

Sending Images via Romexis Cloud

The purpose of this guide is to walk through the steps needed to send images via Romexis Cloud. Romexis Cloud is a secure method of sharing images with other providers. This method will replace WeTransfer for any practice sending images from Romexis. Recipients of images sent through Romexis Cloud will not require the recipient to have a Romexis Cloud subscription.

Requirements to send images via Romexis Cloud:

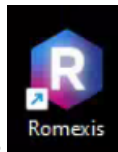
- Active Romexis Cloud subscription
- Romexis software installed on workstation sending the image(s)

Requirements to view and receive images sent via Romexis Cloud:

- Romexis viewer software (free)

Sending Images from Romexis

1. Open **Romexis**



2. Select patient

Romexis 6.4.3.33 3/9/23 - Default Provider (sysadm) - Licensed to: Drs. White, Greer & Maggert

File Patient Management

Search Patients

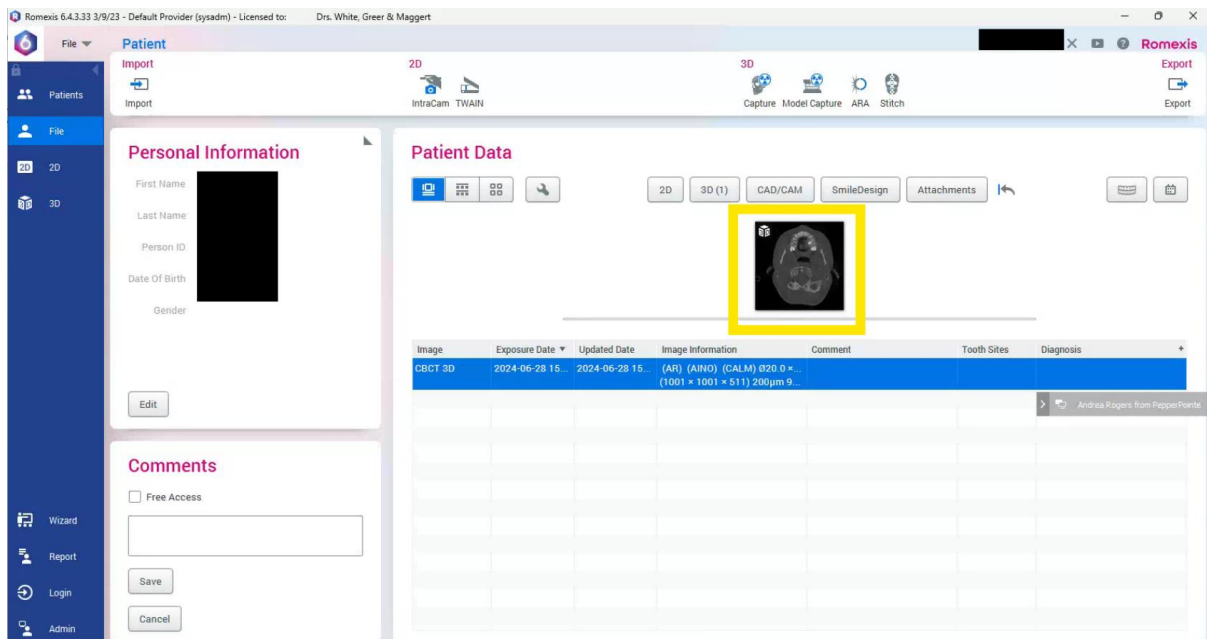
Add Patient Refresh

Photo	Last Name	First Name	Person ID	Age	Gender	Comm
AM				27		
KB				12		
JM				76		
LB				13		
GJ				14		
LS				14		
BA				28		
EC				16		
TG				9		
GF				67		

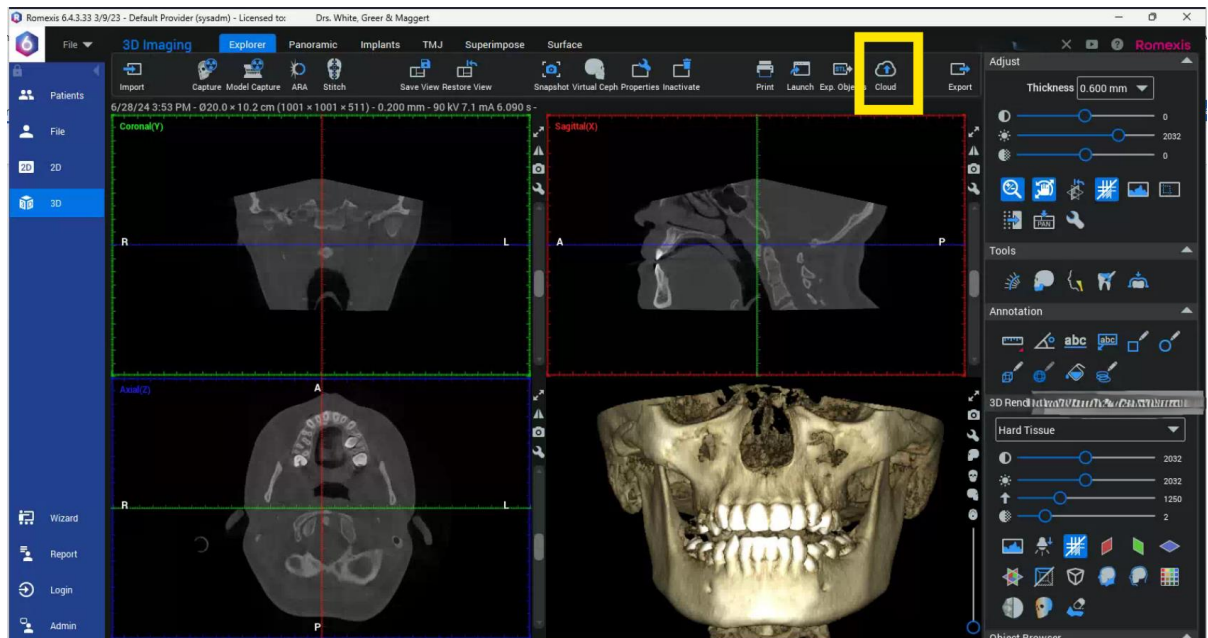
Wizard Report Login Admin

Find by Image

3. Double click image



4. Select Cloud



5. Enter recipient information, add message content, and select **Send to recipient as email download link**. You can choose to include the Romexis viewer software in the email sent to the recipient. *Note: Selecting the option to include the Romexis*

viewer may cause delays sending the message from Romexis. Press **Send**.

Cloud Export

☒ Create new case ☐ Continue existing case ▼

To: arogers@pepperpointe.com Select Contact ...

Comment: Test

☐ Send to another Romexis or Romexis LabApp

☒ Backward compatibility for older than Romexis 4.5.R

☒ Send to recipient as E-mail download link

2D Image Format: Processed as shown on screen (PNG) ▼

CAD/CAM Case Format: PLY (3D Models) ▼

☐ Include Romexis Viewer (Only for Windows)

☐ Send to mRomexis mobile application

☐ Reverse Charge Send

Send

Cancel

Quota: 0 / 0 MB (0%)

Size estimate: 488 MB

Select Images

Timeline

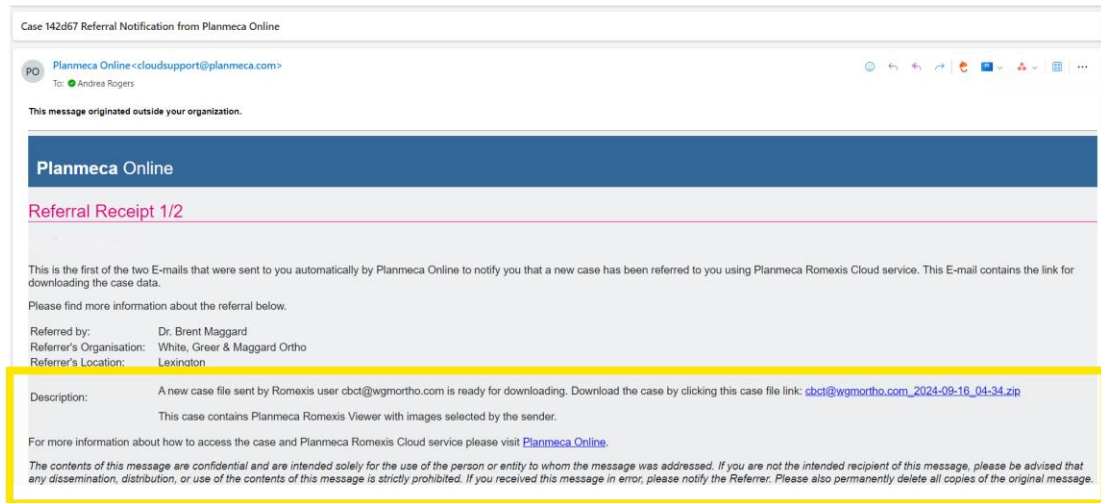
New Case

3D X-ray

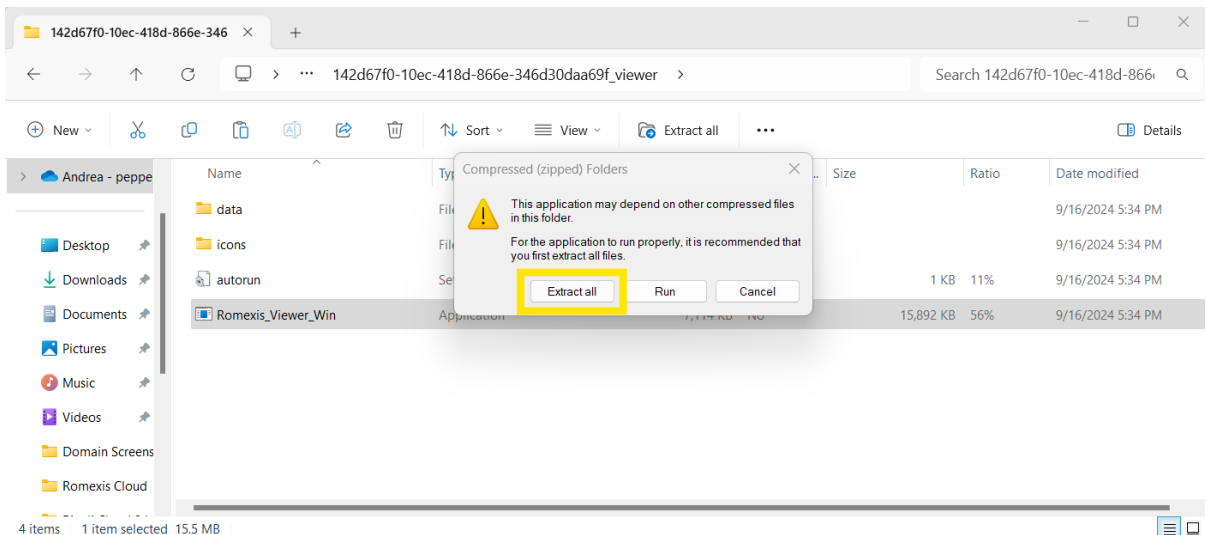
Recipient Point of View

1. Recipient will receive 2 emails from Planmeca Online (cloudsupport@planmeca.com).
 - a. The first email will contain referring provider's information and a link to download the case.
 - b. The second email will contain the password to access the protected patient information

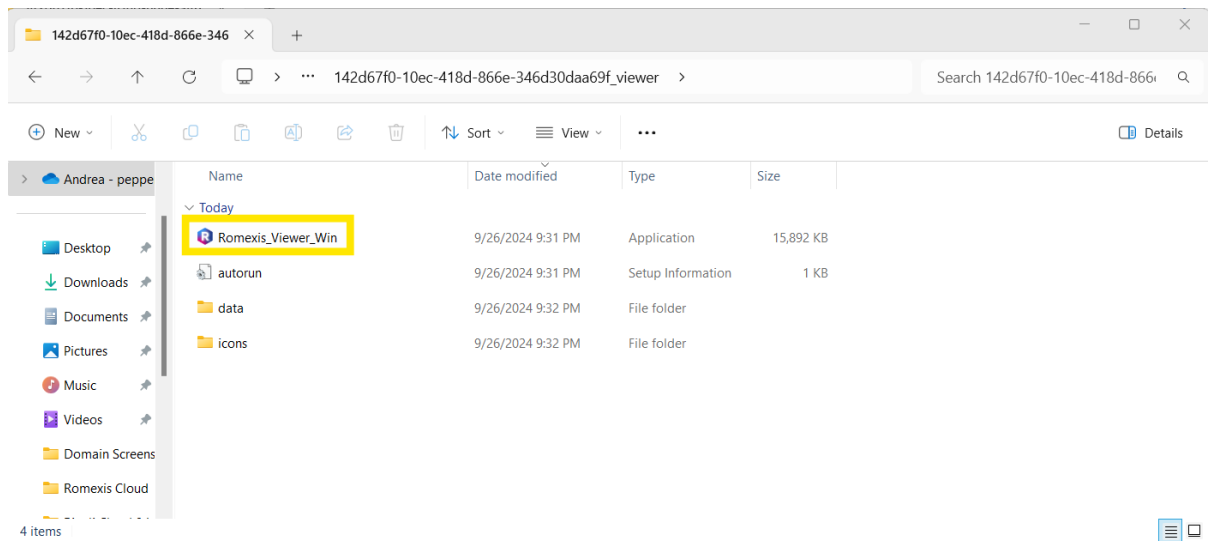
2. Click the link to download the zip file from the first email email.



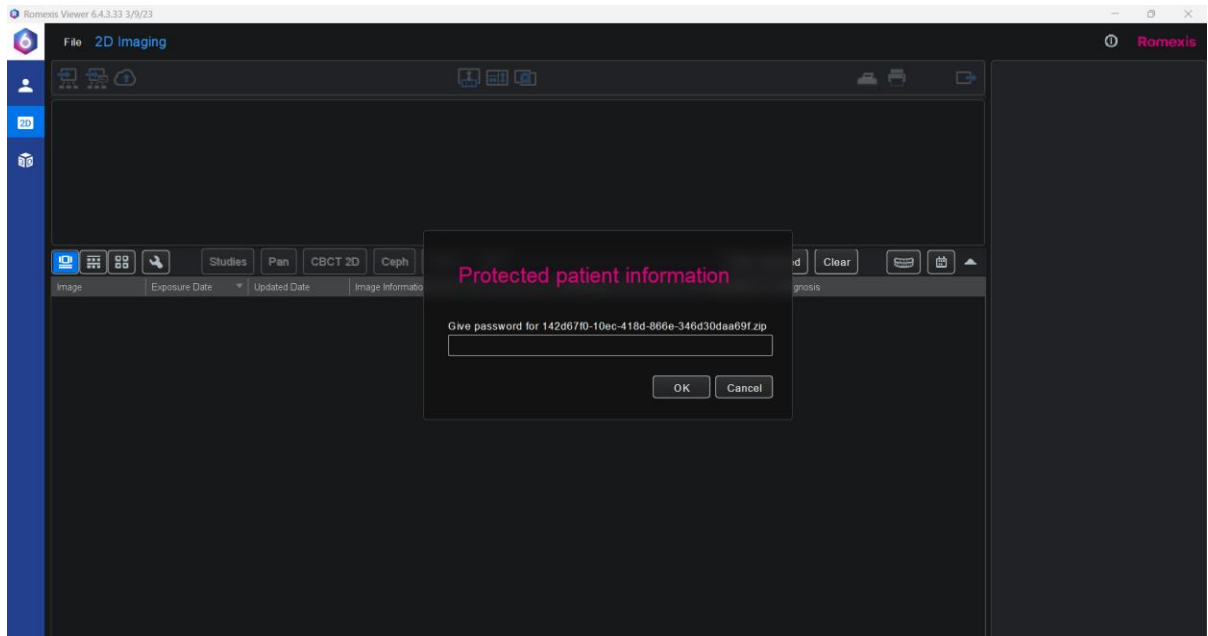
3. Once downloaded, double click the folder and open the **Romexis_Viewer_Win** application then **Extract All**



4. Run the **Romexis Viewer** application



5. Enter the password provided in the second email



Case 142d67 Referral Notification from Planmeca Online

Planmeca Online

Referral Receipt 2/2

Dear Brent Maggard,

This is the second of the two E-mails that were sent to you automatically by Planmeca Online to notify you that a new case has been referred to you using Planmeca Romexis Cloud service. This E-mail contains the password for opening the case data.

Please find more information about the referral below.

Referred by:	Dr. Brent Maggard
Referrer's Organisation:	White, Greer & Maggard Ortho
Referrer's Location:	Lexington
Password:	F8C6861BC54BDE213AE1E322B195F776727776C09FEA71EB4D691BCA330C3CF

For more information about how to access the case and Planmeca Romexis Cloud service please visit [Planmeca Online](#).

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Registered number: 3112772-2

6. Images are ready to be viewed

