



Allowable Uses of Funds:

Allowable Uses of Funds for the Child Care Operations Stabilization Grant

The **Child Care Operations Stabilization Grant** may be used for existing and new operating expenses. Additionally, you are encouraged to pass along financial relief to families in your care by an amount equal to half of your Child Care Operations Stabilization Grant, to the extent possible. Financial relief to families can include new reduction of tuition, continuation of existing tuition reduction, forgiveness of unpaid parent fees or tuition for children still in care, and/or other financial relief, such as waiving fees, offering free services. Allowable uses of grant funds include:

- Personnel costs, including wages and benefits
- Facility costs such as rent or mortgage payments, utilities, facilities maintenance and minor improvements, or insurance
- Health and sanitization expenses such as personal protective equipment, cleaning supplies and trainings
- Equipment (tangible personal property including information technology systems having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000)
- Goods and services such as food service, educational materials, office supplies, and business operating services
- Mental health and counseling services for children and early educators
- Reimbursement of costs associated with the ongoing pandemic since January 31, 2020
- Capital purchases with prior written approval from the OEC

Allowable Uses of Funds for the Workforce Sustainability Grant

The **Workforce Sustainability Grant** must be used for expenses related to recruiting new employees and/or retaining existing employees. Child care programs must attest to use the Workforce Sustainability Grant exclusively for costs associated with new offerings for staff. Funds may only be used to support staff who meet health, safety, and background check standards as outlined in Colorado's child care licensing or child care assistance program rules.

Within the category of recruitment and retention, the funds are flexible to enable child care programs to address the unique needs of their employees and programs. Allowable uses include:

- Reasonable compensation for current staff
- Staff benefits and fringe
- Employee health and mental health resources
- Early childhood professional development opportunities
- Hiring additional staff
- Other related workforce recruitment and retention activities