

Downloading CAREWare medication files

Medications are released frequently by pharmaceutical companies for use by patients. CAREWare allows updates of its medications files through a file download. There are two types of medication files that are uploaded for CAREWare upload: 1) ADAP medications and 2) Medications for medication prescription data entry. This article covers updating medication for prescription data entry.

Retrieve file

Updates to the medication file for CAREWare are periodically uploaded [here](#). The file is typically named Medications Import and the date it was updated is noted.

Medications and Diagnosis Codes Imports

[ICD-10 Diagnosis Codes](#) (XML - 13.9 MB) updated 3/30/2020

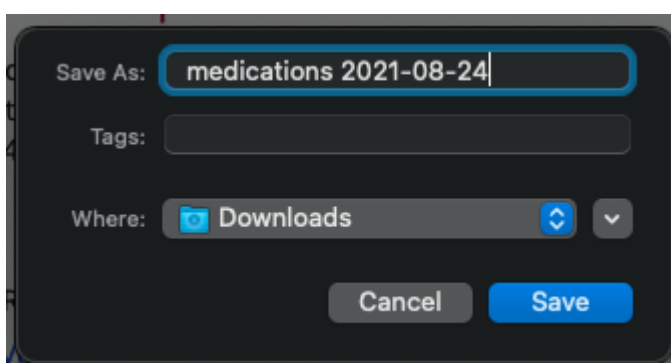
[ADAP Medications Import](#) (XML - 61.6 MB) updated 8/24/2021

[Medications Import](#) (XML - 630 KB) updated 8/24/2021

Select Medications Import by right clicking on the hyperlink and choosing *Save link as*.

Save the file somewhere you will be able to access it later, such as the computer desktop or downloads folder.

Tip: When saving the file, add the date the file was updated so you will have that for reference. In the above example, I would save the file as *medications 2021-08-24*.



Upload the medications to CAREWare

Next, the medications must be uploaded into CAREWare. This is generally an administrative-level user task. Medications can be uploaded to the Central Administration domain or to a provider domain. Note that some of these steps will need to be repeated for each provider domain. In this example we are doing this task from the Provider domain.

1. Go to Administrative Options, Clinical Setup, and select Medication Management.
2. Select Medication Definitions File.
3. Select Upload New Medication File.
4. Select Choose File.
5. File the file you saved from the previous section of this article, select it, and choose Save.
6. Choose the medications you need to import from the list. You can select them individually and import only some, or you can choose to import all of them.

Pro Tip: For Ryan White programs, the most important medications to have available and selectable in CAREWare are ART medications. If you want to identify only the new ART medications in the file, make an Ingredient Count column show:

Administrative Options > Clinical Setup Options > Clinical Setup > Steve's Test Agency > Medication Management

Import Import All Upload New Medication File Back Print or Export

Medication Import

Search:

DCode	Active Ingredients	Abbreviation
d04964	ibuprofen topical	
d04990	amisulpride	
d06115	eugenol topical	
d06357	lactitol	
d07527	hydrocortisone/hydr	
d07552	benzocaine/lidocain	
d07559	artesunate	
d07699	ferric derisomaltose	
d07755	acetaminophen-ibup	
d08011	dexamethasone-mo	

Select the Ingredient Count column and hit Save.

Administrative Options > Clinical Setup Options > Clinical Setup :

[Save](#) [Back](#) [Print or Export](#)

Customize the List Appearance

Search:

Show	Column
<input type="checkbox"/>	PK
<input checked="" type="checkbox"/>	DCode
<input checked="" type="checkbox"/>	Active Ingredients
<input type="checkbox"/>	Ingredient Count
<input type="checkbox"/>	HAART Class
<input checked="" type="checkbox"/>	Abbreviation

Now, you can sort the Ingredient Count column descending by clicking on the column header. This would show medications with ART ingredients at the top. You can then select ONLY those medications to make available to activate in CAREWare. Note: in the example below, there are no ART medications.

Administrative Options > Clinical Setup Options > Clinical Setup > Steve's Test Agency

[Import](#) [Import All](#) [Upload New Medication File](#) [Back](#) [Print or Export](#)

Medication Import

Search:

DCode	Active Ingredients	Ingredient Count	Abbreviation
d04964	ibuprofen topical	0	
d04990	amisulpride	0	
d06115	eugenol topical	0	
d06357	lactitol	0	
d07527	hydrocortisone/hydroquinon/tre	0	
d07552	benzocaine/lidocaine/tetracaine	0	
d07559	artesunate	0	
d07699	ferric derisomaltose	0	
d07755	acetaminophen-ibuprofen	0	
d08011	dexamethasone-moxifloxacin o	0	

These steps make medications available to be activated. Next, we must activate the medications needed.

Activating medications for a provider domain

Now, we will be activating medications we need to use in CAREWare. From the Manage Medications screen, select Medication Setup:

Administrative Options > Clinical Setup Options > Clinical Setup > Steve's Test Agency > Manage Medications

[Back](#)

Manage Medications

[Medication Setup](#) 37 / 3592 medications activated for this provider with 0 placeholders

[Medication Definitions File](#) Update the medications file or import new medications from the current file

[Regimen Setup](#) Manage medication regimens

[Turn On Custom Names](#) Custom Medication Names are currently disabled. Click here to turn them on

Select each medication you wish to make available to the user, then select Activate:

Administrative Options > Clinical Setup Options > Clinical Setup > Steve's Test Agency > Manage Medications

[Activate](#) [Deactivate](#) [Activate All](#) [Edit](#) [View](#) [New Placeholder](#) [Retire Placeholder](#) [Back](#) [Print or Export](#)

Medication Setup

Search:

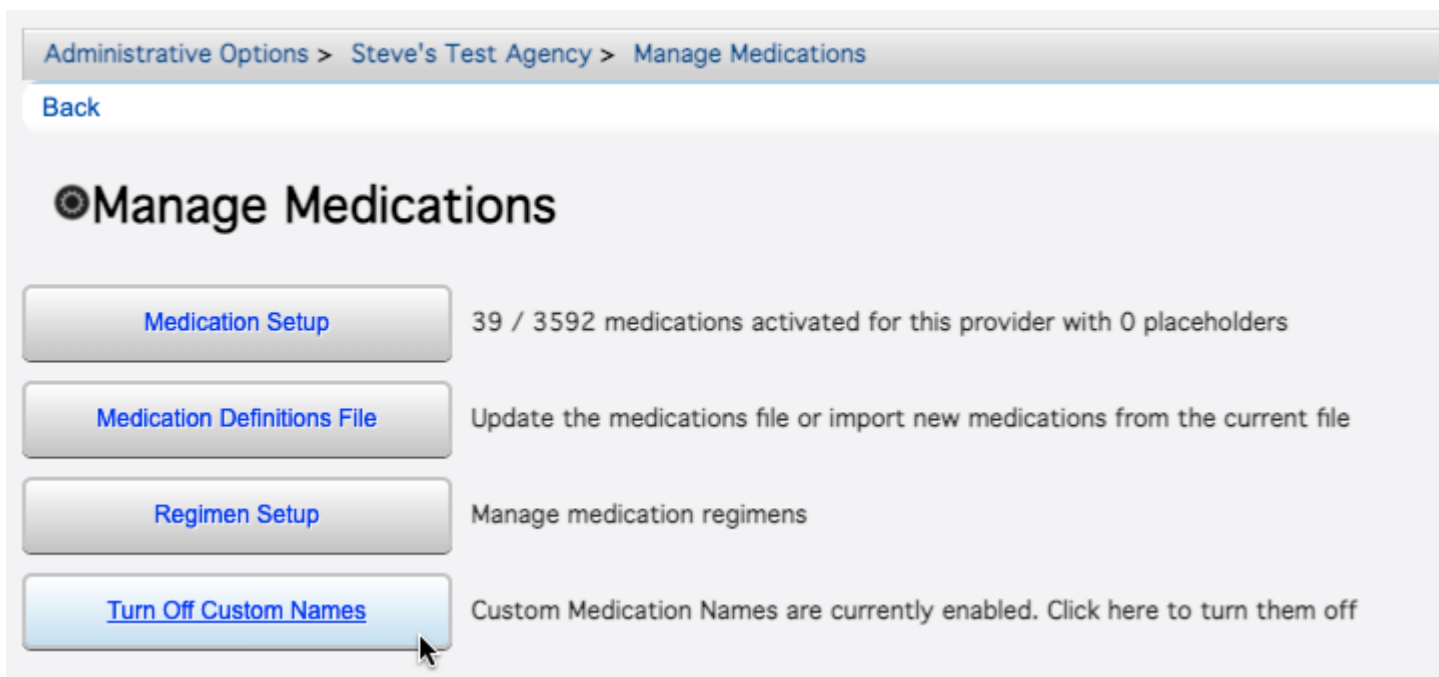
Active	Medication	Custom Name	Placeholder
Yes	dolutegravir		
	dolutegravir-rilpivirine		
	dolutegravir-lamivudine		
Yes	abacavir/dolutegravir/lamivudine		

Note: You can also choose to Activate All. This is advisable ONLY if you have ONLY the medications you need to record in CAREWare available or if your organization truly wants to track ALL medications in CAREWare.

Customizing Medication Names

You may have noticed that the medications are listed by ingredient or component rather than brand name. CAREWare can be configured to use the brand name instead of the ingredients.

First, the provider domain must have Custom Names turned on. This is found in Manage Medications also. In this screen snip, the provider has custom medication names turned on:



Next, open Medication Setup and select the medication you want to have a custom name for and click edit. In the screen snips below, we are adding a custom name for Dovato:

Administrative Options > Steve's Test Agency > Manage Medications

Activate Deactivate Activate All Edit View Back Print or Export

Medication Setup

Search:

Active	Medication	Custom Name
Yes	dolutegravir	
Yes	dolutegravir-rilpivirine	
	dolutegravir-lamivudine	
Yes	abacavir/dolutegravir/lamivudine	

Administrative Options > Steve's Test Agency > Manage Medications > Edit

Save Cancel

Edit

Medication:

Custom Name:

Administrative Options > Steve's Test Agency > Manage Medications

Activate Deactivate Activate All Edit View Back Print or Export

Medication Setup

Search:

Active	Medication	Custom Name
Yes	dolutegravir	Dovato
Yes	dolutegravir-rilpivirine	
	dolutegravir-lamivudine	
Yes	abacavir/dolutegravir/lamivudine	

Note: some medications have the same ingredients. In this case, there will be only one entry for the medication. The Custom Name can be configured to reflect both medications. For example, both Descovy and Truvada have the ingredients emtricitabine-tenofovir:

Medication Setup		
Search: <input type="text" value="emt"/>		
Active	Medication	Custom Name
Yes	emtricitabine	
Yes	emtricitabine-tenofovir	Descovy or Truvada
	gemtuzumab ozogamicin	
	alemtuzumab	

When completed, users in this domain will see the Custom Names of all medications you define:

Start Date: 09/10/2021 Page 1 of 4

Medication Name:

Units: Dovato

Form: Descovy or Truvada

Strength: abacavir

Frequency: acyclovir

Med ICD10: atovaquone

Indication: azithromycin

OI: efavirenz

Comment: hydrochlorothiazide

Instructions: lamivudine
lamivudine-zidovudine

Type the first few characters to through 39 choices.

Note: These steps will activate the medications in the provider you selected ONLY. For CARE-Ware installations with multiple provider domains, the steps beginning with **Activating medications for a provider domain** will need to be repeated in each provider domain that needs medications activated.