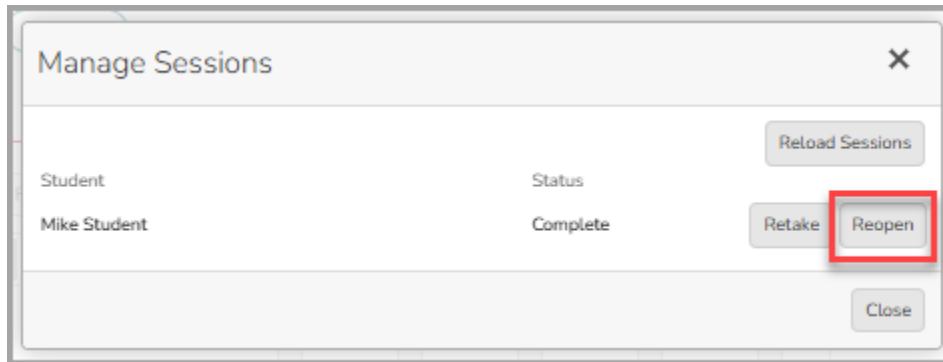
Reload Sessions

Student	Status	
Mike Student	Complete	Retake Reopen

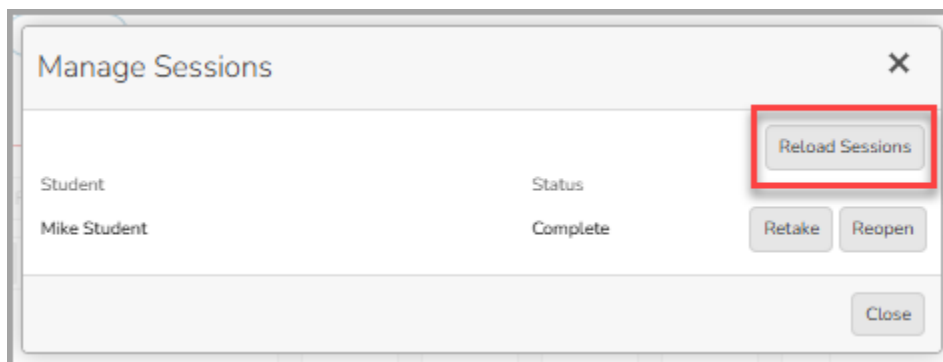
Close

4. The **Reopen** option allows you to let a student continue working on an assessment they have previously submitted. To do this, select **Reopen** and then select **Reopen Submission**.

**Important:** When reopening or allowing a student to retake an assessment, please make sure the assessment due date has not expired in your LMS.



5. Select the **Reload Sessions** button to update your session.



## Resend Scores to LMS

If student scores are not appearing in the gradebook,

1. Select the **Resend Scores to the LMS** button from the **More Option** to resync the grades.

**Important:** Please note that resending scores will resend the scores for ALL students; any existing grades in the gradebook will be overwritten

## Ch01 Pretest ModCarp14e

Ch01 Pretest ModCarp14e

In Progress

Results By Item   Results By Standard

Filter by Name... Refresh

Student order is randomized when names are hidden

- Preview
- Retake / Reopen
- Print
- Export QTI
- Resend Scores to LMS**
- Settings

	1	2	3	4	5	AVERAGE
All Students	0%	100%	100%	100%	0%	80%
Student 1	0 / 1	1 / 1	1 / 1	1 / 1	0 / 1	80%

## Account Settings

The account setting page allows you to update your name or add a profile picture.

1. Access the account settings by selecting on the button with your name in the top right corner of the page.

**G-WAssessment**  
Assess learning • Gain insights • Build skills

Library **Instructor** Logout

Welcome, Instructor

My Classrooms Search...

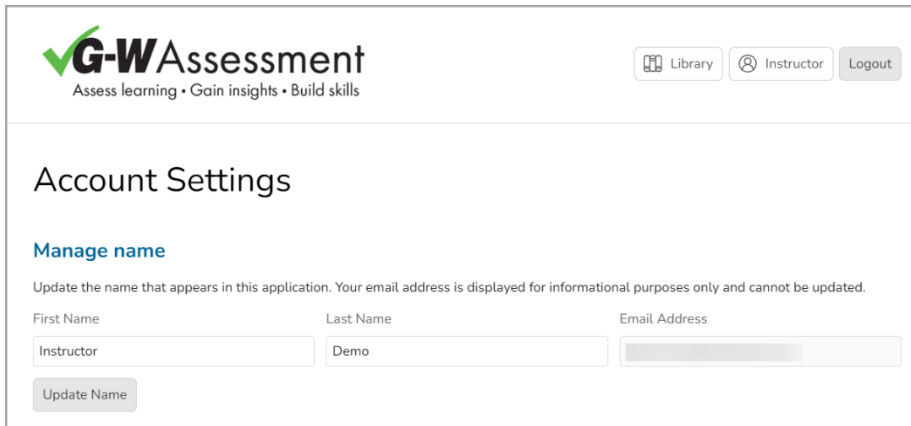
**+**  
Add New Classroom

**My Library**

**Emergent Literacy in Early Childhood**  
Emergent Literacy in Early Childhood, 1e

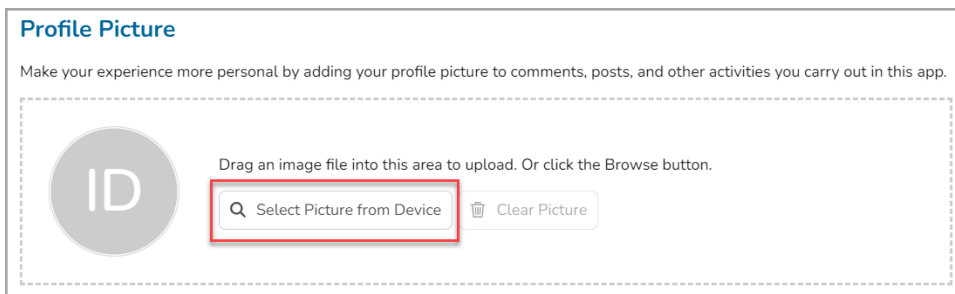
**PRINT READING FOR HVACR**  
Print Reading for HVACR, 2e

2. Under the Manage Name section, you can update your first name, last name, and email address by selecting into each field. Select **Update Name** to save changes.



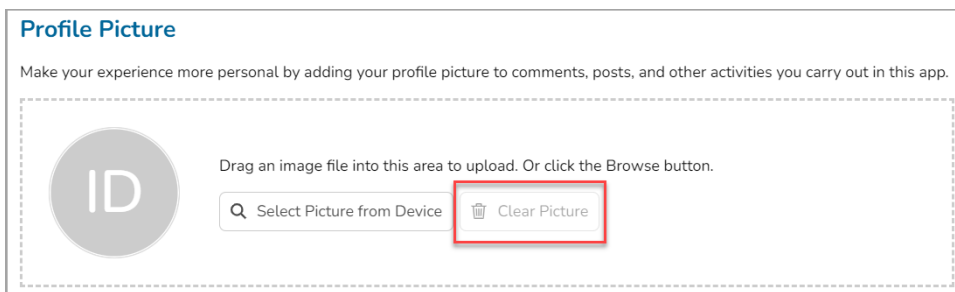
The screenshot shows the 'Account Settings' page of the G-W Assessment application. At the top left is the G-W Assessment logo with the tagline 'Assess learning • Gain insights • Build skills'. At the top right are three buttons: 'Library', 'Instructor', and 'Logout'. The main heading is 'Account Settings'. Below it is a section titled 'Manage name' with a subtext: 'Update the name that appears in this application. Your email address is displayed for informational purposes only and cannot be updated.' There are three input fields: 'First Name' (containing 'Instructor'), 'Last Name' (containing 'Demo'), and 'Email Address' (which is disabled and contains a greyed-out address). Below the 'First Name' field is an 'Update Name' button.

3. In the Profile Picture section, you can add or update your profile if you wish to personalize your G-W Assessment experience. Either drag and drop your image into the designated area or use the **Select Picture from Device** to choose a file.



The screenshot shows the 'Profile Picture' section. It has a heading 'Profile Picture' and a subtext: 'Make your experience more personal by adding your profile picture to comments, posts, and other activities you carry out in this app.' On the left is a circular placeholder with the letters 'ID'. To the right of the placeholder is a dashed rectangular area for the profile picture. Inside this area, there is a text prompt: 'Drag an image file into this area to upload. Or click the Browse button.' Below this prompt are two buttons: 'Select Picture from Device' (which has a magnifying glass icon and is highlighted with a red box) and 'Clear Picture' (which has a trash can icon).

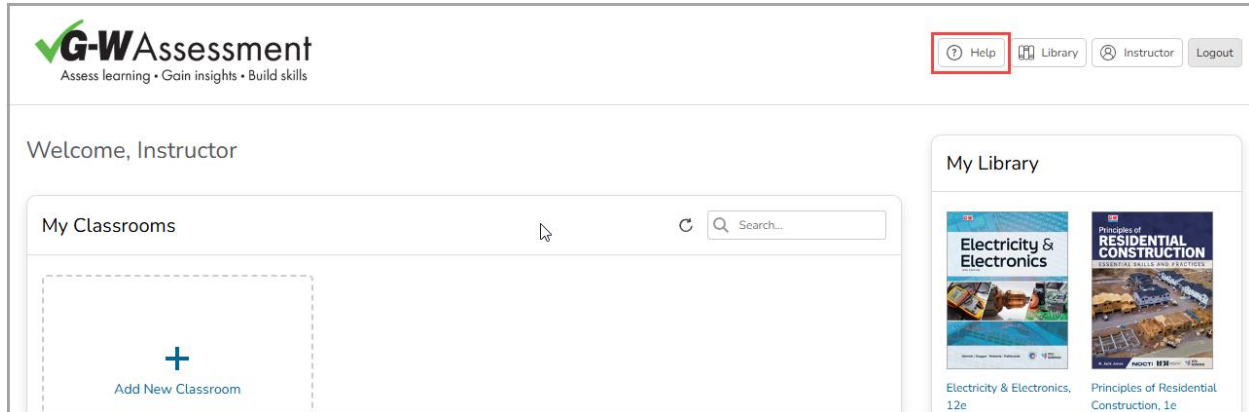
4. To remove your current picture, select **Clear Picture**.



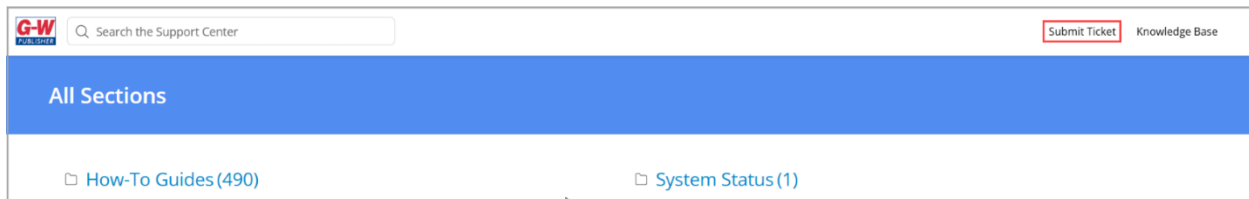
This screenshot is identical to the previous one, showing the 'Profile Picture' section. However, in this instance, the 'Clear Picture' button (with the trash can icon) is highlighted with a red box, while the 'Select Picture from Device' button is not.

# Help

The **Help** page features a wealth of knowledge-based articles for frequently asked questions.



If you need additional support, click the **Submit Ticket** link to contact the G-W support team.



**Thanks for taking the time to learn more about your G-W Assessment.**