

Immunizations

Purpose	Track immunizations administered to or reported by a client.
Who should do this	Clinical staff and other authorized CAREWare users.
Use this guide when you need to	Add an immunization record and document vaccine details, receipt status, immunity, administration, and related information.
Main warning	The Immunizations feature must be activated under Clinical Setup before vaccines appear in the dropdown.

Quick path

Client record › Immunizations › Add › complete the immunization fields › Save

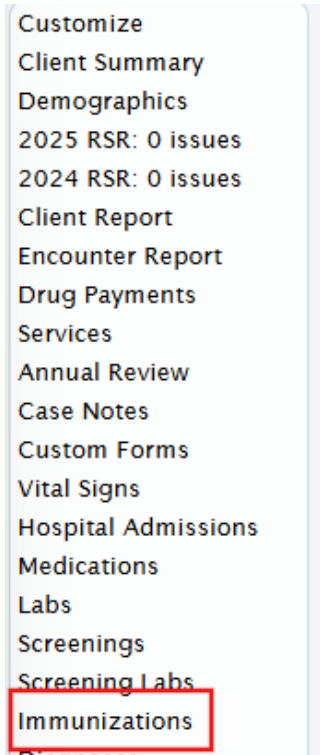
Before you begin

- Confirm that Immunizations is active under Clinical Setup.
- Open the correct client record and confirm that you have permission to add clinical information.

Add an immunization to a client record

Use the Immunizations tab to record vaccine information for the selected client.

Step 1. Click Immunizations in the client record menu.



Step 2. Click Add.

Find Client > Search Results > Immunizations

View

Add

Delete

Help

Print or Export

Hide/Show Columns

Immunizations

Search:

Date	Vaccine	Series Number	Series Number De
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Immunizations toolbar

Button	What it does
View	Open an existing immunization record.
Add	Add a new immunization record.
Delete	Delete the selected immunization record.
Help	Open the CAREWare knowledge base article for immunizations.
Print or Export	Print or export the client's immunization list.
Column Visibility	Choose which columns appear in the immunization list.

Enter the immunization details

Step 3. Enter the date of the immunization.

Find Client > Search Results > Immunizations

Save

Back

Immunizations

Date: 10/11/2025

Vaccine:

Step 4. Search for the immunization in the dropdown.

Find Client > Search Results > Immunizations

[Save](#) [Back](#)

Immunizations

Date: 10/11/2015 Page 1 of 3

Vaccine: hep a/  hep a/Hep B (Twinrix)

Hep A/Hep B (Twinrix)

Step 5. Select the immunization. CAREWare automatically fills the CVX and CVX Code fields based on your selection.

Find Client > Search Results > Immunizations

[Save](#) [Back](#)

Immunizations

Date: 10/11/2015 

Vaccine: Hep A/Hep B (Twinrix)

Series Number: ☒ 1 - First in series

Series Number: ☐ 2 - Second in series

Series Number: ☐ 3 - Third in series

CVX: 104 - Hep A/Hep B (Twinrix)

CVX Code: 104

Received: 

Immunity: 

Amount Administered:

Units Administered:

Lot Number:

Manufacturer Name:

Manufacturer Code:

Step 6. If the vaccine is part of a series, select the appropriate Series Number checkbox.

[Save](#) [Back](#)

Immunizations

Date: 

Vaccine:

Series Number: ☒ 1 - First in series

Series Number: ☐ 2 - Second in series

Series Number: ☐ 3 - Third in series

CVX:

CVX Code:

Received: 

Immunity: 

Amount Administered:

Units Administered:

Lot Number:

Manufacturer Name:

Manufacturer Code:

Step 7. Complete the remaining fields: Received, Immunity, Amount Administered, Units Administered, Lot Number, Manufacturer Name, and Manufacturer Code.

Find Client > Search Results > Immunizations

[Save](#) [Back](#)

Immunizations

Date: 

Vaccine:

Series Number: ☒ 1 - First in series

Series Number: ☐ 2 - Second in series

Series Number: ☐ 3 - Third in series

CVX:

CVX Code:

Received: 

Immunity: 

Amount Administered:

Units Administered:

Lot Number:

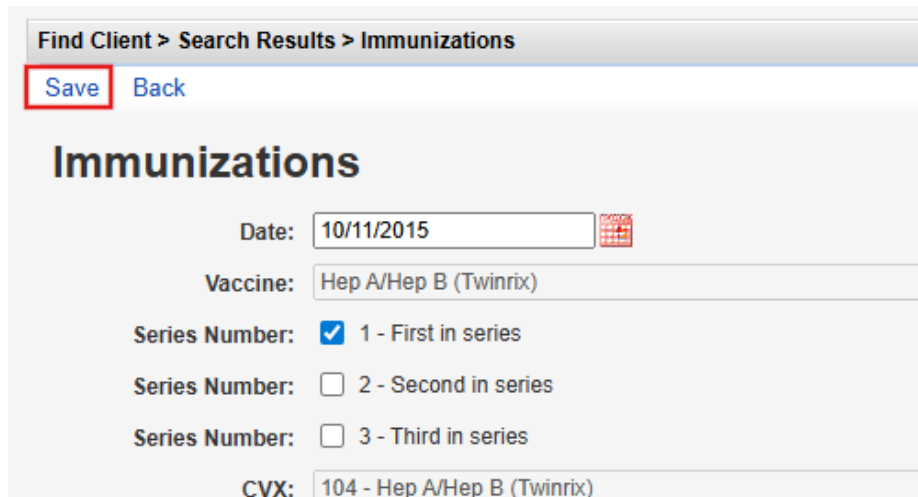
Manufacturer Name:

Manufacturer Code:

Field choices

Field	Available choices
Received	NMI, No, Refused, or Yes
Immunity	History of Infection, History of Vaccine, Immune, Nonimmune, or Unknown

Step 8. Click Save.



How to confirm it worked

1. The saved immunization appears in the client's Immunizations list.
2. The vaccine, date, series information, and administration details match the information entered.
3. You can select the record and click View to review it.

Troubleshooting and common questions

Why is the immunization not available in the dropdown?

Verify that Immunizations is activated under Clinical Setup. If the vaccine is still unavailable, contact your CAREWare administrator.

Why are CVX and CVX Code blank?

Select a vaccine from the immunization dropdown rather than entering free text. CAREWare fills these fields from the selected vaccine.