

Setup Client Tab

Purpose	Choose which performance measures appear in each client record.
Who should do this	Staff who manage performance measures for a provider.
Use this guide when you need to	Add, remove, reorder, or review measures on the client tab.
Main warning	Missing or outdated client data can change a performance measure result.

Quick path
Reports > Performance Measures > Setup Client Tab

Important Client status reflects the information entered in CAREWare. Review missing or outdated data before taking action.

Terms to Know

CAREWare shows a client's status for each performance measure selected by the provider. The status identifies which clients may need follow-up and other services.

Performance Measure Status

Search:

« < 1 > »

 Gc

Performance Measure	Client Status
Hepatitis C Screening	Not In Denominator
HAB: Gap in HIV medical visits 35-44 yrs	Not In Denominator

Status	What It Means
In Numerator	The client meets the requirements of the performance measure.
Not In Numerator	The client is included in the measure (denominator), but does not meet the requirements of the measure.
Not In Denominator	The client does not meet the rules for inclusion in the measure.

Set up measures on the client tab

Follow these steps to choose the measures staff can view in client records.

Step 1. Click **Reports**.

Step 2. Click **Performance Measures**.

Step 3. Click **Setup Client Tab**.

Performance Measures

Create an export containing performance measure config

Setup Client Tab

Configure the performance measure tab within the client

Step 4. Click a measure to highlight it.

Step 5. Click **Select**.

Select

Deselect

Move Up

Move Down

Back

Print or Export

Column visibility ▾

Client Tab Setup

Search:

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Selected	Code	Name	Provider
Yes	Core04e	HAB: Gap in HIV medical visits 35-44 yrs	Central Administration
Yes	HAB09	Hepatitis C Screening	Central Administration

Client Tab Setup Menu Options

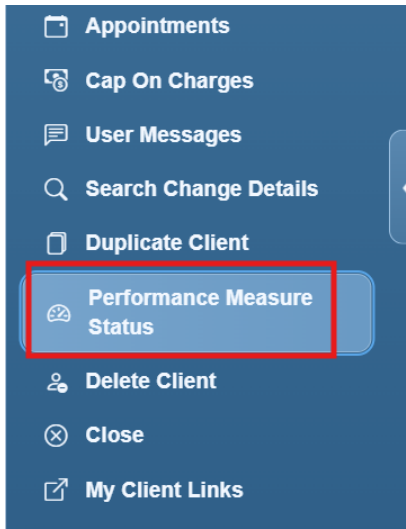
Button	What it does
Select	Adds the highlighted measure to the client tab.
Deselect	Removes the highlighted measure from the client tab.
Move Up	Moves the highlighted measure higher in the list.
Move Down	Moves the highlighted measure lower in the list.
Back	Return to the Performance Measures menu.
Print or Export	Print or export the list of performance measures.
Column Visibility	Show or hide columns in the list of performance measures.

Generate a client status

After the measures are set for the provider, you can generate the status in any client record for that provider.

Step 1. Use **Find Client** to open a client record.

Step 2. Click **Performance Measure Status**.



Review the results

Find Client > Search Results > Performance Measure Status

Back Print or Export Column visibility ▾ Copy

Performance Measure Status

Search: << < 1 > >> Go to

Performance Measure	Client Status
Hepatitis C Screening	Not In Numerator
HAB: Gap in HIV medical visits 35-44 yrs	Not In Denominator

Performance Measure Status Menu Options

Button	What it does
Back	Return to the Client Summary .
Print or Export	Print or export the list of performance measures.
Column Visibility	Show or hide columns in the list of performance measures.

How to confirm it worked

- The selected measures appear in the chosen order on the Setup Client Tab page.
- Performance Measure Status shows a result for each selected measure.

Troubleshooting and common questions

Why does a measure indicate Not in Numerator?

The client may not meet the measure, or CAREWare may be missing a required visit, test, or result. Review the client record for missing or outdated information.

Why does a measure show Not in Denominator?

The client does not meet the measure's inclusion rules. Review the measure definition to see which clients are included.

Why is a measure missing from the client record?

Return to Setup Client Tab and confirm that the measure is selected for the provider.

Related References

Document	Use it for
Performance Measures	Learn about performance measures in CAREWare
Setup, Copy, and Customize Performance Measures	Create new measures, copy existing measures, and edit measures.