

RSR Assignment App 2023

The RSR Assignment App manages the RSR information. In additions, the App has a dialog to upload the RSR's photo to the database and send the New RSR Welcome email to customers on that route.

Manages RSR name, Cell Phone and Email Address information.

Upload dialog for added the RSR Photo to the database.

Send New RSR Welcome email to customers.

Business Unit	VIRGINIA
Route	63
RSD	RAY VALENTINO
SM	GREG GILLIAM
RSR Name	TROY BOETTCHER
Cell Phone	804-307-9171
Email	TROY.BOETTCHER@NIXONMEDICAL.COM
Remark	
Truck	684941
PDA Version	1212
PDA Phone	302-784-8939






HELP
HOW TO PHOTO
NEW RSR EMAIL
TEAM VIEWER

LIST RSR'S<<>>HISTORYUPLOAD RSR PHOTO

CANCELLOAD DATABUSINESS UNITMAKE OPENSUBMITEXIT

Loading Route Data into App and Selecting Business Unit

First step is to Load Data.

If you have access to multiple Business Units, click on Business unit to select the Business Unit.

Business Unit Lookup Table			
Please Business Unit:			
1	Delaware Plant	22	NEW JERSEY
2	Delaware Plant	42	DELAWARE
3	Maryland Plant	12	MARYLAND
4	Maryland Plant	32	VIRGINIA
5	Connecticut Plant	52	LONG ISLAND
6	Connecticut Plant	62	CONNECTICUT
7	Connecticut Plant	72	NORTH NEW JERSEY
8	Connecticut Plant	82	MASSACHUSETTS
9	Texas Plant	86	TEXAS - CLEBURNE
10	Texas Plant	87	TEXAS - DALLAS

The screenshot shows the main application window with a form on the left, a central area with a large green rectangle, and a right sidebar with an owl logo and buttons: HELP, HOW TO PHOTO, NEW RSR EMAIL, and TEAM VIEWER. A 'LOADING ROUTE DATA' dialog box is open in the center, displaying a green header 'Loading Route Data Completed', a blue body with yellow buttons for 'MARYLAND PLANT', 'VIRGINIA', 'Route 67', and 'Loaded 8 Routes', and a grey 'CLOSE' button at the bottom. The main form has fields for Business Unit, Route, RSD, SM, RSR Name, Cell Phone, Email, Remark, Truck, PDA Version, and PDA Phone. Below these fields are buttons for 'LIST RSR'S', '<<', and '>>'. At the bottom of the application are buttons for 'CANCEL', 'LOAD DATA', 'BUSINESS UNIT', 'MAKE OPEN', 'SUBMIT', and 'EXIT'.

RSR Selection Tool Bar



RSR Selection Tool Bar.

Selecting LIST RSR'S will open a selection list of RSR assigned to the Business Unit.

Left and right arrows will move to the previous and next routes.

History is a transaction log of changes.

Upload RSR Photo is where the RSR photo is uploaded to the database.

Team Viewer dialog shows the photos of the RSR as a group.

Managing the RSR Information

The App allows the RSR name, Cell Phone and Email Address information to be edited. There is an option Remark field. The other fields are fixed and cannot be edited.

To edit the RSR Name field, click on the COG wheel button on the right. This will open a list of RSR assigned to the Business Unit.

Enter the Cell Phone number using the format ###-###-####.

Enter the appropriate email address in the Email field.

Option Remark field for open text.

Click Submit to Save changes.

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Route	63
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RSR Name	TROY BOETTCHER
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Uploading the RSR Photo

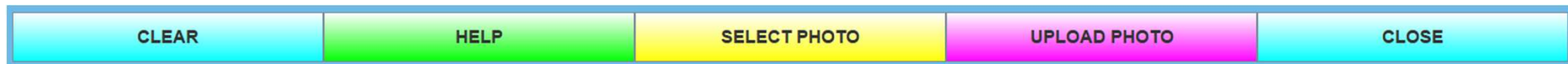
The RSR Photo Upload dialog allows selecting the RSR's photo and uploading the photo to the database. In addition, there are imaging tools to rotate and crop the image if needed.

The screenshot shows a software window titled "Execute RSR Text Message Dialog" with a sub-header "RSR PHOTO UPLOAD DIALOG". The window is divided into several sections:

- Form Fields:** A series of labeled input fields on the left side:
 - RSR: TROY BOETTCHER
 - ROUTE: Route 63
 - FILE NAME: (empty)
 - FILE PATH: (empty)
 - FILE SIZE: (empty)
 - ORIENTATION: (empty)
 - ASPECT RATIO: (empty)
 - FILE DATE: (empty)
 - FILE SIZE: (empty)
- Imaging Tools:** A row of five icons with labels below them:
 - ROTATE LEFT (curved arrow)
 - ROTATE RIGHT (curved arrow)
 - CROP (crop icon)
 - COMPRESS (compression icon)
 - SAVE (floppy disk icon)
- Image Preview:** A large light green rectangular area on the right containing a gray silhouette of a person's head and shoulders. Below the silhouette, the text "No Image Available" is displayed.
- Buttons:** A row of five buttons at the bottom:
 - CLEAR (light blue)
 - HELP (green)
 - SELECT PHOTO (yellow)
 - UPLOAD PHOTO (pink)
 - CLOSE (light blue)

Uploading the RSR Photo Tool Bar

The RSR Photo Tool Bar allows the various function to selecting the RSR's photo and uploading the photo to the database.

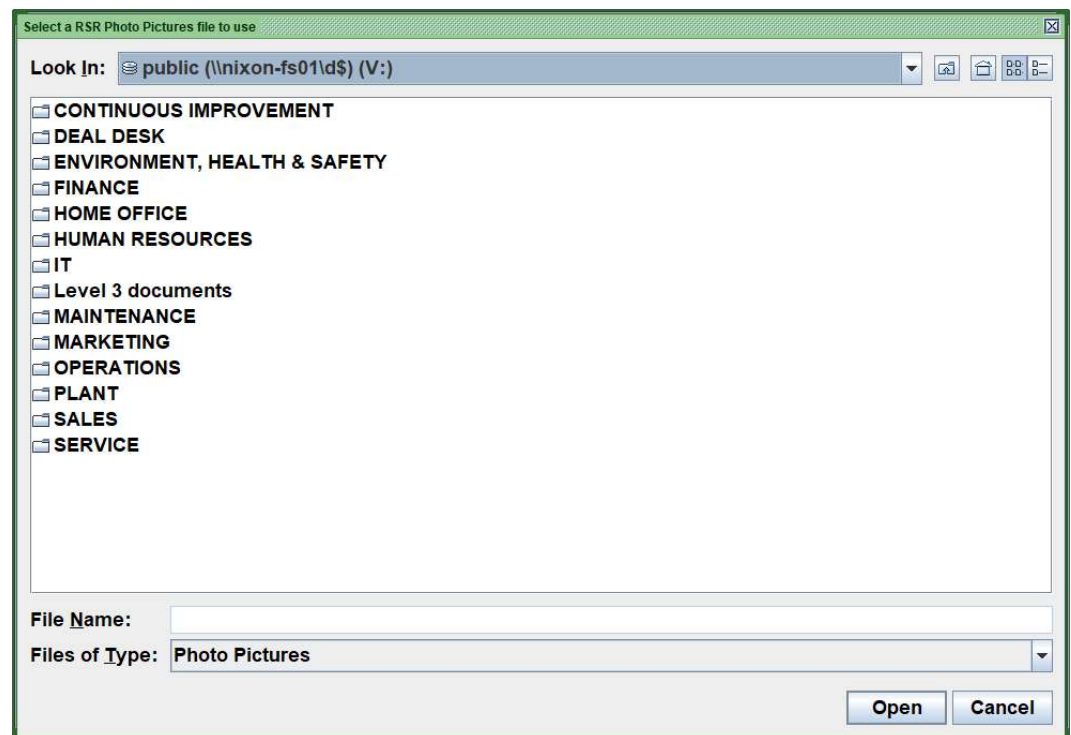


Select Photo option opens the File Chooser dialog to select the RSR photo. Navigate to the appropriate area where the RSR photos are stored. Click the file name to select and click Open to select the photo image.

Clear resets the RSR Photo dialog.

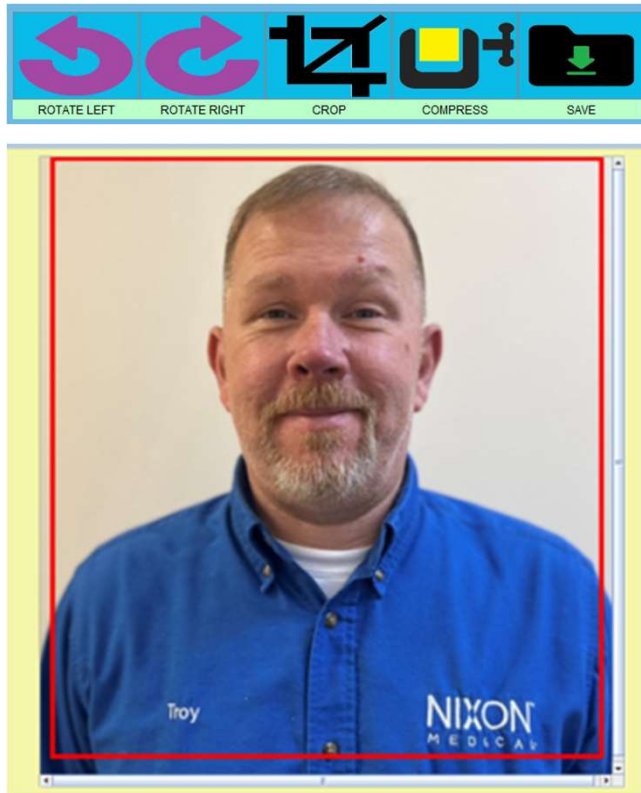
Upload Photo option uploaded the photo image to the database.

Close option exits the RSR Photo dialog and returns to the SRSR Assignment dialog.



Imaging Edit Tools

The imaging tools allows the options to rotate left and rotate right and crop the image if needed. Note: for any image adjustments, it is required to save the photo image. In the cropping dialog, drag the mouse to crop the image within the red drawing box. Click Close to return to the RSR Photo Upload dialog.



Execute RSR Text Message Dialog

RSR PHOTO UPLOAD DIALOG

RSR	TROY BOETTCHER
ROUTE	Route 63
FILE NAME	1E8D665B-8A8B-4F28-9E84-309F18DFB0C7.jpeg
FILE PATH	V:\SERVICE\SERVICE PHOTOS\BUSINESS UNITS\VIRGINIA 32\SERVICE MANAGERS\RSRS UNDER GILLIAM\RSR PHOTOS\TroyBoettcherPic\
FILE SIZE	WIDTH = 810.0 HEIGHT = 873.0
ORIENTATION	PORTRAIT
ASPECT RATIO	57.27%
FILE DATE	02/03/2023
FILE SIZE	126kb

Below the table is a toolbar with the same five icons as the first screenshot: ROTATE LEFT, ROTATE RIGHT, CROP, COMPRESS, and SAVE. To the right of the table is a photo of the same man in the same blue shirt, with a crop box overlaid. Below the photo is a large empty text box. At the bottom are five buttons: CLEAR, HELP, SELECT PHOTO, UPLOAD PHOTO, and CLOSE.

RSR Photo Dialog – Uploading Photo

If all is correct, click on Upload Photo option to upload the photo image to the database. Note: If there are any previous RSR phot for that RSR, it will in-activate the older photo images.

Execute RSR Text Message Dialog

RSR PHOTO UPLOAD DIALOG

RSR	TROY BOETTCHER
ROUTE	Route 63
FILE NAME	1E8D565B-8A8B-4F28-9E64-309F18DFB0C7.jpeg
FILE PATH	V:\SERVICE\SERVICE PHOTOS\BUSINESS UNITS\VIRGINIA 32\SERVICE MANAGERS\RSRS UNDER GILLIAM\RSR PHOTOS\TroyBoettcherPic1
FILE SIZE	WIDTH = 810.0 HEIGHT = 873.0
ORIENTATION	PORTRAIT
ASPECT RATIO	57.27%
FILE DATE	02/03/2023
FILE SIZE	126kb

ROTATE LEFT ROTATE RIGHT CROP COMPRESS SAVE

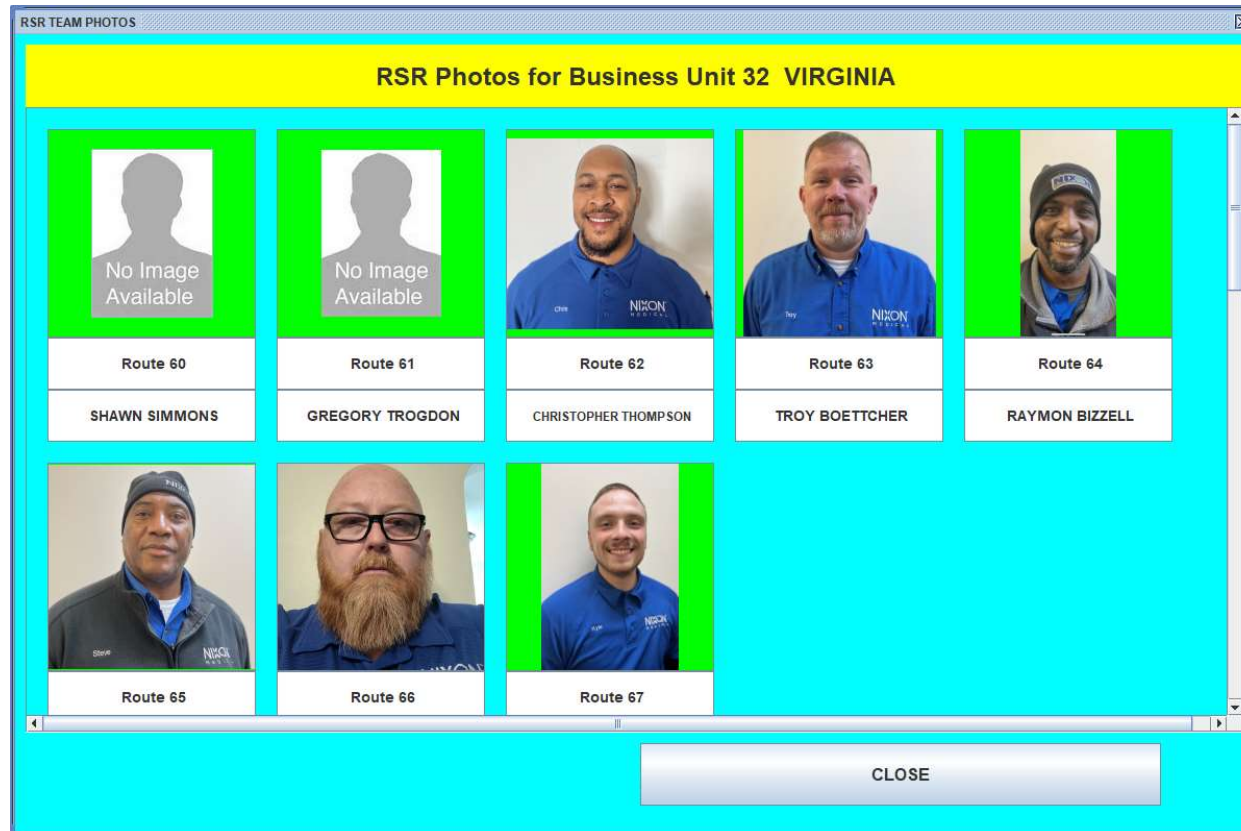
Upload Completed
? Upload RSR Photo Completed
OK

Successful RSR Photo Record Added SUCCESSFULL INACTIVATE TROY BOETTCHER RSR PHOTO

CLEAR HELP SELECT PHOTO UPLOAD PHOTO CLOSE

Team Viewer Dialog

From the main RSR Assignment dialog, there is the Team Viewer option. This opens RSR photos for all of the Routes assigned to the Business Unit. Clicking on the image will open the RSR information in the RSR Assignment dialog.



Make Open Option

Make Option sets the RSR information to OPEN when there is no RSR available for the Route. It will clear the Cell Phone, Email and Remark fields and inactivate the photo image.

Business Unit	VIRGINIA
Route	63
RSD	RAY VALENTINO
SM	GREG GILLIAM
RSR Name	OPEN
Cell Phone	
Email	
Remark	
Truck	684941
PDA Version	1212
PDA Phone	302-784-8939



No Image Available



HELP

HOW TO PHOTO

NEW RSR EMAIL

LIST RSR'S

<< >>

HISTORY

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LOAD DATA

BUSINESS UNIT

MAKE OPEN

SUBMIT

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New RSR Email Option

The New RSR Email option sends via email the new RSR welcome letter to the customer. The steps are simple, Load Customers and click on Send Email. Progress dialog will display loading customer s and Email customer progress.

NEW RSR WELCOME LETTER DIALOG

SEND NEW RSR WELCOME CUSTOMER LETTERS - ROUTE 63

LINE#	CUSTOMER#	CUSTOMER NAME	CONTACT PERSON	EMAIL	STATUS	DETAILS	PREVIEW
-------	-----------	---------------	----------------	-------	--------	---------	---------

CANCEL / ABORT LOAD CUSTOMERS SEND EMAIL CLOSE

New RSR Email – Load Customers

The Load Customers loads all of the active customer for that route into a table. If there are issues with the customer contact information or if the customer was already sent a Welcome RSR email, those will be assigned a failed status and will not send an email. The system will not send emails if the RSR photo image is missing.

NEW RSR WELCOME LETTER DIALOG

SEND NEW RSR WELCOME CUSTOMER LETTERS - ROUTE 63

LINE#

CUSTOMER

1

32014669

2

32015084

3

32016538

4

32017447

5

32017745

6

32018640

7

32018960

8

32020229

9

32020477

10

32021732

11

32022344

12

32022345

13

32022492

14

32022765

15

32022781

16

32022901

PREVIEW

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Preview

Customer Load Progress Dialog

Loading Customers - Completed

32025827

Ready to Send

58

Failed Status

12

Total Customers Loaded

70

HTML DATA BLOCKS

✓

RSR

✓



TROY BOETTCHER

CLOSE

CANCEL / ABORT

LOAD CUSTOMERS

SEND EMAIL

CLOSE

New RSR Email – Load Customers

With the customer information loaded into the table, the Status column shows the status of the customer. There is also the option for Details and Preview of the email letter.

NEW RSR WELCOME LETTER DIALOG

SEND NEW RSR WELCOME CUSTOMER LETTERS - ROUTE 63

LINE#	CUSTOMER#	CUSTOMER NAME	CONTACT PERSON	EMAIL	STATUS	DETAILS	PREVIEW
1	32014669	Dermatology Associ...	Maribeth Culbertson	mculbertson@dermva.com	Customer Ready to Sen...	Details	Preview
2	32015084	Commonwealth Pri...	Leah Blizard	lblizard@cpcva.com	Customer Ready to Sen...	Details	Preview
3	32016538	Virginia Ear, Nose A...	Kira Waller		Failed - Missing Email	Details	Preview
4	32017447	Richmond Plastic S...	Debbie East	deast@richmondplastics...	Customer Ready to Sen...	Details	Preview
5	32017745	Patient First #12	Brittany Gravely	brittany.gravely@patient...	Customer Ready to Sen...	Details	Preview
6	32018640	Family Physicians-...	Tiffany Darr	tdarr@cpcva.com	Customer Ready to Sen...	Details	Preview
7	32018960	Monticello Communi...	Monique Jones	monique.jones-douglas...	Customer Ready to Sen...	Details	Preview
8	32020229	Central Virginia Ora...			Failed - No Contact	Details	Preview
9	32020477	Capitol Spine & Pai...	Julia Bukolt	jbukolt@treatingpain.com	Customer Ready to Sen...	Details	Preview
10	32021732	Virginia Physicians I...	Jennifer Bivins	jbivins@vaphysicians.com	Customer Ready to Sen...	Details	Preview
11	32022344	Uva - Dept Of Surg...	Mollie Bishop	mwb4q@virginia.edu	Customer Ready to Sen...	Details	Preview
12	32022345	Uva - Dept Of Surg...	Mollie Bishop	mwb4q@virginia.edu; m...	Failed - Multiple Emails	Details	Preview
13	32022492	Charlottesville Oral ...	Brittany	info@cvilleoralsurgery.c...	Customer Ready to Sen...	Details	Preview
14	32022765	Uva Northridge Inter...	Janet Morris	jhs4a@virginia.edu	Customer Ready to Sen...	Details	Preview
15	32022781	Executive Health Gr...	Senora		Failed - Missing Email	Details	Preview
16	32022901	Jefferson Obgyn	Adrienne Canterbury	acanterbury@jeffersono...	Customer Ready to Sen...	Details	Preview

CANCEL / ABORT **LOAD CUSTOMERS** SEND EMAIL CLOSE

New RSR Email - Preview

The Preview option will open the letter in the default browser.

Meet Your Nixon Medical Route Service Representative!

Capitol Spine & Pain Center
1630 Wilkes Ridge Pkwy, # 203
Richmond, VA 23233

Greetings from Nixon Medical,

Your current Route Service Representative (RSR) servicing your account is Troy. They will be your primary contact for all your medical linen and apparel needs. Their contact information is below.

During the day, your RSR is often driving or servicing other customers and may not be able to respond immediately. If you have an urgent need, please contact your Service Manager, Greg Gilliam at 804-212-5571.

You may also call our Customer Care Department at 1-877-776-4966 (8am to 5pm ET Monday through Friday) or via email at customer care@nixonmedical.com



RSR: Troy Boettcher
Phone: 804-307-9171
Email: troy.boettcher@nixonmedical.com

Did you know we provide videos on how our services work?

New RSR Email - Details

The Details option displays the detail information on the customer.

The screenshot shows a software window titled "Loading Customer Information" with a close button in the top right corner. The main content area is titled "Customer Details Dialog" in a cyan header. Below this is a table with customer details. The table has three rows: "Customer" with values "32022781" and "Executive Health Group"; "Contact" with the value "Senora"; and "Email" which is empty. Below the table, a red-bordered box contains the text "Failed - Missing Email" in blue. At the bottom right of the dialog is a "CLOSE" button.

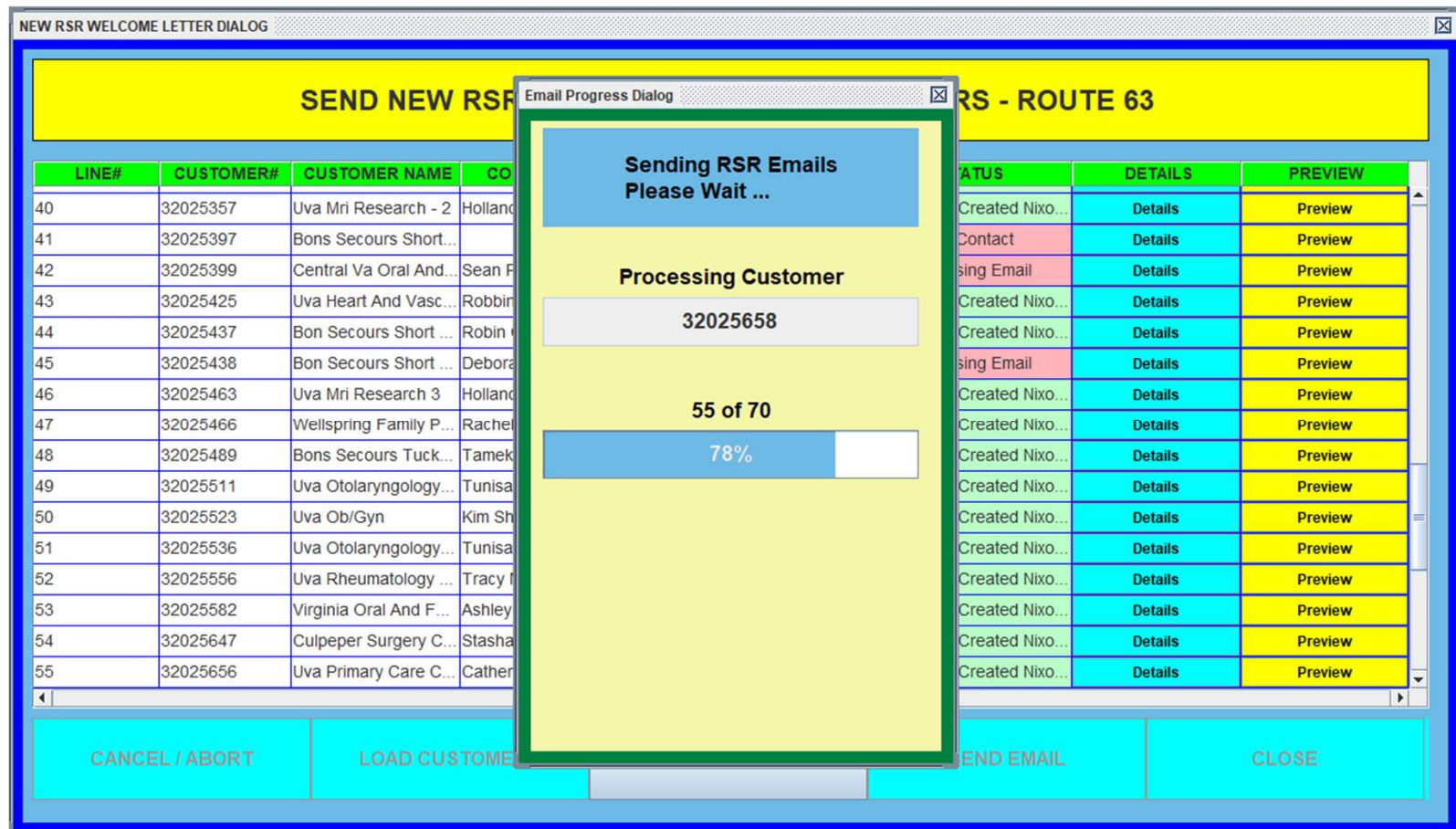
Customer Details Dialog		
Customer	32022781	Executive Health Group
Contact	Senora	
Email		

Failed - Missing Email

CLOSE

New RSR Email – Send Email

To start the email process, click on Send Email. An Email Process dialog will display the customer as it send the email.



LINE#	CUSTOMER#	CUSTOMER NAME	CO
40	32025357	Uva Mri Research - 2	Hollan
41	32025397	Bons Secours Short...	
42	32025399	Central Va Oral And...	Sean R
43	32025425	Uva Heart And Vasc...	Robbin
44	32025437	Bon Secours Short ...	Robin
45	32025438	Bon Secours Short ...	Debor
46	32025463	Uva Mri Research 3	Hollan
47	32025466	Wellspring Family P...	Rache
48	32025489	Bons Secours Tuck...	Tamek
49	32025511	Uva Otolaryngology...	Tunisa
50	32025523	Uva Ob/Gyn	Kim SH
51	32025536	Uva Otolaryngology...	Tunisa
52	32025556	Uva Rheumatology ...	Tracy
53	32025582	Virginia Oral And F...	Ashley
54	32025647	Culpeper Surgery C...	Stasha
55	32025656	Uva Primary Care C...	Cather

[illegible]