



Exploring Your G-W Ignite Course

View Walkthrough Video: [Here](#)

Welcome to G-W Ignite, your online learning platform. We will guide you through your course, step by step. Let's get started!

Contents

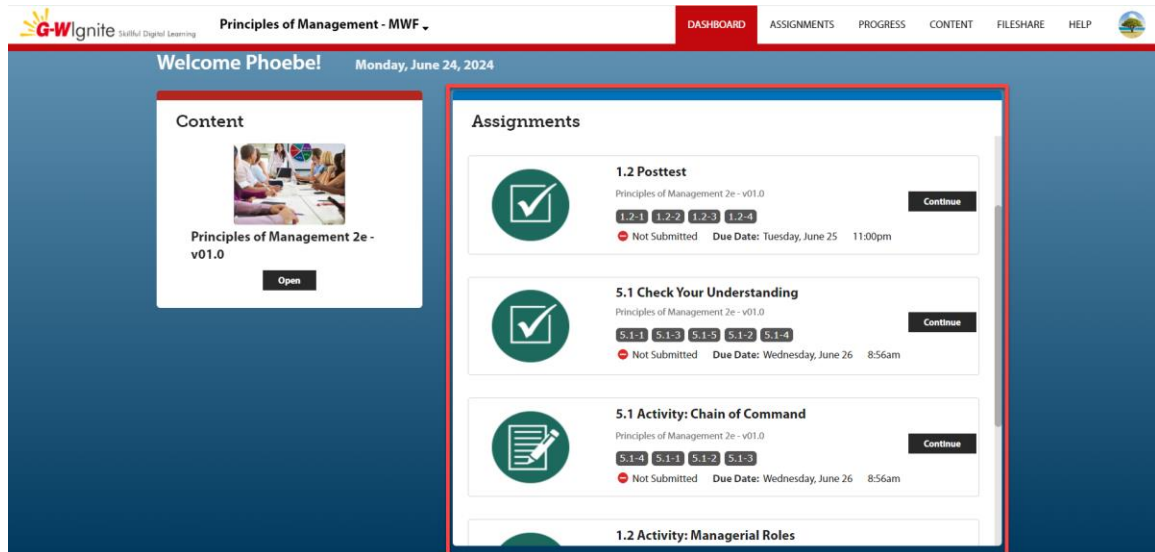
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G-W Ignite is organized into six main elements: Dashboard, Assignments, Progress, Content, Fileshare and Help.

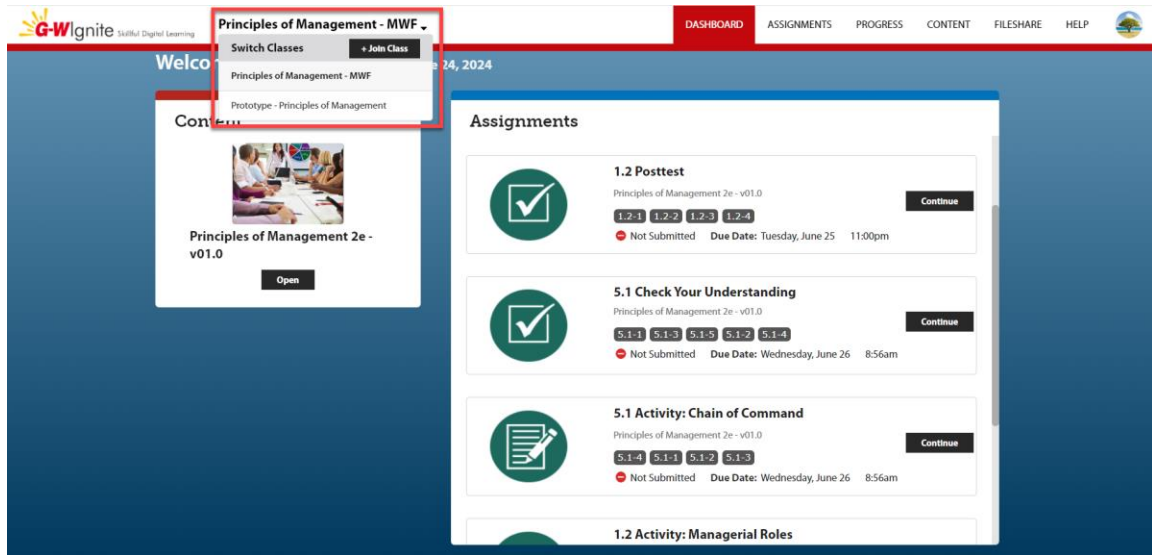
Dashboard

The **Dashboard** is the primary space for managing your learning journey. Here you will find the course you are currently studying and any activities your instructor has assigned you.

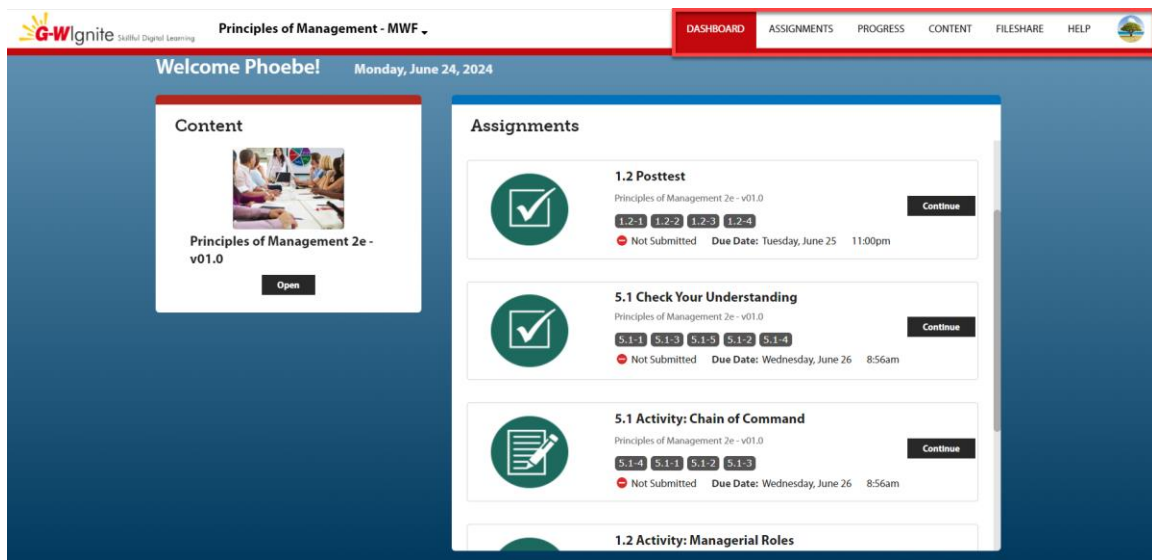
1. Your Assignments section displays the activities that your instructor has assigned.
Note: If your instructor hasn't assigned anything yet, the Assignments section will display "No assignments yet."



2. At the top navigation bar, you can switch classes if you are enrolled in more than 1 G-W Ignite class.



3. To the right, you'll find tabs for navigation.



Assignments

The **Assignments** tab is where you manage all your upcoming and completed assignments. Here, use the filters to view current assignments, only assignments due today, closed assignments, or graded assignments.

G-W Ignite Skillful Digital Learning **Principles of Management - MWF** DASHBOARD **ASSIGNMENTS** PROGRESS CONTENT FILESHARE HELP

Assignments

Current Assignments Due Today Closed Graded

Sort: First ↓ Enter content name

6.1 Pretest
Principles of Management 2e - v01.0
6.1-1 6.1-2 6.1-3 6.1-4 6.1-5
Not Submitted Due Date: Monday, June 24 Due Time: 11:31pm

Continue

1.2 Posttest
Principles of Management 2e - v01.0
1.2-1 1.2-2 1.2-3 1.2-4
Not Submitted Due Date: Tuesday, June 25 Due Time: 11:00pm

Continue

5.1 Check Your Understanding
Principles of Management 2e - v01.0
5.1-1 5.1-3 5.1-5 5.1-2 5.1-4
Not Submitted Due Date: Wednesday, June 26 Due Time: 8:56am

Continue

5.1 Activity: Chain of Command
Principles of Management 2e - v01.0

Continue

Today is Monday, June 24

Progress

The **Progress** tab offers a detailed overview of your assignment results, allowing you to track your progress and identify areas for improvement.

G-W Ignite Skillful Digital Learning **Principles of Management - MWF** DASHBOARD ASSIGNMENTS **PROGRESS** CONTENT FILESHARE HELP

Summary (Overall)

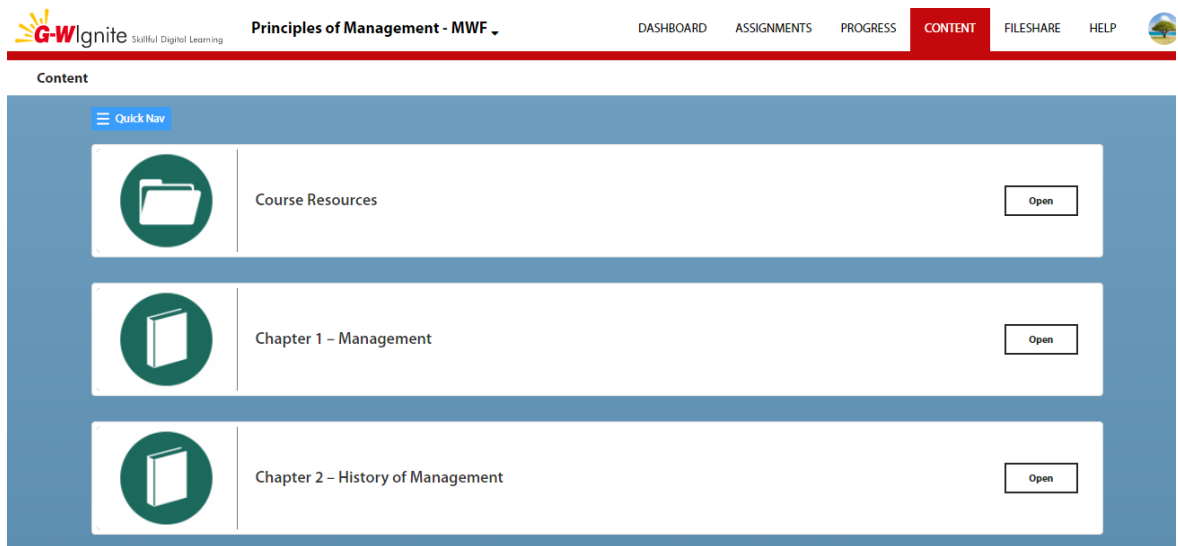
Meeting 4 (> 75%)
Approaching 1 (50-75%)
Developing 1 (< 50%)

Weekly Performance

Content	Score	Feedback
Principles of Management 2e - v01.0	72.85%	

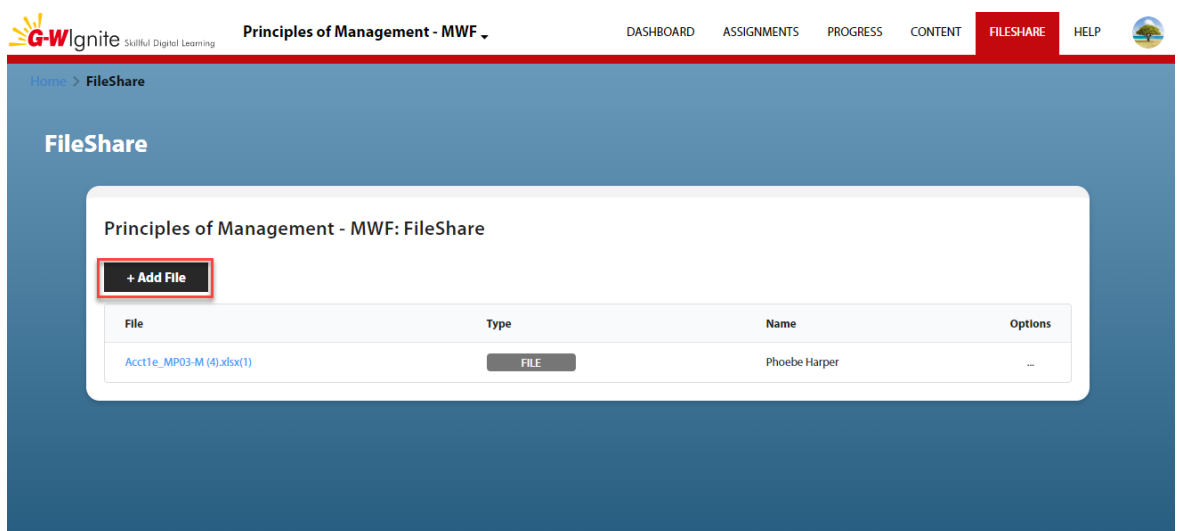
Content

The **Content** tab contains all the course materials you need to get started, including interactive activities and the online textbook.



Fileshare

The **Fileshare** tab helps you collaborate with your instructor and peers by sharing resource materials within the class.



1. Click **+ Add File** to begin.
2. In the pop-up window, upload a file by dragging it to the **+Add File** area or by clicking **Select Files**. Here, you can share a Word document, PDF file, Excel spreadsheet, or PowerPoint slideshow with your instructor and peers.

Add File ✕

Select or drag and drop files you would like to upload

+Add Files
Drop files here to upload

Select Files...

Ok

3. Click the Ok button once you have uploaded your files.

Help

The **Help** tab features a wealth of knowledge-based articles that cover frequently asked questions. For additional support, the “Submit Ticket” link allows you to contact the G-W support team directly.

G-W Ignite Search the Support Center [Submit Ticket](#) [Knowledge Base](#)

Home > How-To Guides > G-W Ignite How to Guides > G-W Ignite Students

G-W Ignite Students

G-W Ignite Students

Sub Sections

- G-W Ignite and Canvas Integration
- G-W Ignite Student: A Guide to Getting Started
- G-W Ignite Student: Class Topics
- G-W Ignite Student: Exams/Assignments
- G-W Ignite Student: Grades/Reports

Assignment Navigation

In the **Assignments** section of your course dashboard, you will find each assignment’s name, section reference, status, and due date.



Welcome Phoebe!

Wednesday, July 3, 2024

Content



Principles of Management 2e - v01.0

Open

Assignments



7.2 Pretest

Principles of Management 2e - v01.0

7.2-1 7.2-2 7.2-3 7.2-4

Not Submitted Due Date: Tuesday, July 23 9:00am

Start



7.2 Activity: Labor Laws and Relations

Principles of Management 2e - v01.0

7.2-1 7.2-2

Not Submitted Due Date: Friday, July 26 9:02am

Start



7.2 Activity: Employee Health and Safety

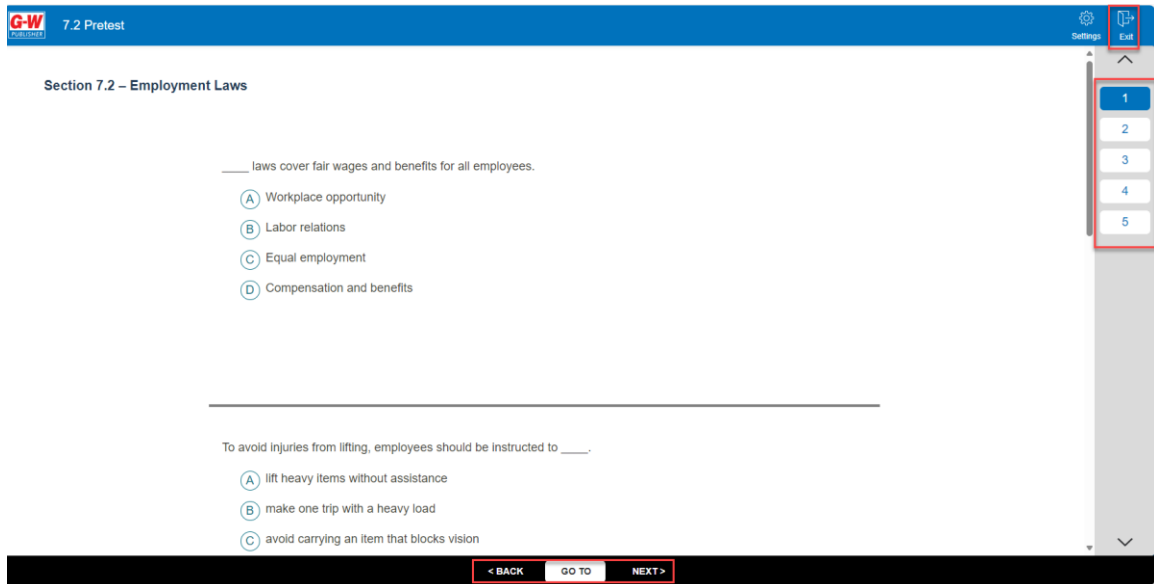
Principles of Management 2e - v01.0

7.2-3

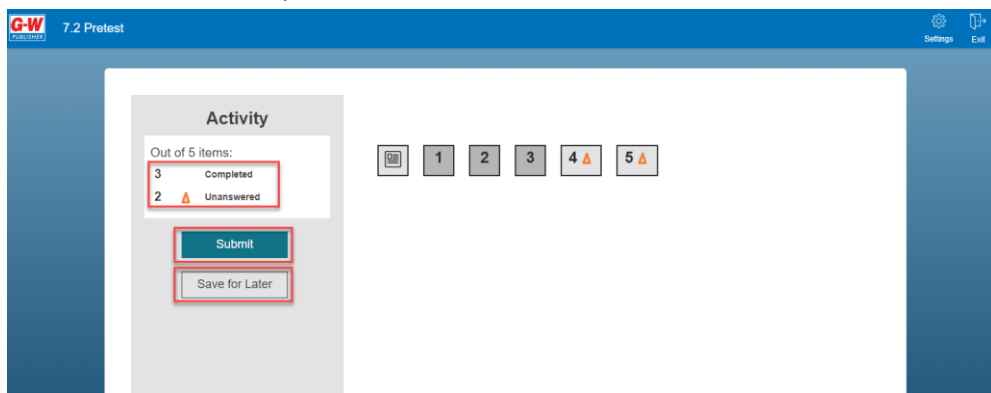
Not Submitted Due Date: Sunday, July 28 9:02am

Start

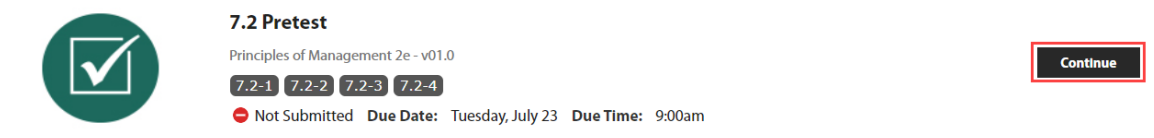
1. Click the **Start** button to begin an assignment.
2. The first pages in the assignment outline learning objectives (where applicable) and instructional details.
3. Navigate efficiently through the assignment with these features:
 - a. Use the **Back** and **Next** buttons to navigate between pages.
 - b. The **Go To** button lets you jump directly to any specific page.
 - c. Exit the assignment anytime using the **Exit** button, which saves your progress.
 - d. Move between questions within the current page by scrolling up and down.
 - e. Alternatively, select the question number button on the right-hand navigation bar to jump directly to that question.



4. The last page of the assignment shows the status of each question, indicating whether it is completed or still unanswered. Click on any question number tile to return to that question. Click the **Submit** button to submit your assignment. Your assignment will not be graded until it is submitted. If you prefer to submit later, use the **Save for Later** option.



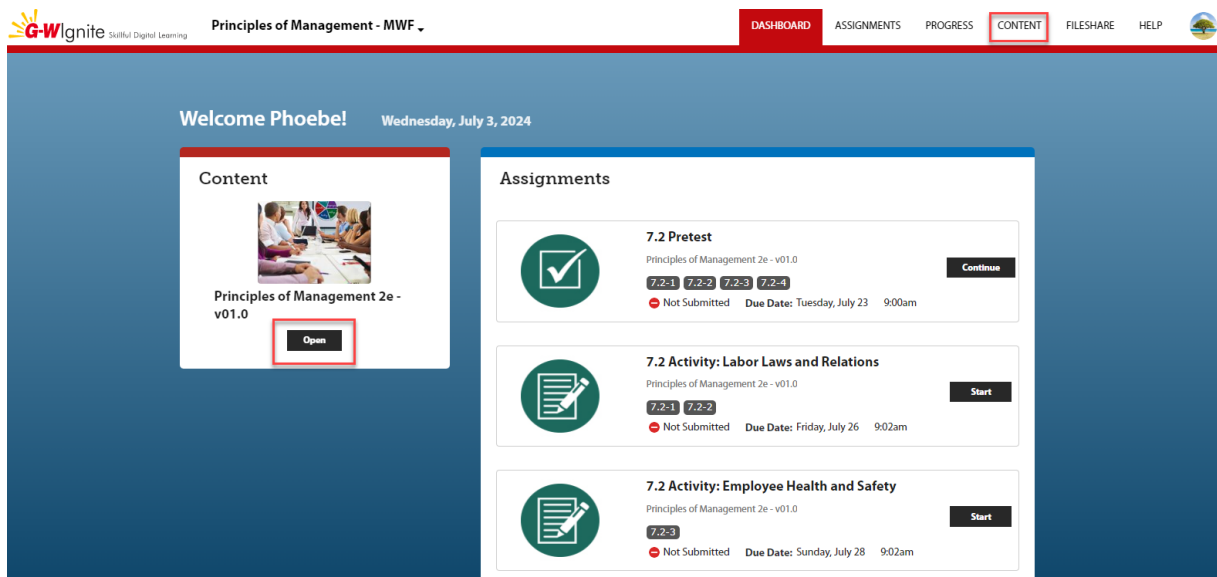
5. When you return to continue working on an assignment, the **Start** button will change to **Continue**. To ensure uninterrupted progress, you will be taken to the page where you last left off.



Content Navigation

To explore materials for your class (including the online textbook and interactive activities), access the **Content** section by:

1. Clicking the **Open** button on your dashboard or selecting the **Content** tab from the top navigation bar.



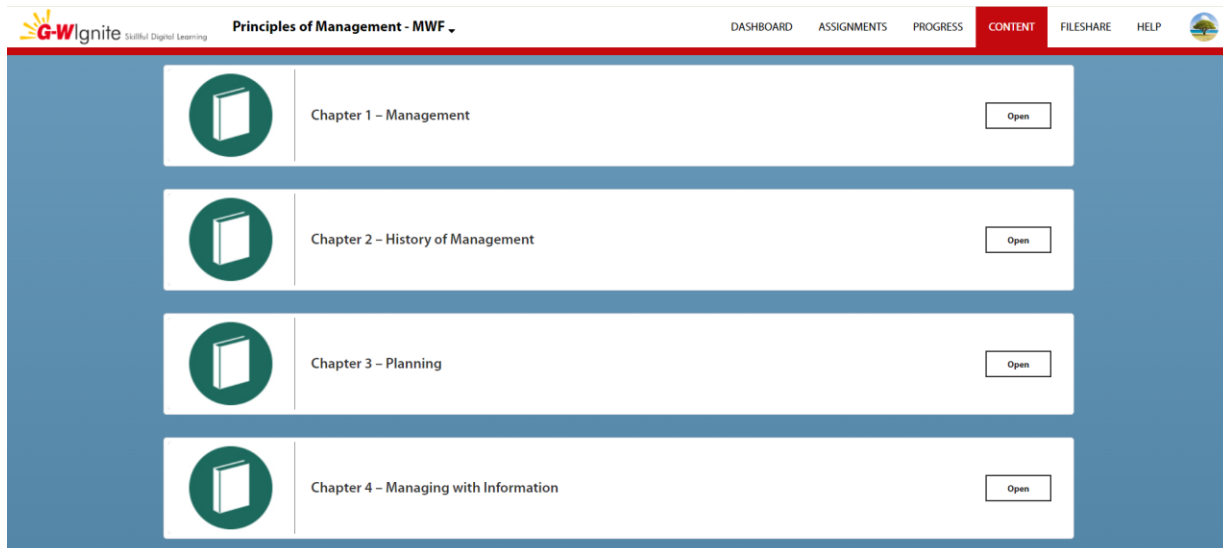
The screenshot shows the G-W Ignite dashboard for the course "Principles of Management - MWF". The top navigation bar includes links for DASHBOARD, ASSIGNMENTS, PROGRESS, CONTENT (highlighted with a red box), FILESHARE, and HELP. The main content area is divided into two sections: "Content" and "Assignments".

Content Section: Displays a welcome message "Welcome Phoebe!" and the date "Wednesday, July 3, 2024". Below this, there is a card for "Principles of Management 2e - v01.0" with an "Open" button highlighted by a red box.

Assignments Section: Lists three assignments:

- 7.2 Pretest:** Principles of Management 2e - v01.0. Status: Not Submitted. Due Date: Tuesday, July 23 9:00am. A "Continue" button is present.
- 7.2 Activity: Labor Laws and Relations:** Principles of Management 2e - v01.0. Status: Not Submitted. Due Date: Friday, July 26 9:02am. A "Start" button is present.
- 7.2 Activity: Employee Health and Safety:** Principles of Management 2e - v01.0. Status: Not Submitted. Due Date: Sunday, July 28 9:02am. A "Start" button is present.



2. Within the **Content** page, your course materials are organized into units, chapters, or modules, according to the online text's Table of Contents.




The screenshot shows the G-W Ignite "Content" page for the course "Principles of Management - MWF". The top navigation bar is the same as the previous screenshot, with "CONTENT" highlighted. The main content area displays a list of chapters, each with a book icon and an "Open" button:







- Chapter 1 - Management
- Chapter 2 - History of Management
- Chapter 3 - Planning
- Chapter 4 - Managing with Information

3. The **Course Resources** folder provides relevant resources throughout the course and is not limited to any specific chapter in the textbook.

 **Principles of Management - MWF** DASHBOARD ASSIGNMENTS PROGRESS **CONTENT** FILESHARE HELP 

Content

 Quick Nav

	Course Resources	
	Chapter 1 – Management	
	Chapter 2 – History of Management	

4. Use the links within the **Quick Nav** feature to more directly access subfolders and activities. Available activities vary depending on your course.
5. Click the **Open** button to explore the material available in your class.