

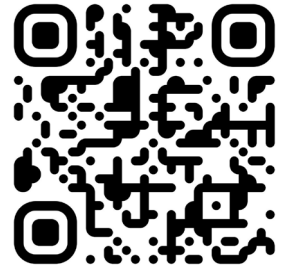


FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Staff Injury/Illness Reporting Process Injured Staff Member -Northern Utah

You received this package because you reported to your supervisor an injury or illness directly related to, caused by, contributed to, or significantly aggravated by events or exposures connected to the day-to-day activities of your employment in the workplace.

Any injury experienced during work must be immediately reported to your supervisor and risk management using the QR Code or the Risk Management Portal at risk.ymcamso.org.



For Life-Threatening Emergency Injuries:

1. The YMCA will call EMS and follow all established emergency procedures.
2. The YMCA will contact your emergency contact, and a supervisor or leadership may accompany you to the Emergency Room.
3. Follow steps 3 & 4, outlined below, as soon as you are able.

For Non-Emergency Injuries:

1. Select a medical provider listed below.
2. Provide the medical facility staff with all detailed information regarding your injury.
 - a. A post-accident drug test may be required for all staff accidents.
3. As soon as possible submit a copy of all **documentation** received from the medical facility staff via email to your supervisor and complete Staff Injury/Severe Illness Report via the Risk Portal (risk.ymcamso.org/new/)
 - a. Enter the Subject as: Staff Injury - (Your Name) - (Date of Injury)
 - b. Choose: Risk – Northern Utah as the Category
 - c. Choose: Staff Injury/Severe Illness Report as the Ticket Option
 - d. Choose: Injured Staff Member as the Reporting Person
 - e. Continue filling in the form with information. Remember to be as detailed and factual as possible.
4. Obtain approval from your supervisor before returning to work.
5. Give a copy of all paperwork from the provider to your supervisor after every follow-up appointment.

Additional Information:

1. Expect to be contacted within 48 hours by:
 - a. YESS Human Resources Department
 - b. Your Workers' Compensation claims representative from **AmTrust (or ESIS)**. Save your claim number and your claim representative's contact information.
 - c. Your claim representative will be able to assist you with questions regarding your claim, follow-up appointments, etc.
2. You must attend all follow-up appointments with an approved Worker's Compensation medical provider.
 - a. Follow-up appointments should be scheduled before or after work.
 - b. Failure to attend your medical appointments may result in a loss of benefits



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DESIGNATED PROVIDER LIST FOR INJURED WORKERS

I am sorry to learn that you have been injured.

If you need medical care we ask you visit one of the preferred medical providers listed below or look for a more convenient locations at <https://www-sf.talispoint.com/amtrust/external/>

Medical Clinics and Urgent Care

FirstMed Urgent Care - Clearfield Clinic
Occupational Medicine Clinic
Urgent Care Clinic 926 West 1700 South
Clearfield, UT 84015
801-614-2100

Concentra Medical Center
Occupational Medicine Clinic
Urgent Care Clinic Walk-In Clinic
385 W 9000 S
Sandy, UT 84070
801-562-5200

Concentra Medical Center
Occupational Medicine Clinic Urgent Care Clinic
Walk-In Clinic
Occupational Medicine Industrial Medicine
2086 N 1700 W Suite A
Layton, UT 84041
801-773-3400

FirstMed
Occupational Medicine Clinic
Urgent Care Clinic
8822 Redwood Road
West Jordan, UT 84088
801-256-0009

Concentra Medical Center
Occupational Medicine Clinic
Urgent Care Clinic
Walk-In Clinic
Occupational Medicine Industrial Medicine
1735 S Redwood Rd Ste. 115
Salt Lake City, UT 84104
801-973-4434

Plunkett, Stephanie, M.D.
Occupational Medicine Clinic
Urgent Care Clinic
1950 East 7000 South
Salt Lake City, UT 84121
801-943-3300

Concentra Medical Center
Occupational Medicine Clinic
Urgent Care Clinic
Walk-In Clinic
Occupational Medicine Industrial Medicine
2390 S. Redwood Rd.
West Valley City, UT 84119
801-975-1600

Snow Creek Medical Center
Urgent Care Clinic
1600 Snow Creek Dr
Park City, UT 84060
435-655-0055

Hospitals – emergencies only

Ogden Regional Medical Center
Hospital: General Acute Care 5475 S 500 E
Ogden, UT 84405
801-479-2111

Northern Utah Rehabilitation Hospital
Hospital: General Acute Care
5825 Harrison Blvd South
Ogden, UT 84403
801-475-5254

Davis Hospital
Hospital: General Acute Care Hospital
1600 W Antelope Dr
Layton, UT 84041
801-807-1000
801-807-7175

Jordan Valley Medical Center
West Valley Campus Hospital: General
Acute Care
3460 S Pioneer Pkwy
West Valley City, UT 84120
801-964-3100

St Marks Hospital
General Acute Care
1200 E 3900 S
Salt Lake City, UT 84124
801-268-7111

Salt Lake Regional Medical Center
Hospital: General Acute Care
1050 E South Temple
Salt Lake City, UT 84102
801-350-4111