

ADR Validation Report

Identify ADR errors before uploading the [ADR Client Report](#) to the [EHB](#).

Purpose

How to run the ADR Validation Report and interpret the most important potential issues for EHB submission.

Use this guide when you need to

You want a targeted list of likely ADR problems before creating or uploading the final XML.

Validation watch

Key checks include missing application dates, missing premium amount or assistance type, medication cost issues, missing subgroup data, and missing labs.

Steps

1. Click Reports.
2. Click HRSA Reports.
3. Click ADR Validation Report.
4. Click Edit.
5. Select the report year.
6. Check Cross Provider Labs if labs are [shared](#) between providers.
7. Click Save.
8. Click Run.
9. When the report is complete, click View ADR Validation Report.

Helpful tips

- Errors must be corrected before submission.
- Warnings should be corrected when possible; if they should remain, prepare a comment in the ADR system.
- Alerts can be submitted without a comment, but they should still be reviewed.
- Use this report with the [ADR Viewer](#) to resolve missing data specific client records.

Warnings to check before finalizing

- Check #42 warns when medication cost is missing or zero for clients marked as receiving ADAP-funded medications; amounts above \$0 but below \$1 should be rounded up to \$1.
- Checks #109 and #110 focus on premium amount and assistance type mismatches under the Full or partial premium payment response.
- Checks #88, #90, and #92 flag missing Hispanic, Asian, and Native Hawaiian/Pacific Islander subgroup detail.
- Checks #65 and #72 warn when CD4 or viral load tests are missing for clients who should have them.

Related guides

[ADR](#) | [ADR Client Report](#) | [ADR Viewer](#) | [ADAP Enrollment History](#) | [Drug Payments](#) | [Insurance Assessments](#) | [Labs](#)