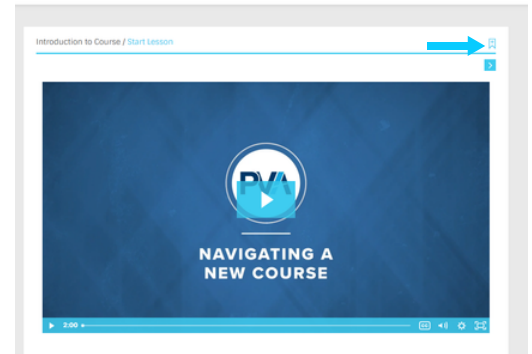# How to Use Bookmarks

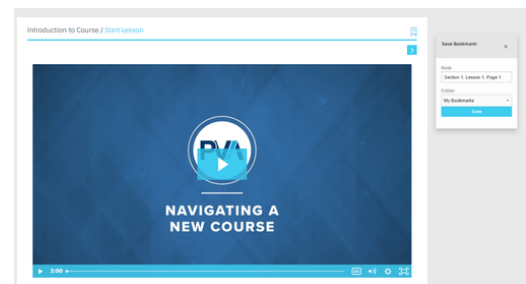**1** **First, create your bookmark.**

While viewing course content, locate the bookmark icon.

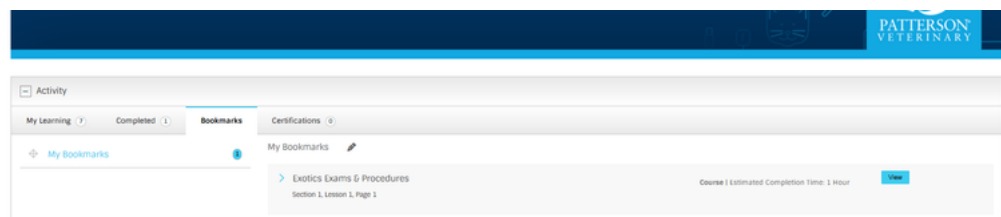**2** **Click it to create a bookmark for that specific page or video.**

You can also add a note to your bookmark for context (e.g., "Don't forget this tip!")

3 **Return to your main dashboard. There should be a "Bookmarks" tab or section within your learning activity area.**

Click on it to view all your saved bookmarks. From here, you can easily jump back to the bookmarked content.

You also have the option to organize bookmarks into folders. When creating or editing a bookmark, look for folder options. This helps categorize your saved locations within the course.