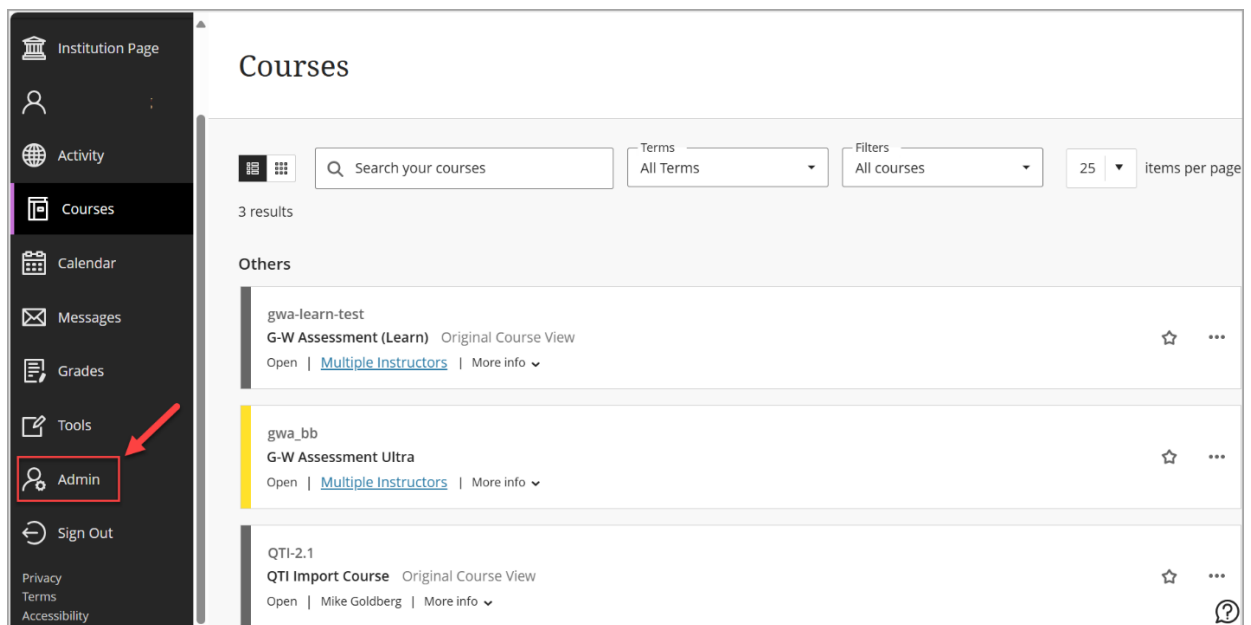


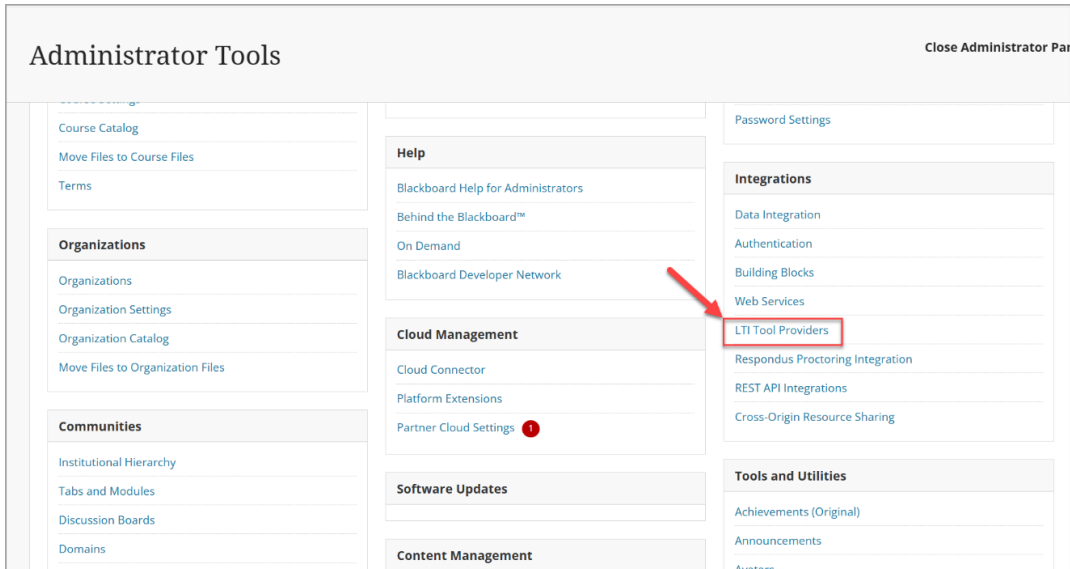
## G-W Assessment Quick Start Guide for Bb Learn Administrator - LTI 1.3

This quick start guide provides instructions for integrating G-W Assessment with Bb Learn. The process should take five minutes or less. The LTI tool configuration information will be provided in a separate document.

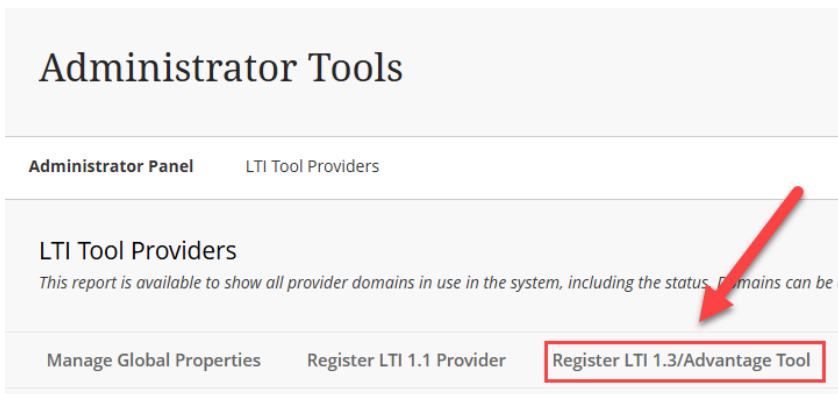
1. Select the Admin panel from the left navigation bar.



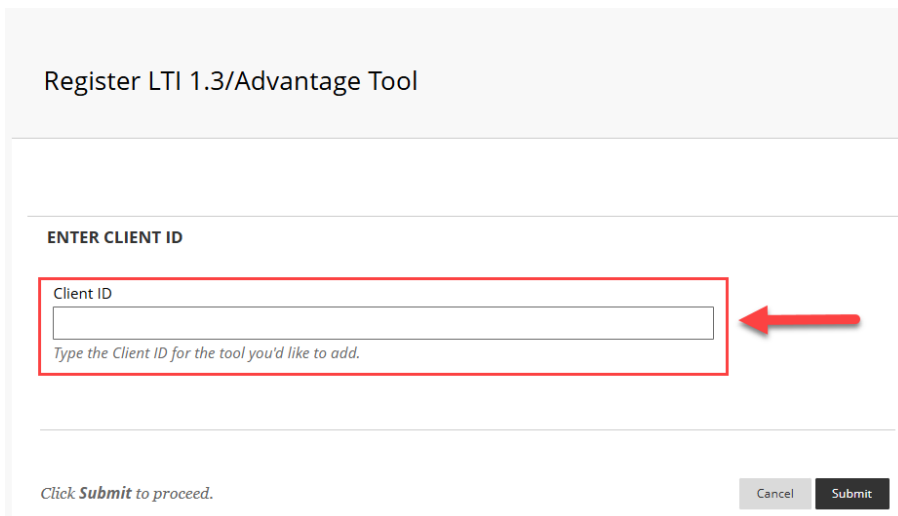
2. Select “LTI Tool Providers” in the Integrations section.



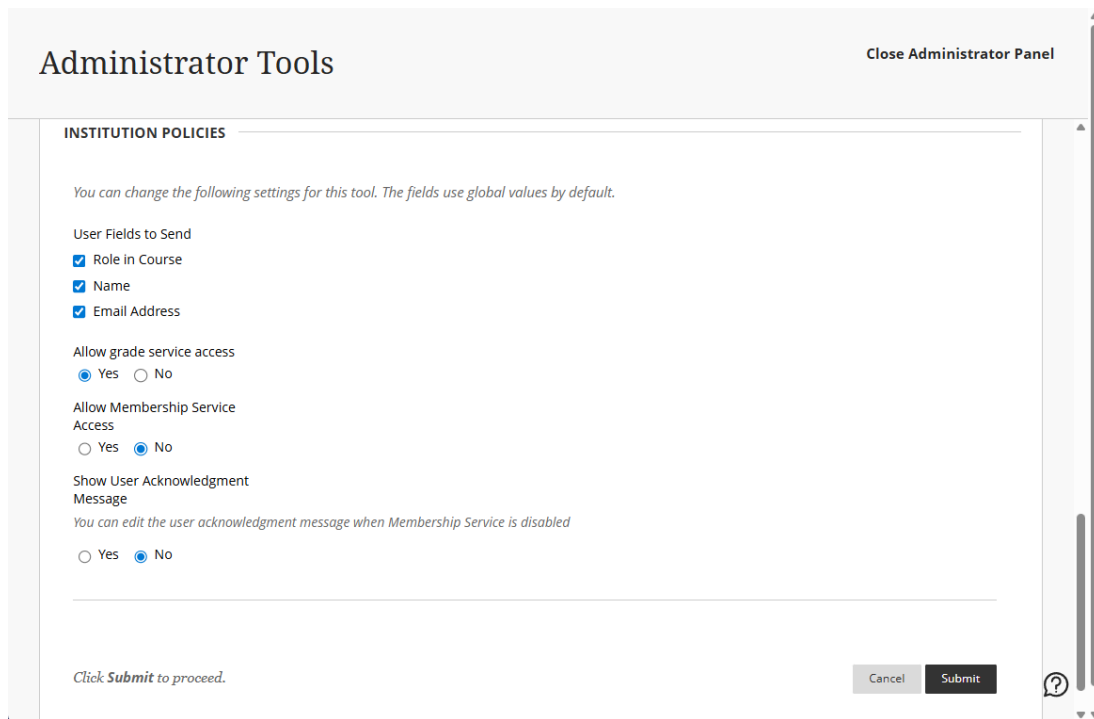
3. Select “Register LTI 1.3/Advantage Tool Provider”



4. From the integration document provided by G-W, copy the “Client ID” and paste it into the “Client ID” field.



5. Select **“Submit”** and the page will automatically update and fill out the necessary fields.
6. Scroll down to the **“Tool Provider Custom Parameters”** section.
7. From the integration document, copy the text under the **“Tool Provider Custom Parameter”** and paste it into the text box.
8. In the Institution Policies section, the following should already be selected:
  - a. User Fields to Send: **“Role in Course”**, **“Name”**, and **“Email Address”**.
  - b. Allow grade service access select **“Yes”**.
  - c. Allow Membership Service Access select **“No”**.
  - d. Show User Acknowledgement Message select **“No”**.



The screenshot shows the 'Administrator Tools' interface. At the top right, there is a 'Close Administrator Panel' link. The main content area is titled 'INSTITUTION POLICIES' and contains the following settings:

- You can change the following settings for this tool. The fields use global values by default.*
- User Fields to Send**
  - Role in Course
  - Name
  - Email Address
- Allow grade service access**
  - Yes  No
- Allow Membership Service Access**
  - Yes  No
- Show User Acknowledgment Message**
  - You can edit the user acknowledgment message when Membership Service is disabled*
  - Yes  No

At the bottom left, there is a note: *Click **Submit** to proceed.* At the bottom right, there are 'Cancel' and 'Submit' buttons, and a help icon (question mark in a circle).

9. Select **“Submit”**.
10. The app is now ready for use by the instructor.

**Thanks for taking the time to learn more about your G-W Assessment.**